

**VILLAGE OF HINCKLEY**  
**PLANNING COMMISSION MEETING MINUTES**  
**February 04, 2019**

**CALL TO ORDER:** The meeting was called to order by Chairman Kula at 7:00 PM.

**Present:** Chairman Russ Kula, Joan Umano, Rodney Davis , Danielle Marion, and Gerald Bahl (arrived at 7:20pm). Quorum Established.

**Absent:** Joe Edmeier.

**Also Present:** Village Clerk Elizabeth Losiniecki

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**COMMENTS FROM PERSONS PRESENT:**

None.

**AGENDA ITEM: Previous Meeting Minutes – 12/03/18 Presentation and Vote**

Russ Kula moved to approve the previous meeting minutes from January 7, 201 and Rodney Davis seconded the motion. Roll Call Vote: Umano-Aye, Davis-Aye, Marion-Aye, Kula-Aye. Motion carried.

**OLD BUSINESS**

° **Agenda item for discussion:** Tree City USA/Tree Ordinance

Village Clerk Losiniecki stated that she had sent email and voice mail inquiries regarding the status of the application and had not received a response. Joan Umano stated that she would attempt to get a status.

**NEW BUSINESS**

° Brewrista and the Bean

Abby Myers spoke regarding her request have a definition added to the zoning code of ordinances defining “food trucks” and to make that definition an allowable use in the B-2 zoning district. Joan Umano asked if there would be drive-up service and Ms. Myers answered, no. Ms. Umano asked about parking and Ms. Myers indicated that there would be parking. Mr. Kula asked about hours of operation and the availability of restrooms. Ms. Myers stated that she would be open 5-8 am and 6-8 pm. She stated that customers could use the restrooms at the bar and Mr. Kula stated that the bar is not open at 5 am. Ms. Myers stated that her customers could use the restrooms or port-o-lets in Pioneer Park and Mr. Kula stated that, per the DeKalb County Health Department, the restrooms need to be within 100 feet of the business.

Clerk Losiniecki stated that the members needed to decide if this is a worthwhile request and 1. create the definition, 2. Add definition as an allowable use and 3. Make recommendation to the Board of Trustees. A public hearing will be required.

Commissioners Bahl, Umano and Chairman Kula provided handouts from various municipalities with examples of food truck vendor ordinances. Umano recommended taking an example from a DeKalb County municipality and Marion suggested using “mobile food vendor” and the definition from the document designated A-1, provided by Mr. Bahl, with the addition of the word “from” between “food” and “any” in the definition. Umano moved to add the “mobile food vendor” definition to the zoning

ordinance and Bahl seconded the motion. Roll call vote: Bahl-Aye, Davis-Aye, Marion-Aye, Kula-Aye. Motion carried.

Clerk Losiniecki stated that members needed to decide in which zoning districts this definition would be an allowable use. Chairman Kula recommended commercial districts only. General discussion followed regarding which zoning districts to allow the use and Mr. Bahl moved to approve the use in commercial and industrial districts. Danielle Marion seconded the motion. Roll call vote: Bahl-Aye, Davis-Aye, Marion-Aye, Umano-Aye, Kula-Aye. Motion carried.

Discussion followed regarding the need for an ordinance governing the “mobile food vendor”. It was agreed by those present that there would be a second meeting in February, on February 18, 2019, to review a draft ordinance for mobile food vendors. A tentative date for the Public Hearing is March 4, 2019.

° St. Paul’s United Church of Christ

Pat Bastian, Shaun McCrea, Reverend Charlene Hinckley, Donna Kimpan, and Jennifer Klambauer were present to discuss plans to add a garden, labyrinth, and outdoor venue to the vacant lot(s) adjacent to the church property. Mrs. Bastian made a presentation regarding the plans. She indicated that the plan may include a “wooden structure” such as a gazebo. Handouts were provided. Discussion followed regarding lot sizes, zoning, and outdoor musical instruments. Possible zoning request to show two lots (15-15279015 and 15-15279014) as special use, as are the church and church parking lot.

**PLANNING COMMISSIONER COMMENTS, PROJECT UPDATES AND OTHER INFORMATION**

None.

**ADJOURNMENT**

Motion: Russell Kula moved to adjourn the meeting at 8:45 pm. Joan Umano seconded the motion.

Voice Vote: All members voted yes. Motion carried.

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Russ Kula, Chairman

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Elizabeth Losiniecki, Village Clerk