

**VILLAGE OF HINCKLEY  
COMMITTEE OF THE WHOLE MEETING - MINUTES**

**APRIL 12, 2021**

**IMMEDIATELY FOLLOWING REGULAR BOARD MEETING**

**Please join using this link:**

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**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Village President Nelson at 7:28 PM. Roll call was taken showing the following:

**Present:** Trustees Walter Rainford, Lou Manivong, and Mike Constant. Quorum Established.

**Absent:** Daniel Roop.

**Also Present:** Village Clerk Elizabeth Losiniecki, Chief Gettemy, Ceneca Wagner, Chris Ott (EEI), Treasurer Maroo, Attorney Tait Lundgren, Dale Youngers (TEST, Inc.), and Members of the Public.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

None.

**GENERAL BUSINESS**

**Agenda item for Discussion/Approval:** *Committee of the Whole meeting minutes from 03/22/21*  
Trustee Manivong moved to approve the 03/22/21 minutes and Trustee Constant seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

**PRESIDENT'S REPORT**

**Agenda item for Discussion and Recommendation** *regarding Village Audit*

Village President Nelson stated that the annual audit is upcoming and there should be a letter for her to sign authorizing the audit. Trustee Constant stated that he will check with Lauterbach and Amen regarding the authorization letter.

**Agenda item for Discussion and Recommendation** *regarding Street Sweeping*

Village President Nelson stated that someone needs to look into when the streets will be swept. Ceneca Wagner will call to get it scheduled before the water tower work begins.

**ATTORNEY'S REPORT**

None.

**COMMITTEE REPORTS**

° **Personnel**

None.

° **Finance & Economic Development**

None.

° **Public Safety**

**Agenda item for Discussion and Recommendation** *regarding Amendment to Hinckley Municipal Code regarding Planning Commission*

Attorney Lundgren stated that he had drafted an ordinance to change the Hinckley Municipal Code regarding the Planning Commission. Changes to the zoning code require a public hearing. There was consensus agreement to hold off on the planning commission changes until other changes to the zoning code are identified.

Trustee Constant stated that he had head from the audit firm and no audit letter is needed. Authority to proceed with the annual audit was received with the signing of the most recent contract with Lauterbach & Amen.

° **Streets & Alleys**

**Agenda item for Discussion and Recommendation regarding Disposition of F450 Public Works Truck**  
Ceneca Wagner stated that the F450 needs to be decommissioned. It will take approximately \$5000.00 to get it road worthy. Wagner estimates the scrap value at \$200.00. Attorney Lundgren will look into what is needed to declare surplus property.

Wagner stated that he is still working on getting the F350 repaired after the accident.

° **Buildings, Grounds & Parks**

None.

° **Water & Sewer**

Chris Ott stated that the pre-construction meeting for the water tower repair project will be on April 27, 2021. The pressure tanks will be put in place the week of May 3, 2021. The week of May 10, 2021 the water tower will be taken off-line. EEI is working on a DRAFT letter to be sent to residents regarding the project. There was a discussion regarding how the letter will be sent and whether to enforce watering bans. Dale Youngers suggested strict enforcement. He stated that if the system pressure drops below 20, a village wide water boil order will be required. This has a significant impact on businesses and requires notification of residents and local news media. Attorney Lundgren stated that will draft an ordinance for consideration at the next meeting.

Dale Youngers stated that there was a misunderstanding with the Fire Chief regarding the specialized valve needed/desired for the new fire hydrant on S. Garfield Street. The Fire Chief has the valve but will not leave it on the hydrant due to theft potential. The valve will be used when the fire department needs large amounts of water. The fire department is trying to get a “pond hydrant” installed in Royal Estates.

Dale Youngers stated that there was a glitch with the PLC reprogramming that will be fixed next week. All other possible preparations have been made for the water tower repair project. Trustee Manivong thanked Youngers for his efforts.

**OPEN DISCUSSION**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

**Motion:** Trustee Manivong moved to adjourn the meeting at 8:16 pm. Trustee Rainford seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried. The next Committee of the Whole Meeting is scheduled for April 26, 2021, immediately following the Regular Board Meeting.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk