

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
July 8, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:15 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Jeff Nier and Chuck Riforgiate. Quorum Established.

Absent: Trustee Lou Manivong.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Kristine Gibbons, Police Chief Ken Gettemy, Chris Ott (EEI), Treasurer Dave Maroo, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

No Comments.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** *06/24/19 Regular Board Meeting Minutes*
Trustee Nier moved to approve the 06/24/19 Regular Board Meeting minutes and Trustee Riforgiate seconded the motion. **Roll Call Vote:** Constant-Aye, Nier-Aye, Riforgiate-Aye, Nelson-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Payment of Invoices Due*
Trustee Riforgiate moved to approve the invoices as presented, and Trustee Constant seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Nier-Aye, Constant-Aye, Nelson-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** *Appointment of New Trustee – 2 Year Unexpired Term*
Village President Nelson asked for a motion to appoint Rob Zimmermann to fill one of the open trustee positions for a two year unexpired term. Trustee Nier moved to approve the appointment of Rob Zimmermann as a Village Trustee for a two year unexpired term and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Nier-Aye, Constant-Aye, Nelson-Aye. Motion carried.
President Nelson performed the swearing in of Rob Zimmermann.
- **Agenda item for discussion/approval:** *Appointment of New Trustee – 2 Year Unexpired Term*
President Nelson stated that the person she selected to fill this appointment was unable to attend the meeting. President Nelson asked to have this agenda item held over to the next Regular Board Meeting. Trustee Constant moved to approve holding the appointment for the next meeting and Trustee Nier seconded the motion. Roll call vote: Zimmermann-Aye, Riforgiate-Aye, Nier-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Amendment to Ordinance No. 2019-01*
President Nelson stated that there were typographical errors in the previously passed version of ordinance 2019-01. This amendment corrects those errors (change *black* Crown Victoria to *white* and change Gov.Bid to GovDeals). Trustee Constant moved to approve the amendments to ordinance 2019-01 and Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Zimmermann-Aye, Nier-Aye, Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Amendment to Ordinance No. 2019-08*

Village President Nelson stated that this amendment corrects Section 4. Effective Date to “first quarter billing cycle.” Trustee Constant stated that the effective date throughout the entire document should read, “first calendar quarter billing cycle.” Trustee Constant moved to approve the amendment(s) to ordinance 2019-08, as stated above, and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Zimmermann-Aye, Nier-Aye, Constant-Aye. Motion carried.

President Nelson stated that the Illinois Department of Agriculture had sent out a notification regarding a pathogen that causes sudden oak death. This pathogen has been found in Illinois and has been found in ornamental plants sold at Walmart, Rural King and Hy-Vee stores. Please contact the Illinois Department of Agriculture for more information. President Nelson also stated that October is OakTober Month. This will be a month to celebrate our state tree and raise awareness about Oak Trees.

President Nelson stated that the 106th Annual IML Conference will be held in Chicago September 9th through the 21st. Anyone interested in attending should let her know.

President Nelson stated that she had accepted an invitation to participate in a “Soybean bag contest” in Waterman at Lion’s Park. She will be unable to attend and asked if any other Board members would be willing to go in her place. There were no volunteers.

Treasurer’s Report

Treasurer Maroo provided his monthly report and a summary of financial activity. He stated that the garbage fund balance would need to be transferred into another account. Trustee Constant asked if the motion could include subsequent funds so that this doesn’t have to be voted on, repeatedly, as the money continues to trickle in. Attorney Gibbons stated that it could. Treasurer Maroo stated that the money should probably go into the general fund because that is where the first Waste Management payment was drawn from. Consensus agreement to transfer the garbage fund money into the general fund was reached and all Trustees were in agreement to have this as an agenda item for the next Regular Board Meeting.

COMMITTEE REPORTS

• **Personnel**

No report.

• **Finance & Economic Development**

• **Agenda item for discussion/approval:** Write-Off of Outstanding Water & Sewer Delinquent Bills

Trustee Constant stated that Daniel Roop had provided a list of delinquent utility bill accounts. Mr. Constant stated that these balances need to be written off for accounting purposes. Trustee Constant moved to approve the write off of outstanding utility billing account balances that total \$86.65. Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** Utility Billing Collection Procedures

Trustee Constant stated that Daniel Roop and Dave Maroo had come up with a list of procedural questions that was discussed at a recent water and sewer committee meeting. Mr. Maroo stated that one of the items is to only do water shut-offs on Tuesdays and Wednesdays in order to allow the customer the opportunity to pay the balance before the weekend. There was a discussion between President Nelson and Treasurer Maroo regarding payment plans, late fees and repeat offenders.

Trustee Constant stated that all of these questions are addressed in the proposed policy/procedure. President Nelson stated that she wanted to be sure that repeat, habitual late payers are accounted for in the policy. Treasurer Maroo suggested that after two failed payment plans, the customer would not be eligible for another payment plan. Trustee Constant moved to approve the utility billing collection procedures and Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion:** FY2020 Estimated Revenue

Trustee Constant stated that this document is filed with the County at the time the appropriations ordinance is filed. Treasurer Maroo stated that there are minor differences from last year to this year, mainly accounted for by the elimination of garbage billing.

- **Agenda item for discussion/approval:** FY2020 Appropriations

Trustee Constant stated that the Finance & Economic Development committee had met and reviewed the FY2019 appropriations ordinance and altered it to be as realistic as possible compared to actual expenses. This needs to be approved and filed with the county by the end of July. Attorney Gibbons stated that the law requires a public hearing prior to the passage of the annual appropriations and that no vote could take place tonight. President Nelson suggested moving this agenda item to the July 22, 2019 agenda and Village Clerk Losiniecki stated that that date would not allow enough time to get the public hearing notice published. Consensus agreement was reached to change the date of the July 22, 2019 Regular Board Meeting to July 29, 2019 in order to accommodate a public hearing on the same date at 6:30 pm.

Trustee Constant stated that he had attended the Planning Commission meeting on July 1, 2019. The Planning Commission is in the process of reviewing the comprehensive plan.

- **Public Safety**

No report.

- **Streets & Alleys**

Chris Ott (EEI) stated that the sidewalk easements for the Route 30 roadwork need to be voted on and signed tonight.

- **Agenda item for discussion/approval:** Hinckley Community Building Sidewalk Easement

Trustee Nier moved to approve the sidewalk easement for the Hinckley Community Building and Trustee Constant seconded the motion. Roll call vote: Riforgiate-Aye, Zimmermann-Aye, Nier-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** Circle Systems Sidewalk Easement

Trustee Nier moved to approve the Circle Systems sidewalk easement and Trustee Constant seconded the motion. Roll call vote: Riforgiate-Aye, Zimmermann-Aye, Nier-Aye, Constant-Aye. Motion carried.

Chris Ott stated that the recent gas tax increase will result in an additional \$26,000 per year for the Village of Hinckley.

- **Buildings, Grounds & Parks**

- **Agenda item for discussion/approval:** Appoint Suzanne Serrurier to Parks Advisory Board

President Nelson stated that Kari Schaddelee and Trustee Manivong asked to have Suzanne Serrurier, former Parks Advisory Board Member, appointed to fill the open seat. Trustee Nier moved to approve the appointment of Suzanne Serrurier to the Parks Advisory Board and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Zimmermann-Aye, Nier-Aye, Constant-Aye. Motion carried.

• **Water & Sewer**

Trustee Nier stated that the Water & Sewer Committee meeting scheduled for July 9, 2019 would have to be cancelled. No date has been determined for rescheduling. Village Clerk Losiniecki stated that she would post cancellation notices on the website and on the board outside the Village Hall.

PUBLIC COMMENT

Larry Menz stated that the garbage fund money should go into whatever fund the sludge hauling was being paid from to reimburse that expense.

Luanne Scalley, 335 W. Lincoln Ave, stated that her property is listed for sale and she is concerned about the zoning. She stated that when she bought the property it was zoned multi-family and she had gotten a special use permit in order to run a business and live in the house. Her real estate agent informed her that the property is now zoned commercial. She stated that she never received notification that the property was going to be re-zoned. Mrs. Scalley wants to the property zoned single family to make it easier to sell. She stated that there are other properties that are zoned commercial that have people living in them. Trustee Constant asked what the special use permit said regarding what the property would revert to when sold and Mrs. Scalley did not know the answer. Attorney Gibbons stated that a public hearing is required when properties are rezoned and that she'd like to see the special use permit. Mrs. Scalley stated that there are properties that are zoned residential that are running businesses and properties that are zoned commercial that have people living in them and that she does not want to incur the time or expense to go through the public hearing process. Trustee Constant and Attorney Gibbons stated that the zoning rules have to be followed. Mrs. Scalley stated that she would take the matter up with her personal attorney.

OPEN DISCUSSION

None.

ADJOURMENT

Motion: Trustee Nier moved to adjourn the meeting at 8:20 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for July 29, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk