

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
February 25, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Lou Manivong, and Chuck Riforgiate. Quorum Established.

Absent: Trustee Jeff Nier.

Also Present: Village Clerk Elizabeth Losiniecki, Police Chief Gregg Waitkus, Treasurer Maroo, Joe Moore, Dale Youngers, Chris Ott (EEI), Kari Schaddelee (Parks & Recreation), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

Resident John McFarland, 500 Louise Drive, commented regarding the Water/Sewer agenda item. He began to read information from articles related to the privatization of water utilities. Village President Nelson asked him to hold his comments until the Public Comment portion of the agenda.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** 02/11/19 Regular Board Meeting Minutes
Trustee Constant moved to approve the 02/11/19 Regular Board Meeting minutes and Trustee Manivong seconded the motion. Roll Call Vote: Riforgiate-Aye, Manivong -Aye, Sellers-Abstain, Constant-Aye, Nelson-Aye. Motion carried.
- **Agenda item for discussion/approval:** Payment of Invoices Due
Village President Nelson stated that there were errors in the invoice packet and that duplicate payments to Sosnowski | Szeto and Clark, Baird, Smith needed to be removed. She also stated that a \$60.00 refund payment for a park program would be paid out. The total invoices due for approval is \$50,862.80. Trustee Sellers moved to approve the invoices as amended, and Trustee Riforgiate seconded the motion. Roll Call Vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

PRESIDENT'S REPORT

Gary Michaels Life Saving Award Presentation

Village President Nelson and Chief of Police Waitkus presented Officer Gary Michaels with a Life Saving Award for his efforts to save the victim of a roll-over accident in June of 2018. Officer Michaels responded to a call for assistance from DeKalb County regarding a report of a vehicle upside down in the creek along East Sandwich Road, with power lines down. "Good Samaritans" were on the scene and were able to extract the victim from the vehicle. Officer Michaels' quick actions and CPR efforts helped save the life of the driver. The meeting was paused briefly (at 7:07pm) for photos and resumed at 7:12pm.

- **Agenda item for discussion/approval:** Ordinance No. 2019-04 Assigning a Thoroughfare Name to Certain Streets

President Nelson stated that a member of the Eastabrooks family had requested that the Board reconsider the street name change. After a brief discussion, Trustee Constant moved to approve Ordinance No. 2019-04 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** Planning Commission Recommendation to add “mobile food vendor” definition to zoning code of ordinances

Trustee Constant asked if the Planning Commission had researched the definition and Clerk Losiniecki said yes. Attorney Gibbons reiterated that the Planning Commission had come up with the definition and that they also recommend allowing the use in the commercial and industrial zoning districts. Trustee Sellers asked if this covers mobile and non-mobile food trucks and was told yes. Trustee Manivong moved to approve the definition and the allowable use in the commercial and industrial districts. Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

President Nelson read an anonymous letter from a resident on View Street complaining about the mailboxes on the street. President Nelson stated that the mailboxes are governed by the US Postal Service.

President Nelson thanked the Public Works department and TEST for all of their hard work clearing snow and keeping systems running.

REPORTS OF OFFICERS, TRUSTEES AND DEPARTMENT HEADS AND ACTION ITEMS

- **Treasurer’s Report**

Treasurer Maroo presented the monthly report and reviewed the general finances.

- **Attorney’s Report**

No report but will comment during the Water/Sewer Rate Increase discussion.

- **Engineer’s Report**

Chris Ott stated that he is working with IDOT regarding the flashing signs for the intersection of Sycamore and Rt 30. After a lengthy discussion regarding placement, power sources, quantity, and visibility, Trustee Manivong asked if the Village could purchase two extra switches so that the signs could be activated from all four corners. Mr. Ott stated that he would look into it and report back at the next meeting. All Trustees concurred that the signs would be on the West side of the intersection. Mr. Ott also stated that he is working on the right-of-way issue with two properties for the Rt 30 improvement project. The State is targeting September, 2019 to begin work.

- **Chief of Police**

Chief Waitkus stated that Officer Michaels is back on full duty and that Officer Weibler is a great asset to the department.

- **Parks & Recreation**

Kari Schaddelee provided an overview of the most recent programs and new programs being considered. She stated that she is looking for new instructors/new programs for spring and summer. The tentative date for safety village is June 11-13, 2019. She also stated that, due to the weather, many classes had to be cancelled and/or rescheduled. All participants were notified promptly and will have the choice of a make-up date or partial refund. Trustee Constant stated that Ms. Schaddelee is doing a great job.

