

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**JUNE 22, 2020**  
**REMOTE VIA TELECONFERENCE**  
**7:00 PM**

**NOTE: PURSUANT TO GUBERNATORIAL EXECUTIVE ORDER 2020-07 (AND EXTENDED BY EXECUTIVE ORDER BY 2020-33), THE VILLAGE BOARD AND MEMBERS OF THE PUBLIC ARE ENCOURAGED TO PARTICIPATE IN THIS MEETING REMOTELY VIA VIDEO AND TELECONFERENCE.**

*Join from PC, Mac, iOS or Android:*

<https://meetings.ringcentral.com/j/1481935442>

- or -

***Join by Phone:***

**(773) 231-9226**

**Meeting ID: 148 193 5442**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

**Present:** Trustees Chuck Riforgiate, Walter Rainford, and Mike Constant. Quorum Established.

**Absent:** Trustees Christine Clark, Lou Manivong and Daniel Roop.

**Also Present:** Village Clerk Elizabeth Losiniecki, Chief Gettemy, Treasurer Maroo, Ceneca Wagner, Dale Youngers (TEST), Chris Ott (EEI), Attorney Josef Kurlinkus, and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

None.

**GENERAL BUSINESS**

Attorney Kurlinkus reminded Trustees that they do not have to have been present at a meeting to approve the minutes from the meeting.

• **Agenda item for discussion/approval:** Regular Board Meeting Minutes from May 26, 2020

Trustee Constant moved to approve the May 26, 2020 Regular Board meeting minutes as presented and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

• **Agenda item for discussion/approval:** Regular Board Meeting Minutes from June 8, 2020

Trustee Constant moved to approve the June 8, 2020 Regular Board meeting minutes as presented and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Payment of Invoices Due*

President Nelson noted that there are a lot of park program refunds in the invoices to be paid. This is due to the number of programs canceled due to the coronavirus outbreak. Trustee Constant moved to approve the invoices as presented Trustee Rainford seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

## **PRESIDENT'S REPORT**

- **Agenda item for discussion/approval:** *Employee Health Insurance Renewal*

Village President Nelson stated that the premiums will increase by approximately \$300 from last year. There will also be increases for the employee for deductible, office visits, specialists, etc. The effective date of the policy is August 1, 2020. Trustee Riforgiate moved to approve the renewal of the employee health insurance through Blue Cross Blue Shield as presented and Trustee Rainford seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Pay Increase for Ceneca Wagner*

Village President Nelson stated that she had sent an email out to Trustees regarding a pay increase for Ceneca Wagner. There was consensus agreement for a 3% increase. Trustee Riforgiate asked if his recommendations regarding the possibility of an additional 2% increase based on performance could be discussed. Nelson stated that she will forward Riforgiate's email (with comments) to the Board of Trustees for review and possible discussion at a later date. Trustee Riforgiate moved to approve a 3% pay increase for Ceneca Wagner effective 6/17/20 and Trustee Rainford seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

Nelson stated that the Public Works department had moved the Village maintenance vehicles that had been used to block off Sycamore Street from Route 30. The outdoor seating area may be removed soon, depending on use. She also mentioned that Midwest Facilities may need the fencing back soon.

President Nelson stated that she is receiving a lot of complaints about the parks not being open. She stated that the parks are open, but the playground equipment is closed, based on the current guidance from the State. She said she is also receiving complaints about the weeds at the parks. Public Works sprayed the parks for weed control.

## **ATTORNEY'S REPORT**

Attorney Kurlinkus suggested that the cell tower land lease renewal was very complicated and suggested that the Village should hire a consultant to help ascertain the land value before continuing the contract negotiation. There was discussion about how to find a consultant and Trustee Riforgiate stated that the Village should not invest in a consultant and just say no to the new contract terms. Consensus agreement was reached to move forward with no changes to the existing agreement.

## **TREASURER'S REPORT**

Treasurer Maroo reviewed the financial reports provided. He stated that the audit report will be presented at the second meeting in July, 2020.

## **COMMITTEE REPORTS**

### **Buildings, Grounds & Parks**

- **Agenda item for discussion/approval:** *Mulch for Parks*

Ceneca Wagner stated that mulch is needed in the parks and that this has not been done for many years. He received a quote for 180 yards of mulch from Ground Effects in Yorkville for \$3600.00 for both parks. The mulch is needed to mitigate the weeds. Trustee Rainford moved to approve the purchase of mulch from Ground Effects, not to exceed \$3600.00, and Trustee Constant seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

President Nelson stated that she is also getting complaints about the removal of the port-o-potty

from Garfield Park. After a brief discussion, Trustee Riforgiate asked to have this topic put on the next agenda for discussion/approval.

There was discussion regarding the sanitization required to open the playground equipment and Attorney Kurlinkus stated that there would have to be a regular cleaning schedule as well as cleaning supplies at each park. Nelson stated that it is not feasible for the Village to provide regular cleaning and this would continue to be monitored as the requirements from the State are updated.

#### **Finance & Economic Development**

No report.

#### **Personnel**

President Nelson stated that Nina Jennings, the new utility billing clerk, will begin training with MSI this week.

#### **Public Safety**

No report.

#### **Streets & Alleys**

##### **Agenda item for discussion/approval:** *Skid Steer Repair*

Ceneca Wagner stated that the skid steer has a serious hydraulic leak and he is waiting on a repair quote. There was a brief discussion in which consensus agreement was reached for Village President Nelson to approve the repair as long as it was not over \$2000.00.

#### **Water & Sewer**

President Nelson stated that the following agenda items were the result of a meeting with Trustees Manivong and Constant with EEI and TEST, INC. She stated that this discussion should have taken place during a Committee of the Whole meeting. She stated that there will be no more committee meetings – just Committee of the Whole meetings. Trustee Constant stated that Dale Youngers had sent the items for the appropriations ordinance, but maintenance items do not belong on the appropriations ordinance, so he suggested putting the items on the agenda.

##### **Agenda item for Discussion/Approval:** *Annual preventive maintenance on W&S Generators; NTE: \$1,900.00*

Trustee Constant moved to approve the annual preventive maintenance on the generators, not to exceed \$1900.00 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

##### **Agenda item for Discussion/Approval:** *Troubleshoot and Repair 3 Commercial Dehumidifiers; NTE: \$1800.00*

Dale Youngers stated that this is for troubleshooting and **possible** repair of three dehumidifiers. Depending on what is found in troubleshooting, the repairs may exceed \$1800.00. Trustee Constant moved to approve the troubleshooting and possible repair of three dehumidifiers and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

##### **Agenda item for Discussion/Approval:** *Update maps of our Sanitary and Storm pipes; NTE: \$1350.00*

Chris Ott mentioned that this will also add Royal Estates into the maps. Trustee Constant asked if the valves are on the maps and Ceneca Wagner stated that they are not. Dale Youngers stated that the water maps are up to date and Wagner stated that they are not. Youngers stated that the water maps are up to date, but he hasn't provided an updated version to the public works department. Trustee Constant moved to approve the update to the maps of the sanitary and storm pipes, not to exceed \$1350.00 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

##### **Agenda item for Discussion/Approval:** *4" Valve Repair or Replacement; NTE 1500.00*

Trustee Constant stated that this is to eliminate a valve on McKinley Avenue, not repair or replace.

Trustee Constant moved to approve the removal of the 4" valve on McKinley Avenue, not to exceed \$1500.00 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

**Agenda item for Discussion/Approval:** *Replenish UV Lamp and Sleeve Supplies, not to exceed \$1500.00*

Dale Youngers stated that these are used in the ultraviolet light disinfectant system. He also stated that the supply from when the plant was built has been completely depleted. Trustee Constant moved to approve the replenishment of the UV lamps and sleeves, not to exceed \$1500.00 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Rainford-Aye, Constant-Aye, Nelson-Aye. Motion carried.

Trustee Constant asked if the FIIX software has been installed and put into use. Dale Youngers stated that it has been fully implemented and is generating work orders daily, thereby creating a maintenance history. Constant asked if Public Works is ready to be added and Youngers stated that there is only one user per the contract. Adding additional users will increase the costs. He will check into the additional cost.

#### **NEW BUSINESS**

None.

#### **OLD BUSINESS**

None.

#### **PUBLIC COMMENT**

Resident Rob Zimmermann asked/commented regarding the following:

-Why doesn't the Village rent a skid steer instead of paying for repairs?

-There is a large pothole at the corner of Miller and Sycamore.

-What will be done about leaf pick up? He will send the quotes he had received for a new truck (to pull the leaf vac) to Riforgiate and Rainford.

-Why wasn't there a public opening of bids for the water tower project? Attorney Kurlinkus stated that engineering projects are not sent out for bid.

#### **OPEN DISCUSSION**

None.

#### **ADJOURMENT**

**Motion:** Trustee Constant moved to adjourn the meeting at 8:27pm. Trustee Rainford seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Board Meeting will be held on July 13, 2020.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk