

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
April 9, 2018

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Nelson at 7:00 PM.

Present: Trustees Mike Constant, Tim Sellers, Jeff Nier, Joe Diedrich and Chuck Riforgiate. Quorum Established.

Absent: Trustees Christine Clark.

Also Present: Village Clerk Elizabeth Losiniecki, Attorneys Aaron Szeto and Kristine Gibbons, Chris Ott (EEI), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

General Business

Agenda item for discussion/approval: 03/26/18 Regular Board Meeting Minutes

Trustee Nier moved to approve the 03/26/18 minutes and Trustee Diedrich seconded the motion.

Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

Trustee Diedrich moved to approve the invoices as presented and Trustee Riforgiate seconded the motion.

Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

• President's Report

° **Agenda item for discussion/approval:** Arbor Day Proclamation

President Nelson stated that the Village is seeking Tree City USA certification and as part of that effort, she read a proclamation declaring April 27, 2018 Arbor Day in the Village of Hinckley.

° **Agenda item for discussion/approval:** Clark Environmental Mosquito Management Contract

President Nelson stated that this contract is currently on an auto-renewal schedule and, as such, does not need to be voted upon. The quarterly fee for services is \$3726.00.

° **Agenda item for discussion/approval:** Building Inspector

A brief discussion was held regarding the need to review the current contract for building inspections and permits.

° **Agenda item for discussion/approval:** Park Board Member re-appointment

President Nelson stated that no action would be taken on this item at this meeting. This item will be carried over to the April 30, 2018 Regular Board Meeting.

Committee Reports

° **Personnel**

° **Agenda item for discussion/approval:** Park Program Coordinator Job Description

President Nelson stated that the Park Program Coordinator job would be advertised as soon as a job description was approved. There was a brief discussion regarding the pay rate (\$15.00/hr.) and interim coverage of the current park programs.

Trustee Riforgiate moved to approve the job description and Trustee Nier seconded the motion. Roll call vote: Constant-Aye, Nier-Aye, Sellers-Aye, Diedrich-Aye, Riforgiate-Aye. Motion carried.

° **Finance & Economic Development**

° **Agenda item for discussion/approval:** Resolution approving an agreement between the Village and Lauterbach and Amen, LLP

Trustee Constant stated that approval was needed for the resolution approving the engagement of Lauterbach and Amen, LLP for audit services. Trustee Constant moved to approve the resolution and Trustee Diedrich seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Abstain, Constant-Aye. Motion carried.

Trustee Constant stated that there will be an audit planning meeting on April 20, 2018 at 10:00am.

Trustee Constant also stated that he was awaiting a decision on the Harvesting Our Future Facebook page. President Nelson stated that the administrator needed to be a Village employee. Attorney Szeto stated that typically a staff member is responsible for all content that is posted in order to vet information and perform content review. Additional discussion followed regarding procedures.

° **Public Safety**

Trustee Riforgiate stated that there would be a Public Safety committee meeting on April 18, 2018 at 6:30 pm. The committee will review building and safety codes, proposals for a new vehicle for the police department and review the current building inspector company. Discussion followed regarding the old black squad car and whether to trade it in or declare it surplus property. President Nelson stated that the disposition of the black squad car would be on the agenda for the April 30, 2018 meeting.

° **Streets & Alleys**

° **Agenda item for discussion/approval:** MFT Road Program Engineering Agreement BLR 05520
Chris Ott, from EEI, stated that this item is for the road program expenditures that we discussed and approved at the previous meeting. Trustee Diedrich moved to approve BLR 05520 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** MFT Road Program Resolution BLR 14220
Trustee Diedrich moved to approve BLR 14220 and Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** MFT Road Program Municipal Estimate of Costs BLR 14231
Trustee Nier moved to approve BLR 14231 and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Buildings, Grounds & Parks**

° **Agenda item for discussion/approval:** Garbage Contract Award

Vaughn Kuerschner from Waste Management gave a brief summary of the services provided by Waste Management and thanked the Village for the business thus far.

Trustee Sellers provided a summary packet to Trustees regarding the garbage contract proposals. Prices for various services were discussed, including brush pick-up, street sweeping and billing. Trustee Sellers moved to approve a ten year contract with DC Trash and Trustee Riforgiate seconded the motion. Trustee Nier asked if residents could make garbage service selection on their own. Trustee Sellers rescinded his motion and discussion followed with additional questions from Trustees regarding billing, commercial and residential service, and individual choice. Attorney Szeto stated that this is for residential service only and that it is a Village wide contract for services. Individuals will not be able to go out on their own for garbage service. Trustee Constant thanked Trustee Sellers and his team for all of the hard work they put into the project. Trustee Sellers moved to approve a

ten year contract with DC Trash, including billing, beginning October 1, 2018. Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** Resolution to engage Thorp’s Lawn Care for Mowing Contract Award

Trustee Nier stated that the mowing of Sycamore Street ditch, chemical application and mulch were removed from the contract. Trustee Nier moved to approve the resolution and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Water & Sewer**

Agenda item for discussion/approval: One time garbage fee rate correction – October, 2017 rate increase per contract

Trustee Sellers stated that the scheduled rate increase for garbage services that went into effect October 1, 2017, per contract, had not been implemented in the Village utility billing system and requested a one-time rate adjustment to recoup the monies the Village incurred. This rate increase would be on the April, 2018 utility bill. A brief discussion followed regarding the amount, per household, that would be on the bill. Trustee Constant estimated approximately \$2.00 per household. Trustee Sellers moved to approve the one time rate correction and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Dale Youngers, TEST, Inc., stated that the EPA is requiring all municipalities to conduct a lead survey to determine the amount of lead exposure in the country. He stated that the survey and a letter of explanation would be included in the next utility bill mailing.

Trustee Nier stated that Michelle Piotrowski from EEI had prepared a schedule for the water tower remediation project. The work should begin in April, 2019 and complete approximately 75 days later.

Public Comment:

None.

Open Discussion:

Attorney Szeto stated that the IEPA loan amendment ordinance would be on the April 30, 2018 meeting agenda.

ADJOURNMENT

Motion: Trustee Diedrich moved to adjourn the meeting at 8:27 PM. Trustee Nier seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for April 30, 2018.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk