

**VILLAGE OF HINCKLEY
PLANNING COMMISSION MEETING MINUTES
APRIL 4, 2022**

CALL TO ORDER:

The meeting was called to order by Chairman Pritchard at 7:00PM

PRESENT:

Chairman Robert Pritchard, Rebecca Von Drasek, Jennifer Klambauer, John McFarland, Matt Bish, Quorum Established.

ABSENT:

Danielle Marion & Steven Kreitzer

ALSO PRESENT:

Village Clerk Elizabeth Losiniecki, Trustee Mike Constant, and members of the Public.

PLEDGE OF ALLEGIANCE:

The Pledge of allegiance to the flag was recited.

PUBLIC COMMENT:

None.

PREVIOUS MEETING MINUTES PRESENTATION & VOTE:

Rebecca Von Drasek moved to approve the meeting minutes from the March 7, 2022 meeting and was seconded by Jennifer Klambauer.

ROLL CALL VOTE:

Robert Pritchard- Aye, Rebecca Von Drasek-Aye, Jennifer Klambauer-Aye, John McFarland-Aye, Matt Bish-Aye, motion carried.

OLD BUSINESS:

Agenda Item:

Recommendation on the Solar Ordinance

Chapter 86 Article 11.- SOLAR ENERGY

A- Purpose & Applicability, definitions

- 1) Remained the same
- 2) Was removed and placed at the end of the ordinance

B-Definitions

Solar collector, Solar Farm & Solar Garden are defined

C- Appearance, Materials and Permitting.

- 1,2,3,4 remained unchanged,
- 5a. added to receive a permit solar collectors must be installed by an Illinois ICC Certified Company.
- 5b remained unchanged.

D- is now “Roof Mounted Solar Collectors”, the word “exterior” was deleted.

#’s 1&2 were deleted and replaced with #’s 1 thru 5

- 1) Solar collectors are permitted in all zoning districts on any side of the structure
- 2) Solar collectors must be monochromatic, non-reflective and match roof material.
- 3) Multiple solar panels shall be uniform
- 4) Units must be set back 1’
- 5) Conduit must be same color as the roofing material

E-Height

Unchanged

F-Bulk Requirements

Unchanged

G- Ground Mounted Separate or Adjacent to the Principal Structure

Unchanged except for F-1 which added shall not be more than 10’ high when at maximum tilt.

H- Accessory Structures

Unchanged

I-Lot Coverage or Impervious surface area

Unchanged

J- Abandonment Violations & Enforcement

Moved to the end of the ordinance

John McFarland circled back to G-3 “ground mount solar collectors in the side yard are not permitted”. Thru discussion it was reconfirmed that a resident could request a variance to have side yard, ground mounted, solar collectors with the Zoning Board of Appeals.

J- Cont’d Solar Farms & Gardens added requirements.

- 1) Height
- 2) Batteries
- 3) Parking
- 4) Signage
- 5) Connections to power lines
- 6) Batteries if used
- 7) Ground Cover
- 8) Other Standards & Codes
- 9) Site Plan
- 10) Decommissioning steps

K- Abandonment, Violations & Enforcement

K is already part of the current code just moved to the end.

Pritchard asked for a Motion to Pass the edited Solar Ordinance so it may be passed onto the Village Board of Trustees; Matt Bish made the motion to approve which was seconded by Rebecca Von Drasek.

ROLL CALL VOTE:

Robert Pritchard-Aye, Rebecca Von Drasek-Aye, Jennifer Klambauer-Aye, John McFarland-Aye, Matt Bish-Aye, Motion Carried

Community Economic Development Implementation Grant (Community Foundation)

Pritchard discussed the grant and the three strategies 1) Implement a marketing plan, 2) Bring in more visitors, 3) Encourage involvement of residents and business relating to community events and a more wide-area appeal. To accomplish the strategies the planning commission will work closely with the business assoc. local organizations and by having these originations the project will have more success. An intern would be hired and functioning within 3 months. Share information with as many municipalities as possible, state of Illinois visitors Bureau, DeKalb County, generate area development.

The maximum grant request is \$20,000.00 with a 10% village contribution. Instead of 10% cash Pritchard proposed volunteer work in collaborating and communicating. If the grant is offered how will the planning commission keep it going after the grant money is spent? If the Business Assoc. has increased members, they might pay for the intern to continue the process. The intern will cost \$15,600.00, Volunteers to work with businesses and originations \$2000.00, and a logo & pamphlet about the community \$4400.00. The planning commission would work and coordinate with the intern.

The Planning Commission will attempt to get in writing the ownership of hinckleyhub.com

NEW BUSINESS:

Regional Planning Commission is a group from every town; Pritchard and Marion are the Hinckley representatives. During the meeting Pritchard mentioned zoning violations and many of the municipalities use B&F and their untimely response to reviews & inspections. Further board discussion ensued reference code violations and how to enforce. Pritchard mentioned the village of Sycamore shifted to the police department for enforcement.

Interest with continuing on the comprehensive plan. Pritchard concluded based on prior discussion that there was not a strong desire to change the plan, but a desire to change the map. Pritchard may attend the NIU meeting April 20th, 2022.

PLANNING COMMISSION COMMENTS, PROJECT UPDATES, OTHER INFORMATION:

Pritchard may attend the NIU Comprehensive Plan meeting on April 20, 2022

PUBLIC COMMENT:

None

ADJOURNMENT:

Chairman Pritchard asked for a motion to adjourn the meeting at 8:03PM Matt Bish made the motion Rebecca Von Drasek seconded the motion.

ROLE CALL VOTE:

Robert Pritchard-Aye, Rebecca Von Drasek-Aye, Jennifer Klambauer-Aye, John McFarland-Aye, Matt Bish-Aye, Motion Carried