

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**March 11, 2019**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Village President Nelson at 7:00 PM. Roll call was taken showing the following:

**Present:** Trustees Mike Constant, Tim Sellers, Jeff Nier, Louis Manivong, Chuck Riforgiate. Quorum Established.

**Absent:** None.

**Also Present:** Village Clerk Elizabeth Losiniecki, Chris Ott (EEI), Attorney Aaron Szeto, Norm Walzer (NIU), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

None.

**GUEST PRESENTATION – Teri Spartz, DeKalb County Community Foundation**

Teri Spartz is the Community Engagement Director for the DeKalb County Community Foundation. One of her areas of involvement is the Community Economic Development Grant Program. After a brief overview of the grant program, Ms. Spartz presented the Village of Hinckley with a \$10,000.00 check for the Implementation phase of the grant program. Village President Nancy Nelson and Trustee Mike Constant accepted the check on behalf of the Village. Mr. Constant thanked Norm Walzer, NIU Center for Government Studies, for his assistance with the grant application process.

**General Business**

**Agenda item for discussion/approval:** 02/25/19 Regular Board Meeting Minutes

Trustee Riforgiate moved to approve the 02/25/19 minutes as presented and Trustee Sellers seconded the motion. Roll call vote: Constant-Aye, Sellers-Aye, Nier-Abstain, Manivong-Aye, Riforgiate-Aye. Motion carried.

**Agenda item for discussion/approval:** Payment of Invoices Due

Trustee Nier moved to approve the invoices as presented and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**• President's Report**

Village President Nelson read a letter from the National Arbor Day Foundation indicating that the Village had been approved for Tree City USA Certification. She thanked Clerk Losiniecki and Joan Umano for their efforts to make this happen.

**Committee Reports**

**° Personnel**

No report.

**° Finance & Economic Development**

**° Agenda item for discussion:** Illinois Capitol Bill

Trustee Constant stated that there is a possibility that the Illinois Legislature will consider a capital bill

in the future and that a list of capital projects needs to be compiled. Chris Ott, EEI, stated that he had spoken to Pete Wallers (EEI), who indicated that this may not go into effect until a new income tax goes through, which requires a constitutional amendment. Trustee Constant stated that the list needs to be submitted to the Northern Illinois Council of Governments by 03/15/19 and that he will put the water tower project on the list. Committee meetings will be held to identify other potential projects for the list.

Mr. Constant also stated that he had attended an economic development boot camp sponsored by the DeKalb County Economic Development Corporation and that he made a lot of new contacts.

° **Public Safety**

No report. Trustee Constant stated that he had received an email regarding the DeKalb County hazard mitigation plan, which requires a response by April 1, 2019. There was a brief discussion and President Nelson stated that she would forward the email to Clerk Losiniecki to print out the plan documents.

° **Streets & Alleys**

Chris Ott (EEI) stated that he had been in contact with the stated regarding the flashing crosswalk signs for the intersection of Rt. 30 and Sycamore Street. The State indicated that the push buttons run on batteries and should be okay for one on each corner. Mr. Ott expressed concern regarding the placement on the southwest corner of the intersection due to lack of sunlight exposure, as the signs are solar powered. Mr. Ott also stated that he had worked out the right of way easement language for attorney review. Attorney Szeto stated that he would review and complete with appropriate property identifiers. Mr. Ott stated that there would be fees (approximately \$1500.00) associated with completing the right of way easement documents. Mr. Ott also stated that he had talked to the State about the paint color for the parking spaces on Rt. 30 and that the State mandates white paint only. Mr. Ott is still waiting for the certified payroll for the MFT work.

° **Buildings, Grounds & Parks**

Trustee Manivong stated that he had spoken to Thorp's regarding extending the mowing contract for another year and that they were agreeable to the extension. Attorney Szeto stated that the Village will need something in writing, from Thorp's, indicating agreement. Trustee Constant asked if there is an opening on the Park Advisory Board and President Nelson stated that there is one opening.

° **Water & Sewer**

° **Agenda item for discussion/approval:** RFP Update

Trustee Nier stated that he is working with attorneys and gathering information needed for the utility privatization RFP. He received a list of all parcels and updated outstanding debt on the water treatment facilities from the Village Clerk. He needs to schedule the proposal opening date and due to scheduling requirements, he requested that the opening be on May 10, 2019. Village President Nelson suggested confirming the date with the representing attorney prior to setting the date.

° **Agenda item for discussion/approval:** Water/Sewer Rate Increase Letter

Mr. Nier led a brief discussion regarding the utility rate increase going into effect April 1, 2019. He stated that Trustee Constant had drafted the memo that will be inserted with the next utility bill. All Trustees were in agreement regarding the letter and it being sent with the next utility bill.

° **Agenda item for discussion/approval:** Hiring of Grant Writer

Trustee Constant stated that Pete Wallers (EEI) had referred him to a grant writer that was originally involved in the water tower project. He stated the median income for Village residents is too high to qualify for grant funding. He stated that there are low interest loans that could be considered for the project. The grant writer charges \$105.00/hour.

**Public Comment:**

Joan Umano spoke on behalf of resident Pam Mackey regarding commemorative crocks which are available for purchase to help fund the fireworks festival. There are three designs: dairy joy, train and barn. The designs were created and drawn by resident Ardith Trumpy. Proceeds from the sale of the crocks will be split evenly between the fireworks fund and the Harvesting Our Future projects. Ms. Umano stated that the \$10,000.00 grant check from DCEDC will fund two Harvesting Our Future projects and that the other projects are currently unfunded.

**Open Discussion:**

None.

At 7:35pm Trustee Manivong moved to enter into Executive Session pursuant to **(5 ILCS 120/2(c)(1) (Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...))**

Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 8:31 Trustee Nier moved to reconvene the Regular Board Meeting and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**ADJOURMENT**

**Motion:** Trustee Sellers moved to adjourn the meeting at 8:32 PM. Trustee Manivong seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for March 25, 2019.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk