

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
July 3, 2017

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Nelson at 7:00 PM.

Present: President Nancy Nelson, Trustees Chuck Riforgiate, Joe Diedrich, Jeff Nier, Tim Sellers, and Mike Constant. Quorum Established.

Absent: Trustee Christine Clark.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Kirsten Casas, Joe Moore, Dale Youngers, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only:

Resident Larry Menz, 270 Miller Street, commented regarding the proposed repairs to the Ford F450 Public Works truck. Mr. Menz does not think the Village should spend more money on such an old truck. Village President Nelson stated that the proposed repair would be discussed during the Streets & Alleys portion of the agenda. Mr. Menz also commented regarding the agenda item for "termination of employee". He questioned why all Village employees got raises last year if one is now up for termination.

GENERAL BUSINESS

Agenda item for discussion/approval: 06/19/17 Regular Board Meeting Minutes

Trustee Constant moved to approve the 06/19/17 Regular Board Meeting minutes with corrections and Trustee Diedrich seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

Trustee Diedrich moved to approve the invoices presented for payment and Trustee Nier seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 7:05 pm Trustee Constant move to enter into **EXECUTIVE SESSION** pursuant to (5 ILCS 120/2(c)(5) (Meetings to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including the public body's legal counsel, or to hear testimony on a complaint lodged against an employee to determine its validity). Trustee Diedrich seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 7:59 pm Trustee Diedrich moved to reconvene the Regular Board Meeting and Trustee Nier seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Attorney Casas verbally corrected the statute citation for the Executive Session. Proper statute citation is: (5 ILCS 120/2(c)(1) (Meetings to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including the public body's legal counsel, or to hear testimony on a complaint lodged against an employee to determine its validity).

Cheryl Weiler stated that she had requested to be heard during the Executive Session and that her request had been denied. She read a prepared statement that included her past work history and job performance.

Agenda item for discussion/approval: Termination of Employee

Trustee Constant moved to eliminate the Office Manager position and terminate the employment of Cheryl Weiler effective July 3, 2017, due to the restructuring of the office staff. Trustee Riforgiate seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

TREASURER REPORT

President Nelson stated that Treasurer Maroo was working on April and May reports and should be done by the next Regular Board Meeting on July 17, 2017. He is working to get the May report to balance.

ATTORNEY REPORT

No report but available for questions.

PRESIDENT'S REPORT

Agenda item for discussion/approval: Ordinance regarding Text Amendment to Zoning Code for the Zoning Board of Appeals and the Planning Commission

Attorney Casas reiterated the reasons for reviving the Zoning Board of Appeals and the need to align both with the Hinckley Municipal Code. Trustee Constant moved to approve the text amendment to the zoning code for the Zoning Board of Appeals and the Planning Commission and Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Planning Commission Appointments and Terms

Trustee Nier moved to approve the appointment of the Planning Commission members and terms as stated in the handout provided in the meeting packet. (Gerald Bahl 1 year, Missi Lewis 2 years, Jason DeBernardi 3 years, Danielle Marion 4 years, Joe Edmeier 5 years, Joan Umamo 6 years, Russell Kula 7 years). Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Zoning Board of Appeals Appointments and Terms

Trustee Constant moved to approve the appointment of the Zoning Board of Appeals members and terms as stated in the handout provided in the meeting packet. (Gerald Bahl 1 year, Missi Lewis 2 years, Jason DeBernardi 3 years, Danielle Marion 4 years, Joe Edmeier 5 years, Joan Umamo 6 years, Russell Kula 7 years). Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Trustee Constant stated that he thought that there needed to be an amendment to the two previous motions to include the appointment of Russell Kula as the Chairman of the Planning Commission and as the Chairman of the Zoning Board of Appeals. Attorney Casas agreed.

Trustee Constant moved to amend the Planning Commission motion and appoint Russell Kula as the Chairman of the Planning Commission. Trustee Nier seconded. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Trustee Constant moved to amend the Zoning Board of Appeals motion and appoint Russell Kula as the Chairman of the Zoning Board of Appeals. Trustee Diedrich seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Resolution regarding DeKalb County Emergency Services & Disaster Agency Memorandum of Understanding and appointment of liaison officer
Trustee Diedrich moved to approve the Memorandum of Understanding for the DeKalb County Emergency Services & Disaster Agency and appoint Trustee Tim Sellers as the liaison officer. Trustee Nier seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

COMMITTEE REPORTS

° Personnel

President Nelson stated that Trustee Clark was not available to attend the meeting and that a Personnel Committee meeting would be scheduled when she returned.

° Finance & Economic Development

Agenda item for discussion: FY2018 Appropriations Ordinance

Trustee Constant stated that the Finance & Economic Development Committee had met last week and that the FY2018 DRAFT Appropriations Ordinance was ready for review. He stated that there will be a Public Hearing on 07/17/17 at 6:30 pm to discuss the ordinance. He also stated that the FY2018 Appropriations Ordinance will be on the agenda for the Regular Board Meeting on July 17, 2017 at 7pm. Copies of the DRAFT FY2018 Appropriations Ordinance will be available to the public at the Village Hall on Wednesday, July 5, 2017. President Nelson thanked Trustee Constant and Treasurer Maroo for all of their hard work and effort to get this ordinance ready.

Agenda item for discussion/approval: Employee Group Insurance Renewal

Trustee Constant stated that the Finance & Economic Development Committee had met to discuss the Employee Group Insurance. He stated that due to an oversight on the part of Village staff, the renewal decision needs to be made tonight. There will be a ten percent rate increase for the Blue Cross Blue Shield policy. Life insurance (\$25,000.00) and short term disability coverage (13 weeks) will be reinstated with the renewal, for a total additional \$145.00 per month. President Nelson thanked Trustee Constant for all of the hard work. Trustee Diedrich moved to approve the Employee Group Insurance Renewal with Blue Cross Blue Shield, including the reinstatement of life insurance and short term disability coverage and Trustee Nier seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° Public Safety

Trustee Riforgiate stated that a Public Safety Committee meeting would be held on 07/19/17 at 7:00 pm at the Village Hall.

° Streets & Alleys

Agenda item for discussion/approval: 2004 Ford F450 repairs not to exceed \$1500.00

Joe Moore stated that water pump needs to be repaired and that this is the truck that is used for leaf pick up. He stated that the new truck does not have central hydraulic. Trustee Diedrich stated that he was not interested in spending any more money on such an old truck. Trustee Sellers stated that it would be very difficult to replace this truck as a comparable new one would cost between \$60,000.00 and \$80,000.00. Mr. Sellers stated that the Village should try to “nurse” this one along for another year or two. Joe Moore stated that if the leaf loader won’t work on the other truck, the leaf box will have to be re-worked. Trustee Nier moved to approve the repairs, not to exceed \$1500.00 and Trustee Sellers seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Nay, Nier-Aye, Sellers-

Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: \$2500.00 E Sandwich Road chip and seal – work performed by Squaw Grove

Joe Moore stated that Squaw Grove Township would be chipping and sealing E Sandwich Road and that they would do the section in front of the Village property for a much lower cost than a contractor. Trustee Sellers commented that there are a lot of other streets in Hinckley that are worse and in need of repair. Trustee Diedrich stated that he has a list of streets and parking lots that need to be repaired. Trustee Diedrich moved to approve the \$2500.00 E. Sandwich Road chip and seal work performed by Squaw Grove and Trustee Nier seconded the motion. Roll Call Vote: Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Nay, Constant-Aye. Motion carried.

Trustee Constant asked Joe Moore if the Village would have enough time to get any street repairs done yet this year. Joe stated that some could be done but that some money/projects should be held back until the spring.

° **Buildings, Grounds & Parks**

Trustee Sellers stated that he will set a committee meeting date within the month and that he will meet with Molly Ferguson to determine goals and priorities. President Nelson suggested that Trustee Sellers attend the next Parks & Rec Board meeting. Trustee Sellers stated that the Waste Management contract would also be on his list of tasks. Brief discussion followed regarding the possibility of getting free trees through an effort sponsored by the Morton Arboretum.

° **Water & Sewer**

Trustee Nier stated that a major issue had arisen with the Variable Frequency Drive (VFD) on the blower at the WWTP. He stated that the blower keeps starting and shutting down and that TRI-R had been out to inspect it and that they determined that the VFD is no good. Two quotes were received, one from TRI-R and one from Aeromod. Trustee Nier stated that Dale Youngers had gone above and beyond to get the quotes in time for the meeting and that he (Trustee Nier) regretted not getting the information out in time to put it on the agenda for a proper vote. Trustee Constant stated that a crucial piece of equipment is broken and needs to be fixed. Attorney Casas advised that due to the nature of the emergency, the item could be agreed to via consensus and ordered now. It would then be put on the next meeting agenda for ratification. Additional discussion followed regarding warranties and why the VFD failed. Consensus reached to purchase the Aero-Mod VFD for \$6350.00.

Agenda item for discussion: Tri-R Electric estimate for computer control changes

Trustee Nier stated that this item is approximately \$1200.00 and it would streamline processes at the WWTP. However, as it is not required at this time, he recommends tabling the discussion until a future date.

Dale Youngers stated that the permit approval for land application of sludge had been received. Trustee Constant thanked Dale Youngers for coming to the Finance & Economic Development committee meeting and for his input on the FY2018 appropriations ordinance.

Public Comment

Joan Umano spoke on behalf of the Hinckley Festival Association and thanked the Hinckley Police Department, Hinckley Public Works staff, Molly Ferguson and the Parks & Rec Board, the Hinckley Fire Department, and all of the local businesses for their efforts to make the fireworks a great success. She stated that the Hinckley Festival Association is planning another event and that there is a Facebook page and website for the Hinckley Family Fun Festival.

Resident Pam Mackey stated that the Fire Department Draw Down is on July 15, 2017 at 5:30. \$50.00 includes dinner for two and dueling pianos.

Resident Larry Menz inquired as to how the office is being restructured and President Nelson stated that the resolution to restore the Clerk's position to full time was a start. Mr. Menz wanted to know why the office manager was eliminated and not the office assistant and President Nelson responded that she cannot discuss personnel matters in public. Mr. Menz asked why the bushes were removed from the parkway at 500 McKinley and President Nelson stated that they were removed by Village because they were in the parkway, which is Village property, and they obstructed the view for road traffic.

Resident Rob Zimmerman thanked Trustee Constant for all of the work he put into the appropriations ordinance. He also inquired if the chip and seal method, which costs less money, could be used to repair some of the streets. Trustee Diedrich responded that the Village had used that method on the residential streets in the past and received a lot of complaints from residents due to the amount of dust created. Mr. Zimmerman also asked what was happening with Royal Estates and President Nelson stated that she would find out. Mr. Zimmerman also stated that there were some manhole covers missing in Royal Estates and that he would work with Joe Moore to locate them. Mr. Zimmerman also inquired regarding the leaf pile in Royal Estates and stated that it could be used for the community garden or offered to residents for use in their gardens.

Open Discussion

Village Clerk Losiniecki read a thank you note from the MS Society regarding their recent Tour De Farms event. President Nelson gave an overview of the recent IML conference that she and Trustees Sellers and Clark attended. She stated that the Village would begin following Robert's Rules for meetings and that there would be an annual conference in September that she'd like the Board to attend.

Trustee Diedrich stated that he would not be at the next meeting on July 17, 2017 because he wife would be having surgery. All Trustees and those in attendance wished him and his wife well.

ADJOURMENT

Motion: Trustee Diedrich moved to adjourn the meeting at 9:36 PM. Trustee Nier seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for July 17, 2017.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk