

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
June 10, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Lou Manivong, Chuck Riforgiate. Quorum Established.

Absent: Trustee Jeff Nier.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Kristine Gibbons, Police Chief Ken Gettemy, Chris Ott (EEI), John McFarland, Joan Umamo, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

No Comments.

GENERAL BUSINESS

• **Agenda item for discussion/approval:** *05/28/19 Regular Board Meeting Minutes*

Trustee Constant moved to approve the 05/28/19 Regular Board Meeting minutes and Trustee Riforgiate seconded the motion. **Roll Call Vote:** Constant-Aye, Manivong-Abstain, Riforgiate-Aye, Sellers-Aye, Nelson-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Payment of Invoices Due*

Trustee Constant moved to approve the invoices as presented, and Trustee Manivong seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

PRESIDENT'S REPORT

• **Agenda item for discussion/approval:** *Appointment and Swearing in of John McFarland to Planning Commission*

Village President Nelson asked for a motion to appoint John McFarland to the Planning Commission/Zoning Board of Appeals. Trustee Constant moved to approve the appointment of John McFarland to the Planning Commission/Zoning Board of Appeals and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

President Nelson performed the swearing in of John McFarland.

• **Agenda item for discussion/approval:** *Resolution No. 2019-06 Mural Contract – Danielle Casali Mosaic Muralist*

President Nelson stated that this resolution is intended to approve the contract and hiring of Danielle Casali for the downtown mural project for the Harvesting Our Future initiative. Trustee Constant requested to have section seven of the contract removed because Ms. Casali will not be performing the work, she will be teaching the volunteers how to construct the mural. He also stated that the work site, the building that will display the mural and the Village of Hinckley will be added as additional insured on the insurance policy. Attorney Gibbons stated that the attorneys had also added an opt-out provision. Trustee Constant moved to approve Resolution 2019-06, without section seven and Trustee Sellers seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Ordinance No. 2019-10 adding to Chapter 58, Article II Imposing a Solicitors Fee*

President Nelson stated that the imposition of a Solicitors permit fee was discussed at the last meeting. The amount agreed upon was \$100.00 per applicant. Trustee Constant moved to approve the imposition of a \$100.00 fee for each solicitors permit applicant and Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

President Nelson stated that the Board of Trustees had also discussed having a laminated badge and brightly colored vest for the solicitors to display while in town and Chief Gettemy stated that he would look into it. Trustee Constant clarified that the \$100.00 fee should be written into the ordinance and that a deposit for the vest would be a separate expense. Attorney Gibbons agreed. Chief Gettemy stated that, given the size of the town, a laminated badge may suffice. Trustee Constant stated that there are other items in the existing ordinance that may need to be changed (i.e.: revocation of the permit without refund).

COMMITTEE REPORTS

• **Personnel**

• **Agenda item for discussion/approval:** Employee Group Insurance Renewal

Trustee Constant stated that the Personnel Committee meeting scheduled for 6:00pm on June 10, 2019 was cancelled due to lack of quorum. The committee was supposed to discuss the employee health insurance renewal which is due at the end of the month. President Nelson asked if Mr. Constant wanted the item added to the next Regular Board Meeting agenda. The Board of Trustees agreed to discuss the item now, given that it was already on the agenda for discussion/approval. Mr. Constant stated the following:

- All changes need to be in by the end of June, 2019
- Renewal August 1, 2019
- Changes were made last year to the plans offered. Former plan eliminated, two new plans offered.
- Board of Trustees voted last year to increase employee contribution from \$250.00/month to 20% of dependent coverage cost.
- 8% premium increase from last year
- No increase in the life/accidental death policy premium
- Auditors stated that average they see for employee contribution is approximately 20% of total premium cost – not just dependent coverage.

Trustee Riforgiate asked if the Village covers 100% of employee health and dental and Mr. Constant stated, “yes.” Trustee Manivong suggested that the Village should begin searching for more affordable coverage for next year, as soon as possible. Mr. Constant agreed but stated that insurance pools that are available are often complicated and cumbersome.

Trustee Manivong moved to approve the employee group health insurance renewal and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Finance & Economic Development**

Trustee Constant reported that the auditors completed the field work. They are scheduled to present their findings at the August 26, 2019 Regular Board Meeting. There will be a committee meeting scheduled for June 25, 2019 at 7:00pm to discuss the appropriations ordinance.

Mr. Constant stated that he had attended the Planning Commission meeting on June 1, 2019. The members are discussing the 2003 Comprehensive Plan and will be making suggestions for updating the plan based on information gathered for the Harvesting Our Future report. He stated that not much may come of the effort but that at least the Village will have a more current document if anyone should ask.

Trustee Constant asked Attorney Gibbons why the Planning Commission votes to approve their agenda and Attorney Gibbons stated that there was no reason, that it was on the agenda. Clerk Losiniecki corrected the statement and indicated that the approval of the agenda was added, recently, by the attorneys, without explanation.

- **Public Safety**

No report. Trustee Constant stated that someone had applied for a building permit and that they were advised that the application was approved. He stated that there is no paper trail available in the office regarding the application. He asked for clarification on the process and Trustee Riforgiate stated that he is working on getting a remote login for Village employees into the TPI server/permitting system. President Nelson stated that there would be further discussion regarding the process flow.

- **Streets & Alleys**

Trustee Sellers stated that he would have an update at the next meeting regarding the proposed new truck for public works. He also stated that he had the sidewalk easement agreements that need to be signed by Squaw Grove Township and Circle Systems. Village Clerk Losiniecki agreed to take the sidewalk easement agreement to the next Squaw Grove Township meeting (06/11/19) to have it signed.

Chris Ott (EEI) stated that the Route 30 roadwork is scheduled to begin in the August/September timeframe. The contract awards should be posted by the end of the week.

Trustee Constant stated that, because there are no plans to widen Sycamore Street, the Planning Commission members had asked about the possibility of limiting parking on Sycamore Street and/or driveway access from new homes in Royal Estates in order to better accommodate emergency vehicles. Trustee Manivong asked if the Village could post “no parking” signs. Trustee Sellers suggested waiting until it becomes an issue. Mr. Constant stated that we can wait until it becomes an issue or deal with it now. Trustee Sellers suggested an ordinance and Trustee Constant stated that it should limiting parking on Sycamore Street from Miller Street to the Village limits. President Nelson also suggested that a “reduced speed ahead” sign should be posted north of town on Sycamore Street to warn drivers that the speed limits goes from 55 mph to 25 mph. Chief Gettemy stated that the Village would need to discuss with the County and Township.

Trustee Sellers stated that he would be on vacation in the coming weeks and asked that no equipment be disposed of or declared surplus property until returns.

• **Buildings, Grounds & Parks**

Trustee Manivong stated that there will be a household hazardous waste and electronics recycling event at the Village Hall on June 22, 2019 from 8am - 12pm. He also stated that he is waiting on quotes from DeKalb County regarding connection to their fiber optic facilities in lieu of the current internet contract with Mediacom. Trustee Constant stated that the website currently shows the hazardous waste recycling event as scheduled for June 15, 2019. Trustee Manivong stated that there had been some confusion regarding the date for the event and that he would instruct Daniel Roop to make the date correction on the website. Trustee Constant asked if paint would be accepted at the event and Mr. Manivong stated that the same items would be accepted as last year. Trustee Constant suggested clarifying the acceptable items list on the website.

• **Water & Sewer**

President Nelson stated that Trustee Nier is out of town. Chris Ott (EEI) stated that cost estimates for the water main lining repair/replacement will be available for the next meeting.

PUBLIC COMMENT

Joan Umano stated that she had spoken to the DC Trash representative regarding the Hinckley Fireworks Festival and that she was very helpful. She also stated that she is pleased to see the Village working with the school district on Harvesting Our Future initiatives.

John McFarland thanked the Trustees for approving his appointment to the Planning Commission/Zoning Board of Appeals. He also stated that he is working on putting together a workshop on affordable health insurance. He is working with various people/businesses in the county to put together a panel discussion that will be open to the public. He is working on securing a date in August, 2019 and will have fliers to hand out once the date is finalized.

OPEN DISCUSSION

Chief Gettemy stated that he will be on vacation the week of June 20, 2019, as will Village President Nelson.

ADJOURMENT

Motion: Trustee Manivong moved to adjourn the meeting at 7:47 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.
The next Regular Meeting of the Village Board is scheduled for June 24, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk