

**VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
MAY 29, 2018**

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, and Chuck Riforgiate. Quorum Established.

Absent: Trustee Jeff Nier, Joe Diedrich and Christine Clark.

Also Present: Village Clerk Elizabeth Losiniecki, Treasurer Maroo, Attorneys Aaron Szeto and Kristine Gibbons, Joe Moore, Chief Everhart, Sabrina Geroulis, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

General Business

Agenda item for discussion/approval: 05/14/18 Regular Board Meeting Minutes

Trustee Constant moved to approve the 05/14/18 Regular Board Meeting minutes and Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Sellers-Aye, Constant-Aye, Nelson-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

There was a brief discussion led by Treasurer Maroo regarding which fund the Layne Western well repair would be paid from. It was suggested that it be taken out of capital improvement and Trustee Maroo stated that he would check with the auditors for guidance. Trustee Constant moved to approve the invoices as presented and Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Sellers-Aye, Constant-Aye, Nelson-Aye. Motion carried.

• **President's Report**

Village President Nelson read the letter of resignation from Trustee Diedrich, effective immediately. She stated that his resignation was due to health concerns.

Village President Nelson read a thank you note from the DeKalb County Economic Development Corporation for the annual donation.

Agenda item for discussion/approval: Amendment to Ordinance No. 2018-04

Attorney Gibbons explained that the Illinois Department of Revenue requested an amendment to Ordinance No. 2018-04 to correct a language discrepancy on the previously approved version of Ordinance No. 2018-04. Trustee Constant moved to approve the amendment and Trustee Sellers seconded the motion. Roll Call vote: Riforgiate-Aye, Sellers-Aye, Constant-Aye, Nelson-Aye. Motion carried.

Agenda item for discussion/approval: Escape Room Classification as Amusement/Arcade

Village President Nelson led a discussion regarding the permit requirements for the Escape Room planned for 125 S. May Street. Trustee Riforgiate cautioned against allowing for escape rooms to be classified as amusement/arcade due to the additional inspection and safety requirements for an assembly use classification. Attorney Szeto explained a variety of options, including the requirement for a public hearing. He stated that since escape room is not a currently recognized or allowed use, it

needs to be added as an allowable use in the B-1 district, which requires a text amendment. It was agreed that the best solution is to hold a public hearing and a Zoning Board of Appeals meeting. Mr. Allen was directed to submit a business plan as part of the permit application process. Discussion tabled for issue to be addressed via Public Hearing and Zoning Board of Appeals process.

Report of Officers, Trustees and Department Heads

• Treasurer's Report

Treasurer Maroo presented year to date revenue and expense information and a summary of funds. He stated that the debt service and water /sewer accounts continues to be underfunded and reminded everyone to continue to watch spending at all levels. President Nelson inquired regarding the garbage fund and stated that it was originally set up to have a positive balance at the end of the contract cycle so that the Village had sufficient monies to pay out at contract close.

• Attorney's Report

Attorney Gibbons stated that she would be working on the Public Hearing and Zoning Board of Appeals notification. Trustee Constant asked about committee reassignments and asked for an electronic copy of the DC Trash contract.

• Engineer's Report

Not present.

• Chief of Police

Chief Everhart provided her monthly report summary and stated that the Police Department has been busy. She stated that DeKalb County had requested extra patrols outside of Village limits (within the mile and a half zone). Trustee Sellers indicated that he disagrees with having the Hinckley Police Department cover for DeKalb County. Emergency 911 calls are okay but not regular patrols. Trustee Constant asked Chief Everhart if any citations had been issued for illegal fireworks and she said there had not.

• Parks & Recreation

Sabrina Geroulis presented an overview of the current park programs and stated that she was investigating other printing options for lower prices.

• Water & Sewer

Dale Youngers was not present so Chief Everhart gave an overview of the CODE RED alert that had been issued due to lack of power to the WTF. There was a brief discussion regarding whether or not a CODE RED alert was necessary. President Nelson stated that that is what CODE RED is for and that the Village had to err on the side of caution and trust the professionals that made the call.

• Public Works

Agenda item for discussion/approval: Street Sweeping

Joe Moore presented a quote for street sweeping, NTE \$900.00. Trustee Constant asked if it was necessary at this time. Mr. Moore stated that this is considered pro-active maintenance and that it could have long term effects on the storm sewers. Attorney Gibbons stated that she had contacted the street sweeping company with minor changes to the contract language. Additional discussion followed regarding the fall street sweeping and the amount of debris in the streets after leaf pick-up. Trustee Riforgiate stated that the Village has an obligation and responsibility to maintain the infrastructure and that we cannot keep delaying infrastructure maintenance and repair. Attorney Gibbons stated that the Trustees could vote to move forward with street sweeping, awaiting finalization of the contract. Consensus agreement to move forward. Joe Moore stated that the street sweeping could not be scheduled until the contract is finalized.

Agenda item for discussion/approval: Sidewalk Mud Jacking

Joe Moore presented a quote from Davis Concrete for mud jacking of Village sidewalks deemed trip

hazards. He stated that there are 11 sidewalks eligible for mud jacking, for a not to exceed total of \$3420.00. He stated that mud jacking is half the cost of replacing the sidewalks and that there is a two year guarantee. Trustee Sellers stated that the Village has an obligation to maintain safe sidewalks and that we do have a grinder that could be used for repairs. Additional discussion followed regarding comprehensive sidewalk replacement, the need to set funds aside and costs associated with grinding. Trustee Sellers moved to have Public Works grind the sidewalks (in the packet), with no mud jacking. Trustee Riforgiate seconded the motion. Roll Call vote: Riforgiate-Aye, Sellers-Aye, Constant-Aye, Nelson-Nay. Motion carried.

Joe Moore stated that he will be on vacation from June 21 through July 2, 2018.

Committee Reports

° Personnel

No report.

° Finance & Economic Development

Trustee Constant stated that the auditors were in for a preliminary meeting and that they would be back the week of June 4th for field work. He also stated that the first Harvesting Our Future team meeting was held at the high school and that it was a good meeting. There will be another team meeting soon.

Village President Nelson stated that she is holding the paperwork for the new police vehicle until we're closer to the final payment on the current lease. The Village cannot afford to make double payments on leases for the police department. The paperwork will be completed and submitted toward the end of June. Discussion followed regarding the lead time needed for ordering the vehicle and all were in agreement to wait until the end of June to submit the application.

° Public Safety

No report.

° Streets & Alleys

Trustee Sellers asked who would be taking over this committee in the absence of Joe Diedrich. President Nelson stated that she would handle any items for this committee until the open Trustee position is filled. Joe Moore stated that there will be a bid opening for road work on May 31, 2018 at 11:00am.

° Buildings, Grounds & Parks

No report.

° Water & Sewer

No report.

Public Comment:

Joan Umano spoke on behalf of the Fireworks Committee. She handed out a flyer and asked that one be posted at the Village Hall. The Fireworks Festival will be on June 30, 2018 from 3-10 pm. She is working with the Police Department for coverage and no parking signs.

Open Discussion:

President Nelson stated that a team of ten volunteers had worked over the weekend to plant the native plants donated by Pizzo Nursery for the pollinator garden. She thanked Village Clerk Losiniecki and the volunteers for their efforts to get the garden planted.

ADJOURNMENT

Motion: Trustee Riforgiate moved to adjourn the meeting at 8:35 PM. Trustee Sellers seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for June 11, 2018.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk