

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
February 26, 2018

CALL BOARD MEETING TO ORDER: Meeting was called to order by Deputy Clerk Barnett at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Jeff Nier, Joe Diedrich. Quorum Established.

Absent: Village President Nancy Nelson, Trustees Chuck Riforgiate and Christine Clark.

Trustee Nier moved to approve Trustee Constant as President pro tem and Trustee Sellers seconded the motion. Roll Call Vote: Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Also Present: Deputy Clerk Rita Barnett, Attorneys Kristine Gibbons & Aaron Szeto, Treasurer Dave Maroo, Police Officer Anthony Pero, Dale Youngers (TEST), Joe Moore (Public Works), Molly Ferguson (Parks & Recreation), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** 02/12/18 Regular Board Meeting Minutes
Trustee Diedrich moved to approve the 02/12/18 Regular Board Meeting minutes and Trustee Nier seconded the motion. **Roll Call Vote:** Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** Payment of Invoices Due
Trustee Nier noted that the water and sewer bill for \$1140.00 is an annual bill to clean out the wet wells. Trustee Diedrich moved to approve the invoices as presented and Trustee Nier seconded the motion. **Roll Call Vote:** Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** Ordinance regarding Pet Owner responsibilities, in regards to Chapter 14, Animals of the Village Code of Ordinances, drafted to include a new Section 14-3 of Article I - In General, to be entitled "Animal Defecation Prohibited". Mayor Pro Tem Constant asked who requested this ordinance. Attorney. Gibbons noted that Mayor Nelson requested it be drafted. There was a discussion on part of the draft line item 2.(a) that reads "No person, being the owner of or having charge of any animal shall permit it to defecate on any public property, or upon any private property without permission of the property owner." It was recommended that the draft line item 2.(a) be combined with draft line item 2.(b) that reads "Any person, being the owner of or having charge of any animal not confined to that person's or the owner's property shall immediately remove any animal feces deposited on public or private property...". Trustee Nier suggested they come up with a fee to complete draft line item 2.(c) that reads "Any person found to be in violation of this Section shall be subject to a fine of \$_____" (to be determined). A fine of \$50 was suggested. Trustee Seller asked if there was a receptacle with bags at the property on Lincoln Ave. Mr. Moore stated there is not. Mayor Pro Tem Constant stated that it's not a bad idea to have one. Treasurer Maroo noted that someone had talked about sponsoring one. The Attorneys will make the suggested revisions to the draft ordinance for review at a future meeting.

- **Agenda item for discussion/approval:** Ordinance regarding Business Registration.
Attorney Gibbons noted that this draft ordinance is for discussion. There was a discussion as to if there the Village should have a Business Registration Fee. Trustee Nier noted that there are ordinances like this in other communities. Mr. Moore noted that it would be helpful to the Fire Department. Attorney Szeto suggested the registration have a name on file for emergencies. Office Pero noted that the Police Department does have some contacts for the businesses but not all. Trustee Nier suggested a nominal fee for the registration. Mayor Pro Tem Constant noted that it's worth looking into. Trustee Sellers suggested we don't put a fee, for a better response to the registration. Attorney Szeto noted that he has seen it both ways, a registration with no fee or with a fee of \$5 for example. Trustee asked how this differs from a Chamber. Attorney Szeto noted that a Chamber is voluntary and they market themselves. The fee could go towards a community fund. There was a discussion regarding the type of personal and business information that would be on a registration, and what the business list would be used for and if taxes are going to the right place.
- **Agenda item for discussion:** Ordinance regarding Tax for Street Lights
Attorney Gibbons noted that the tax for street lights could be used to cover repair and putting new lights up. Trustee Nier noted that currently there are Village owned and ComEd owned poles. Attorney Szeto noted that the tax limit would be .05%. There was a discussion regarding what the tax could be used for and what needs to be included in the next draft of the ordinance.
- **Agenda item for discussion/approval:** Aurora Area Convention and Visitor's Bureau (AACVB)
Attorney Szeto noted that we have had an Inter-Governmental Agreement with the AACVB since 2007 and it is due for renewal every 5 years. Trustee Nier moved to approve Resolution Number 2018-02 "A Resolution of the Village of Hinckley, Illinois Authorizing the Village President to Sign a Seventh Amendment to Inter-Governmental Cooperation Agreement with the Aurora Area Convention and Visitors Bureau" and Trustee Sellers seconded the motion. **Roll Call Vote:** Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

REPORTS OF OFFICERS, TRUSTEES AND DEPARTMENT HEADS AND ACTION ITEMS

- **Treasurer's Report**
Treasurer Maroo presented year to date revenue and expense information and a summary of funds. He noted that we need to be cautious of the money we spend. Mayor Pro Tem Constant commended Mr. Maroo for providing the board with a report that was understandable. The board concurred.
- **Attorney's Report**
No report.
- **Engineer's Report**
For EEI: Mayor Pro Tem Constant reported that a representative of EEI met with Joe Moore regarding street repairs and an estimate will be prepared for the next board meeting.
- **Chief of Police**
For Chief Everhart: Officer Pero was present and a Monthly Activity Report had been submitted to the board.
- **Parks & Recreation**
Molly Ferguson gave a summary of the programs that had been submitted to the board: Bountiful Blessings Farm Program, Spring Wildflowers Program, Safety Village, Hinckley Hustle 5K, Decorated Bike Parade, and additional programs and events. Flyers and details will be available soon. Mayor Pro Tem Constant thanked Ms. Ferguson for all of her work on these programs.
- **Water & Sewer**
Dale Youngers reported that a motor is going bad and he will prepare a quote to be on the next

meeting agenda. He is concerned that over time things are wear out and as he is purchasing replacement items, he is running into delays in the purchasing process. Setting up a vendor account can take over two weeks. There was a discussion regarding the credit approval process, credit card use, and that we do not have a purchase order system and how they work. Attorney Szeto noted that most communities do not use a debit card for major purchases. It was requested that the use of a debit card or a purchase order system be on the agenda for the next meeting. Mr. Youngers also reported that the reprogramming was done today at the Waste Water Treatment Facility and they were done by noon. He reported that gallons bypassed due to the rain and snow event on Tuesday and that it was not uncommon to treat that many gallons. He questioned when the front door would be worked on and Trustee Sellers noted that fixing it is on hold but they will keep it in mind.

- **Public Works**

Joe Moore gave a summary of his report that had been submitted to the board.

COMMITTEE REPORTS

- **Personnel**

No report.

- **Finance & Economic Development**

- **Agenda item for discussion/approval:** Sales Tax Increase Referendum
Mayor Pro Tem Constant led a discussion regarding the Sales Tax Referendum Information letter that is going to be mailed to all residents. Since the Illinois Department of Revenue has not provided us with the information we requested regarding the amount that the approved increase would generate, it was the consensus of the Board to delete that reference so that the document could be mailed out by the end of this week.
- Mayor Pro Tem Constant reported that the State of Illinois made in error in calculation on the IEPA Loan. He and Treasurer Maroo met with Pete Wallers to discuss options to resolve this.
- Mayor Pro Tem Constant and Trustee Maroo will meet with Sikich as well as Lauterbach & Amen to come up with a solution on picking an auditor for fiscal year 2018.
- Mayor Pro Tem Constant reported the implementation of work on the Harvesting our Future grant. They are organizing a citizens group to work on it. WSPY Radio, the Hinckley Update, and other media outlets will be utilized to publicize the program.

- **Public Safety**

- **Agenda item for discussion/approval:** Outdoor Warning Siren Annual Maintenance.
Trustee Sellers moved to approve the Outdoor Warning Siren Annual Maintenance to Braniff Communications, 4741 W. 136th St., Crestwood, IL 60418, not to exceed \$1270.00 and Trustee Diedrich seconded the motion. **Roll Call Vote:** Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** LED Light Pole Replacement – Not to exceed \$700.00 per fixture (3 fixtures). There was a discussion regarding pole replacement and the quote. Joe Moore recommended we move forward on the 3 repairs at: 651 and 611 Prairie View Lane and 540 Miller and then look at future maintenance options at a later date. Trustee Sellers moved to approve LED Light Pole Replacement by Fitzgerald’s Electrical Contracting, Inc., 6s865 Shaw Road, Big Rock, IL 60511, to not to exceed \$700.00 per fixture for 3 fixtures, and Trustee Diedrich seconded the motion. **Roll Call Vote:** Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Buildings, Grounds & Parks**

Trustee Sellers will plan a committee meeting for next week. Trustee Nier reported on the mowing and landscaping contract, weed control at the Village Hall and at Pioneer Park, and mulching around the trees at the Village Hall. There was a discussion on the verbiage of the contract as it applies to Village owned or Village authorized property, and what days Pioneer Park should be mowed. Dale Youngers brought up the security of our facilities in regards to who has access, what hours the mowing will be done in secured areas. Mayor Pro Tem Constant noted that it would be great to have a formalized contract.

- **Water & Sewer**

No report.

PUBLIC COMMENT

None.

OPEN DISCUSSION

None.

ADJOURMENT

Motion: Trustee Diedrich moved to adjourn the meeting at 8:30 PM. Trustee Nier seconded the motion. **Voice Vote:** All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for March 12, 2018.

Nancy Nelson, Village President

Rita Barnett, Deputy Clerk