- **Water & Sewer**

Dale Youngers stated that the EPA would be out on Thursday for a routine inspection. He also reported that the heat trace that is being used to keep the conduit for the aluminum sulfate from freezing is working as planned as has saved the Village \$500.00 per month.

- **Public Works**

Joe Moore stated that 80% of the Public Works time has been spent on snow related activities. He stated that he had performed some maintenance on the generator for the Village Hall and that it now seems to be working properly.

- **Village Clerk**

Village Clerk Losiniecki stated that the GATA certification continues to be kicked back due to additional submission requirements from the auditors. She is in contact with Lauterbach and Amen and they are addressing the missing documents. She also stated that there were fewer FOIAs this month. Daniel Roop reported that 129 utility billing late notices were sent out to residents.

COMMITTEE REPORTS

- **Personnel**

No report.

- **Harvesting our Future**

No report.

- **Finance & Economic Development**

- **Agenda item for discussion/approval:** Ordinance No. 2019-03; Ordinance of the Village of Hinckley Code of Ordinances Amending Water and Sewer Rates and Charges

Trustee Constant moved to approve Ordinance No. 2019-03 as presented and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** Grant Writer

Trustee Sellers stated that Trustee Constant had reached out to Pete Wallers at EEI regarding grant funding and grant writers. There is interest in looking into hiring a grant writer to try to secure funds for infrastructure improvements. There was a brief discussion about what projects would be specified and the cost of hiring a grant writer. Consensus was reached to look into the costs associated with hiring a grant writer and Trustee Constant asked that the item be on the agenda for the next Regular Board Meeting.

- **Public Safety**

- **Agenda item for discussion/approval:** 1000 hour Loader Maintenance

Joe Moore explained that the loader is at 2000 hours of service and that the maintenance is to occur at 1000 hour increments. Trustee Riforgiate moved to approve the 1000 hour loader maintenance, not to exceed \$2200.00 and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** Amendment to DC Trash Contract

Trustee Sellers stated that there is a mistake on the DC Trash contract regarding the rate schedule. The contract shows rate increases effective October 31. The rate increases should be effective October 1st. Trustee Sellers moved to approve the amended Exhibit A to reflect rate increase effective date of October 1st and Trustee Constant seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Water & Sewer**

Not present.

- **Buildings, Grounds & Parks**

- **Agenda item for discussion/approval:** Lawn Care Service for 2019

Trustee Manivong stated that he wants to put out the RFP for mowing. Discussion followed regarding the need for the portion of the RFP that references chemical/pesticide use. Trustee Manivong stated that only proposal A should be used due to the lack of pesticide training for the Public Works employees. There was a discussion regarding seeking a multi-year contract. Trustee Manivong moved to approve the RFP for lawn care service for 2019 and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

PUBLIC COMMENT

Resident John McFarland, 500 Louise Drive commented regarding the privatization of the water utility. He read from portions of articles related to higher rates and increased effluents violations when water utilities are privatized. He stated that publically owned facilities are more efficient and provided the example of Pekin, IL which had been privatized and then bought back their system and saw a 23% savings. He also stated that Gilberts, IL had a 30% fresh water loss since being privatized. Mr. McFarland continued to provide examples of municipalities that had been privatized with unwanted effects. Chris Ott cautioned the Board of Trustees to be sure they are comparing water rates only.

Attorney Gibbons stated that the current lawn care service contract includes language to extend the contract to two years without going out to bid. Trustee Constant suggested checking with Thorps to see if they are willing to continue at the same price. Attorney Szeto stated that a motion to rescind the previous motion was needed. Trustee Manivong moved to rescind the motion to approve the RFP for lawn care and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

OPEN DISCUSSION

Trustee Sellers stated that there have been issues with garbage pick-up and that he has been in contact with the municipal manager for DC Trash. President Nelson and Chief Waitkus discussed using Code Red to notify residents when trash pick-up issues arise.

At 8:17 pm Trustee Riforgiate moved to enter into Executive Session pursuant to 5 ILCS 120/2 (c) (14) – Meetings held to discuss prior or future criminal investigations, when discussed by a public body with criminal investigatory responsibilities and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 9:20 pm Trustee Manivong moved to reconvene the Regular Board Meeting and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

ADJOURMENT

Motion: Trustee Constant moved to adjourn the meeting at 9:21 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for March 11, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk