

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
January 28, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Jeff Nier, Lou Manivong. Quorum Established.

Absent: Trustee Chuck Riforgiate.

Also Present: Village Clerk Elizabeth Losiniecki, Police Chief Gregg Waitkus, Kari Schaddelee (Parks & Recreation), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** 01/14/19 Regular Board Meeting Minutes
Trustee Sellers moved to approve the 01/14/19 Regular Board Meeting minutes and Trustee Manivong seconded the motion. Roll Call Vote: Manivong -Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** Payment of Invoices Due
Trustee Nier questioned the invoice from DC Trash for port-o-lets at the parks. Discussion followed regarding whether or not to continue the service in the winter. Trustee Nier indicated that he will discuss the service with Joe Moore. Trustee Nier also stated that the invoice is currently coded to be charged to the garbage fund and that it should come out of Parks & Rec. Trustee Nier moved to approve the invoices with the account code change for the DC Trash port-o-let invoice, and Trustee Manivong seconded the motion. Roll Call Vote: Manivong-Aye, Sellers-Aye, Constant-Aye, Nier-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** Street Name Change
President Nelson stated that the Village is considering renaming two of the streets in the Royal Estates subdivision (John Esterbrook Street & Sheri Lane). There was discussion regarding who originally chose the names and what significance the names have to the community. Lake County Grading is agreeable to the name change(s). Further discussion occurred regarding how to choose new names and it was suggested to have the Hinckley Historical Society select a name. Another suggestion was to have residents make suggestions on the website.
- **Agenda item for discussion/approval:** Resolution for the Appointment of TPI as Building Inspectors
President Nelson stated that as soon as the resolution and contract were approved/signed, TPI would come out to meet with office staff to determine processes and procedures. After a brief discussion, Trustee Sellers moved to approve the Resolution appointing TPI as Building Inspectors and Trustee Nier seconded the motion. Roll call vote: Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** Hiring of Full Time Police Officer
President Nelson stated that the Board should have voted to approve the hourly salary for Officer Weibler when he was sworn in for the full time police officer position at the January 14, 2018

Regular Board Meeting. After a brief discussion regarding starting and current hourly rates for full time officers, Trustee Nier moved to approve a starting hourly rate of \$22.00 for Officer Weibler effective February 1, 2019. Trustee Sellers seconded the motion. Roll call vote: Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

President Nelson offered the floor to Chief Waitkus, who needed to leave the meeting in order to conduct an interview. Chief Waitkus reported that he had received 22 applications for the Chief of Police position. He also stated that the Village needed to put up snow ordinance signs on Route 30 and Sycamore Street. A brief discussion followed regarding where to locate the signs and where to get them. Chief Waitkus left the Regular Board Meeting at 7:25pm.

• **Agenda item for discussion/approval:** Hiring of Daniel Roop

President Nelson explained that the internship that Daniel had accepted was not working out and that he had offered to resume the utility billing position. She explained that this would be a temporary return to work as he is on target to graduate from college in May. She stated that, due to his class schedule, Daniel would only be available to work on Tuesday and Thursday. Discussion followed regarding re-opening the office on Tuesday and Thursday. Additional discussion followed regarding office employee job duties and the possibility of redistributing the tasks. Trustee Nier suggested that Daniel train his replacement before he leaves in May. Trustee Sellers moved to approve bringing Daniel Roop back to work on Tuesday and Thursday at \$14.00 per hour. Trustee Manivong seconded the motion. Roll call vote: Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** Village Hall Office Hours

President Nelson stated that the Village Hall should remain closed on Tuesday and Thursday but that Daniel would now answer the phone on those days. President Nelson also stated that, due to the expected extreme weather conditions forecast for the area, she would like to close the Village Hall on Wednesday, January 27, 2019. Trustees Constant and Manivong agreed. Notice will be posted on the front door and the website. All Trustees concurred.

President Nelson stated that she had received numerous complaints about the plowing. She stated that the public works employees were doing the best they could under the circumstances and asked that residents remain patient.

REPORTS OF OFFICERS, TRUSTEES AND DEPARTMENT HEADS AND ACTION ITEMS

• **Treasurer's Report**

No report.

• **Attorney's Report**

No report.

• **Engineer's Report**

No report.

• **Chief of Police**

Already reported.

• **Parks & Recreation**

Kari Schaddelee thanked Trustee Sellers with his help removing the lights from the tree. She also thanked Trustee Manivong for his assistance and input. She gave a summary of the programs and reviewed the report that was provided to Trustees in the meeting packet. She stated that dance and tumbling classes are going well and that a second session was added for tumbling. A portion of the proceeds from the volleyball clinic will be donated to the school playground equipment fund as reciprocation for the school allowing the use of the gym. Kari provided a synopsis of additional

programs being considered for the spring and summer. Trustees agreed that park program activities should be cancelled for the rest of the week due to the impending extreme weather conditions. Trustee Sellers stated that the Parks Advisory Board is will try to meet every other month on Wednesday evening in order to comply with the ordinance. Trustee Constant asked if the Parks Board had any vacancies and Kari indicated that there is one open seat. President Nelson thanked Kari for all of her hard work revitalizing the Parks Program.

- **Water & Sewer**

Agenda item for Discussion/Approval: Valve Box Repair - \$1000.00 + labor

Trustee Nier stated that, while the water main break on Oak Street was being repaired, leaking valves were discovered. One was fixed but the other continues to leak. This repair will require a two week notice and fifteen houses will be out of service during the repair. Trustee Nier stated that the parts will be less than \$1000.00 but labor will be high because it will be a full day dig. After a brief discussion regarding estimated labor costs, Trustee Constant moved to approve the valve box repair, not to exceed \$5000.00 and Trustee Nier seconded the motion. Roll call vote: Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Public Works**

No report.

- **Village Clerk**

Village Clerk Losiniecki thanked the Board of Trustees for their decision to hire Daniel Roop. She indicated that since the utility billing position had been vacant, she has spent most of her time doing utility billing. She stated that she received 30 job applications within the first 24 hours of the job being posted on Indeed and that Indeed had suspended the ad due to the high volume of applicants. She stated that there had been fewer FOIA requests the past few weeks.

COMMITTEE REPORTS

- **Personnel**

No report.

- **Harvesting our Future**

Trustee Constant stated that Joan Umano was unable to attend. He indicated that the Harvesting Our Future team has applied for phase two of the grant. There was full team meeting several weeks ago.

- **Finance & Economic Development**

° **Agenda item for discussion:** Water/Sewer/Debt Service Rate Adjustment

Trustee Constant stated that he would be having a meeting with Trustee Nier and Treasurer Maroo regarding the “water rate quandary”. He stated that Treasurer Maroo had some other things he was looking at but there was no plan yet. He stated that we cannot sustain the debt with the revenue that is coming in. He also stated that the Village is \$160,000.00 short per year and this shortage must be addressed. Mr. Nier stated that the EPA will not be flexible on the loans and Mr. Constant stated that he will be discussing (with the attorneys) the procedures for changing the rates. Mr. Constant stated that, in order to meet the loan obligations, the Village will need to charge \$46.89 more per meter, per quarter. Additional discussion occurred regarding other possible sources of income, historic inconsistent rate increases (due to public backlash), pros and cons of utility privatization, and those on fixed incomes.

- **Public Safety**

° **Agenda item for discussion/approval:** Ordinance Authorizing the Sale of Certain Personal Property (2009 Crown Victoria)

Village President Nelson stated that this ordinance is based on the recommendation of Police Chief Waitkus to decommission the white 2009 Crown Victoria. Trustee Sellers moved to approve the 2009 Crown Victoria as surplus and Trustee Constant seconded the motion. Roll Call Vote: Manivong-Aye, Nier-Aye, Sellers- Aye, Constant-Aye. Motion carried.

◦ **Agenda item for discussion/approval:** Building Code Ordinance

President Nelson stated that Trustee Riforgiate and Attorney Gibbons had met to discuss additional revisions to the Building Code Ordinance. Trustee Nier moved to approve the Building Code Ordinance, with revisions, as presented. Trustee Manivong seconded the motion. Roll Call Vote: Manivong –Aye, Nier-Aye, Sellers- Aye, Constant-Aye. Motion carried.

• **Streets & Alleys**

◦ **Agenda item for discussion/approval:** IL Route 30 Improvements

President Nelson stated that this item will be tabled until the next meeting so that a representative from EEI can be present.

• **Water & Sewer**

Trustee Nier stated that he is trying to get suggestions for attorneys that specialize in utility privatization. He also stated that he sent an article from Food & Water Watch to the Board of Trustees for review. He also sent the article to Illinois American Water for comments.

• **Buildings, Grounds & Parks**

Trustee Manivong stated that he is currently reviewing the mowing contract and will discuss findings at a future meeting.

PUBLIC COMMENT

None.

OPEN DISCUSSION

Trustee Sellers stated that he had received an email from the Northern Illinois Council of Governments regarding infrastructure grant funding opportunities. He asked Trustee Constant if this is something that the Harvesting Our Future team could look into and Trustee Constant stated that they could not. Trustee Sellers asked who could handle the task and Trustee Manivong stated that the Village would need to hire a good grant writer. Trustee Sellers asked that this topic be placed on the next agenda.

ADJOURNMENT

Motion: Trustee Nier moved to adjourn the meeting at 9:06 PM. Trustee Manivong seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for February 11, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk