

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**JUNE 08, 2020**  
**REMOTE VIA TELECONFERENCE**  
**7:00 PM**

**NOTE: PURSUANT TO GUBERNATORIAL EXECUTIVE ORDER 2020-07 (AND EXTENDED BY EXECUTIVE ORDER BY 2020-33), THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

*Join from PC, Mac, iOS or Android:*

<https://meetings.ringcentral.com/j/1481935442>

- or -

***Join by Phone:***

**(773) 231-9226**

**Meeting ID: 148 193 5442**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

**Present:** Trustees Chuck Riforgiate, Lou Manivong, and Mike Constant. Quorum Established.

**Absent:** Trustees Christine Clark, Walter Rainford and Daniel Roop.

**Also Present:** Village Clerk Elizabeth Losiniecki, Chief Gettemy, Attorney Josef Kurlinkus, and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

None.

**GENERAL BUSINESS**

• **Agenda item for discussion/approval:** Regular Board Meeting Minutes from May 26, 2020  
Trustee Constant moved to approve the May 26, 2020 Regular Board meeting minutes as presented and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Abstain, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion denied. This item will be presented for approval at the next Regular Board Meeting.

• **Agenda item for discussion/approval:** *Payment of Invoices Due*

Trustee Manivong moved to approve the invoices as presented Trustee Constant seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**PRESIDENT'S REPORT**

Village President Nelson stated that Arnie Schramel from Progressive Energy was scheduled to present at the Committee of the Whole meeting. Nelson sought (and received) concurrence from the Board of Trustees to move Mr. Schramel from the Committee of the Whole meeting agenda to the Regular Board meeting agenda.

**GUEST PRESENTATION – Arnie Schramel, Progressive Energy**

Mr. Schramel provided an overview of what the current available rates look like and provided a

review of the aggregation process. He stated that he will return to the Board in mid-July with a full proposal. Tonight, he was simply seeking input from the Board to continue with pricing.

• **Agenda item for discussion:** *Lakeshore Recycling Curb Side electronics pick up*

Village President Nelson stated that Lakeshore Recycling will be conducting electronics and hazardous waste collection on June 26 and October 23, 2020. Lakeshore will be sending out a brochure to all residents with the details. Trustee Manivong stated that residents will have to register for the pick-up service on the vendor website. A link to the Lakeshore Recycling registration page will be available on the Village website.

Nelson also stated that Sycamore Street has been closed between Route 30 and the alley to the north in order to accommodate outdoor seating for the restaurants in town. There are many people utilizing this seating and supporting the local businesses. Trustee Riforgiate asked if alternate methods are available to block the road as the maintenance vehicles look bad. Trustee Constant asked if barricades could be borrowed from Royal Estates. President Nelson stated that there are no other barricades available and that suggestions are welcome. Riforgiate stated that he would investigate alternatives.

**ATTORNEY'S REPORT**

No report.

**TREASURER'S REPORT**

None.

**COMMITTEE REPORTS**

**Buildings, Grounds & Parks**

No report. President Nelson stated that for phase 3 of the Governor's reopening plan, the playground equipment at the parks is off limits. The parks are open, but the playground equipment is not cleared for use until phase 4 of the Governor's reopening plan. People wishing to rent the shelter/pavilion will be expected to keep the number in attendance to 10 or less and enforce social distancing.

**Finance & Economic Development**

**Agenda item for discussion/approval:** *Resolution No. 2020-03 adopting the Village of Hinckley Capital Assets Policy*

Trustee Constant stated that the capital asset policy and the fund balance/net assets policies had been presented and discussed at previous meetings. This is to formally approve the adoption of the policies. Trustee Constant moved to approve Resolution 2020-03 adopting the Village of Hinckley Capital Assets Policy and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Agenda item for discussion/approval:** *Resolution No. 2020-04 adopting the Village of Hinckley Fund Balance/Net Assets Policy*

Trustee Constant moved to approve Resolution 2020-04 adopting the Village of Hinckley Fund Balance/Net Assets Policy and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Personnel**

**Agenda item for discussion/approval:** *Employee Pay Raise – Jack Weibler*

President Nelson stated that Chief Gettemy had provided supporting documentation showing the July 29, 2019 Regular Board Meeting minutes that reflect Board of Trustee approval of annual 3% pay

increases for all police officers. Trustee Manivong moved to approve a 3% pay increase for Officer Weibler, raising his rate of pay from \$22/hr. to \$22.66/hr. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Agenda item for discussion/approval:** *Employee Pay Raises – Matt Dolmyer*

Trustee Manivong moved to approve a 3% pay increase for Officer Dolmyer, raising his rate of pay from \$22/hr. to \$22.66/hr. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Agenda item for discussion/approval:** *Hiring of Utility Billing Clerk*

Village President Nelson stated that she and Village Clerk Losiniecki had reviewed resumes and conducted interviews for the Utility Billing position. Nelson forwarded the resume of Nina Jennings, the candidate selected, to all Trustees for review. Trustee Constant asked if the job opening had been posted on the Village website and Nelson stated that it had been posted on Indeed. Trustee Manivong moved to hire Nina Jennings for the Utility Billing Clerk position at \$17.00/hour with performance reviews and possible pay increase after six and twelve months. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Public Safety**

None.

**Streets & Alleys**

**Agenda item for discussion/approval:** *Resolution No. 2020-05 Establishing the Temporary Sycamore Street Dining Area, Including the Closure of a Portion of Sycamore Street*

Village President Nelson stated that a DRAFT version of the resolution had been circulated but a final version was not available for the meeting packet. Attorney Kurlinkus stated that the resolution allows for the closure of the street and provides “rules of engagement” for the businesses that are participating in the outdoor seating area. Nelson stated that the outdoor seating area closes at 11:59pm on weekends and 10pm on weeknights. Trustee Riforgiate moved to approve Resolution No. 2020-05, providing for the temporary closure of Sycamore Street and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nelson-Aye. Motion carried.

Trustee Manivong stated that he will be hosting a “committee meeting” on June 9, 2020 at 10am to discuss the water tower project. Trustee Constant asked if the agenda had been posted. There was a discussion regarding whether this meeting constitutes a “committee meeting.” Clerk Losiniecki stated that with only two Trustees present, it does not constitute a meeting and does not require the posting of an agenda. Losiniecki also stated that the new Office 365 product that was installed on the Village computers does not support the dial-in functionality needed to host remote meetings. Attorney Kurlinkus stated that Sosnowski|Szeto would continue to provide remote meeting hosting services.

**NEW BUSINESS**

Trustee Constant stated that he only received the most recent Code Red notification on his land line. Chief Gettemy stated that he is aware of the problem and has been in contact with the provider to resolve the issue.

**OLD BUSINESS**

Trustee Constant asked about the status of the alley vacation paperwork. Attorney Kurlinkus stated that he is waiting for Clerk Losiniecki to provide him with copies of what has already been filed. Clerk Losiniecki stated that the documents (and associated comments from the County Recorder’s office)

have been forwarded to Kurlinkus. The attorney needs to complete the PTAX forms because the attorney is the one who signed the deeds.

**PUBLIC COMMENT**

Trustee Manivong stated that a hand sanitizer station is needed in the open lot east of Brian’s Pizza. There was a brief discussion about moving an existing station or ordering a new one. Manivong stated that he would pursue with Lakeshore Recycling.

There was also a discussion about the electronic and hazardous waste collection mailer that was supposed to have been sent to residents. Thus far, no residents have received the mailer from Lakeshore. Losiniecki will check with the account manager for Lakeshore Recycling.

Resident Rob Zimmermann commented regarding the maintenance trucks being used to create the barrier for the outdoor seating. He stated that he thinks it looks bad and that other barriers should be used. He also commented regarding the Village plan for leaf pick-up. Mr. Zimmermann also inquired regarding MFT funds for street repair. Nelson stated that streets will be repaired based on need and available funds. Mr. Zimmermann suggested that all Trustees should be reviewing the attorney invoices.

Resident Jenny Klambauer thanked the Police and Fire Departments for their help during the 60520 Day festivities, including the parade.

**OPEN DISCUSSION**

None.

**ADJOURMENT**

**Motion:** Trustee Riforgiate moved to adjourn the meeting at 7:50pm. Trustee Manivong seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Board Meeting will be held via teleconference on June 22, 2020.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk