

**VILLAGE OF HINCKLEY
COMMITTEE OF THE WHOLE MEETING - MINUTES
MAY 28, 2024
IMMEDIATELY FOLLOWING REGULAR BOARD MEETING**

CALL BOARD MEETING TO ORDER: Meeting was called to order by Interim Village President Quirk at 7:35 PM. Roll call was taken showing the following:

Present: Trustees Sarah Quirk, Russell Kula, Michael Constant, and Steve Gayhart. Quorum Established.

Absent: Trustees Prickett and Klambauer.

Also Present: Attorney Keith Foster, Chief Gettemy, Treasurer Dave Maroo, Bob Pritchard, Phillip Sitton (SafeStep), and Members of the Public.

PUBLIC COMMENT

None.

GENERAL BUSINESS

Approval of Committee of the Whole meeting minutes from 05/13/24

Trustee Constant moved to approve the minutes from May 13, 2024, and Trustee Kula seconded the motion. Roll call vote: Constant-Aye, Quirk-Aye, Kula-Aye, and Gayhart-Aye. Motion carried.

PRESIDENT'S REPORT

Quirk stated that she was in possession of several sign permit applications for the Welcome to Hinckley signs and asked Kula to help get them filled out and submitted. Kula agreed.

ATTORNEY'S REPORT

No report.

ENGINEER'S REPORT

No report.

COMMITTEE REPORTS

Personnel

No Report.

Public Safety

No report.

Streets & Alleys

For Discussion: Sidewalk Repair Program

Phillip Sitton from SafeStep presented information to the Board regarding services his company can offer for sidewalk repair and replacement. Mr. Sitton provided a handout to the Board detailing two common funding programs (general fund vs. charge back). Kula reminded the Board that SafeStep functions as a coordinator of services but does not actually do the repair and replacement of sidewalks. Mr. Sitton stated that his company performs evaluations of existing sidewalks and works with the municipality to prioritize work. Constant asked for clarification regarding the evaluation process and Sitton stated that the offerings are scalable and customizable. Kula stated that Ceneca Wagner had forwarded information to the Board regarding available services.

Buildings, Grounds & Parks

No report.

Water & Sewer**For Discussion:** Source Water Protection Plan

Gayhart stated that he had met with EEI regarding the Source Water Protection Plan and that it is almost complete. The report is 267 pages. Two complete copies will be delivered to the Village Hall, as well as multiple summary copies for the Board. June 26th is the deadline for submission. Gayhart led a discussion regarding having all lead service lines replaced as one project, handled by one contractor. He suggested that the Village engage EEI to manage the bid process. After a discussion, it was agreed that Gayhart would ask EEI to prepare a quote for services to manage the bid process for this initiative. The bid should be for the replacement of all lead service lines and the investigation of all galvanized service lines. This will be on the next agenda for further discussion and/or approval.

Finance & Economic Development

Constant provided an update to the presentation at a previous meeting by Mr. Evan Shive, from Teleric. Constant stated that he and Shive had a conversation subsequent to the meeting and that indeed, Mr. Shive's map does not show any underserved areas within the Village corporate limits.

Sarah Quirk stated that the Closed Session shown on the agenda will be deferred to a future meeting.

OPEN DISCUSSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Trustee Constant moved to adjourn the meeting at 8:20 PM and Trustee Gayhart seconded the motion. Voice vote: all in favor. Motion carried. The next Committee of the Whole Meeting is scheduled for June 10, 2024, immediately following the Regular Board Meeting.

Sarah Quirk, Interim Village President

Elizabeth Losiniecki, Village Clerk