

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
JULY 27, 2020
7:00 PM

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Chuck Riforgiate, Lou Manivong, Daniel Roop, Walter Rainford, and Mike Constant. Quorum Established.

Absent: None.

Also Present: Village Clerk Elizabeth Losiniecki, Chief Gettemy, Treasurer Maroo, Dale Youngers (TEST), Chris Ott (EEI), Attorney Josef Kurlinkus, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

Resident Al Haseman, 320 N. View Street, spoke regarding a residential parking complaint. There is a resident on View Street that is parking construction type vehicles on the street, in front of other houses, in excess of 24 hours. Mr. Haseman would like the Village to investigate and resolve the issue.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** Regular Board Meeting Minutes from June 22, 2020
Trustee Manivong moved to approve the June 22, 2020 Regular Board meeting minutes as presented and Trustee Rainford seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** Regular Board Meeting Minutes from July 13, 2020
Trustee Constant moved to approve the July 13, 2020 Regular Board meeting minutes as presented and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** Public Hearing Meeting Minutes from July 13, 2020
Trustee Constant moved to approve the July 13, 2020 Public Hearing meeting minutes as presented and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Payment of Invoices Due*
Trustee Constant moved to approve the invoices as presented Trustee Roop seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

GUEST PRESENTATION – Arnie Schramel, Progressive Energy regarding Electric Aggregation

Mr. Arnie Schramel presented electric aggregation pricing to the Board of Trustees. The pricing is for a 12 month contract and should be under .066 per kWh by the end of the week. The Village is currently with Dynegy, but AEP currently has the lowest price per kWh. Mr. Schramel stated that ComEd's price will be moving up to .07133 per kWh by the end of August. Residents can opt out of this program if they do not want to participate.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** *Electric Aggregation Contract*

Trustee Riforgiate moved to approve the electric aggregation with the lowest priced offer and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *DCEDC Annual Contribution*

Village President Nelson stated that this is our annual contribution to the DeKalb County Economic Development Corporation. She stated that the usual contribution has been \$550.00. Trustee Constant moved to approve a \$550.00 contribution to the DCEDC and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

President Nelson stated that the Vilma Michael family has donated five trees to the Village. They have been planted in Pioneer Park and there will be a family memorial service on September 12, 2020 at 3pm in the park.

President Nelson stated that the Hinckley Lions Club had sent their thanks for the Village contribution to a successful cruise night. Nelson also stated that Sycamore Street at Route 30 will remain closed for the time being accommodate the outdoor dining. She said that the street and tables are being kept clean and there have been no issues. Treasurer Maroo also thanked Ceneca Wagner, on behalf of the Lions Club, for his help with the barriers.

President Nelson thanked Trustee Roop for helping (new utility billing clerk) Nina Jennings with the processing of the utility bills for this cycle and Roop stated that Nina is doing a great job and really catching on.

President Nelson stated that Christine Clark had resigned her position as Village Trustee effective July 13, 2020, so there is an open Trustee position available.

ATTORNEY'S REPORT

No report.

TREASURER'S REPORT

Treasurer Maroo presented the monthly financial summary. He stated that the audit report will be presented at the first meeting in August, 2020.

COMMITTEE REPORTS

Buildings, Grounds & Parks

- **Agenda item for discussion/approval:** *Garfield Park Port-o-Potty*

President Nelson stated that there is already a concrete pad for the port-o-potty. It has been there since before the house to the south was built. Nelson suggested putting up a "three-sided privacy fence" that would shield the port-o-potty from view. Nelson asked what the Board had decided at the last meeting. Trustee Manivong stated that ease of access for maintenance vehicles needed to be considered. Nelson suggested leaving it as is unless/until there are more complaints.

- **Agenda item for discussion/approval:** *Phase I environmental site assessment for 142 W. Lincoln Avenue*

President Nelson stated that she had spoken to the building owner, Dr. Marwaha, and that he's concerned about how long the decision process is taking. Attorney Kurlinkus stated that the Trustees

need to decide if they are going to accept the donation or not. There is a lot of legal work required to accept a donation of this nature. Trustee Constant stated that a, “personal tax situation” is motivating Dr. Marwaha to donate the building before the end of this tax year. Constant asked the status of having the building inspected and Clerk Losiniecki stated that B&F Construction Code Services had gone out but that the official inspection report had not been received yet. Constant stated that the B&F report and the phase 1 environmental study would need to be reviewed prior to making a decision. Constant also stated that he had spoken to several DeKalb County agencies (DeKalb County Economic Development Corporation and the DeKalb County Community Foundation) regarding possible grant assistance for municipal owned buildings to help with the renovation costs. These organizations are eager to help, and Constant is confident that assistance would be available if the Village decides to move forward. Rainford, Manivong and Roop agreed and Riforgiate stated that if the capital expenses could be managed and a development concept created, he’s in agreement.

Treasurer Maroo declined to offer comments, preferring to wait until the inspection and environmental reports were available. Kurlinkus suggested that if the phase 1 report is not favorable, the Village should not accept the donation. Maroo guessed that the building would not pass phase 1 due to the number of gas stations that were in that area of town in years past.

Chris Ott stated that he could pull together more information but there will be EEI costs incurred with this effort. Ott stated that old maps can be reviewed for location of underground tanks and EIS environmental search would be conducted.

There was a brief discussion regarding the medical records that are still in the building and Kurlinkus stated that the Village should not take control of the medical records.

Finance & Economic Development

No report.

Personnel

Agenda item for discussion/approval: Pay Increase for Chief of Police

Agenda item for discussion/approval: Pay Increase for Village Clerk

President Nelson asked if the Board of Trustees wanted to discuss these items now or go into Executive Session later. Consensus was to enter into closed session at the end of the agenda.

Public Safety

No report.

Streets & Alleys

Trustee Riforgiate stated that he had no report. Village President Nelson asked about the sidewalk repair program (specifically the 50/50 cost split that the Village used to employ) and Riforgiate stated that it was discussed at the last meeting.

Water & Sewer

Agenda item for Discussion/Approval: *Resumption of Late Fees and shut-off procedures for delinquent utility bills*

Trustee Manivong stated that late fees and shut offs for delinquent bills should be reinstated or waived for the entire year. Trustee Riforgiate stated that the process should return to “business as usual” and decision to waive fees be handled on a case-by-case basis (as in the past). Trustee Roop stated that the previous executive order waiving late fees was exclusive to the first quarter billing cycle. Consensus agreement among Trustees to reinstate late fees and the shut off process.

Trustee Manivong stated that the Village had been approached by AirCell seeking permission to put an antenna on top of the water tower. This request is being handled by EEI. Dale Youngers stated

that a structural integrity study would be needed, and Christ Ott stated that EEI is waiting for the structural engineering plans to be provided by AirCell.

Ceneca Wagner stated that he received quotes for the patching and seal coat of 6 locations in town. This will be on the next agenda.

NEW BUSINESS

None.

OLD BUSINESS

None.

PUBLIC COMMENT

None.

At 8:02 pm, President Nelson asked meeting guests to step out of the board room so that the Board of Trustees could enter into closed session. Trustee Manivong moved to enter into closed session **pursuant to (5 ILCS 120/2(c)(1) (Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...))** and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

At 8:32 pm Trustee Manivong moved to reconvene the Regular Board Meeting and Trustee Rainford seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Pay Increase for Chief of Police

Trustee Manivong moved to approve a pay increase for the Chief of Police. The new annual salary will be \$67,499.99, retroactive to May 1, 2020, with the next pay increase to occur May 1, 2021. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Pay Increase for Village Clerk

Trustee Manivong moved to approve a pay increase for the Village Clerk. The new hourly salary will be \$26.25 per hour, retroactive to May 1, 2020, with the next pay increase to occur May 1, 2021. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried.

OPEN DISCUSSION

None.

ADJOURMENT

Motion: Trustee Constant moved to adjourn the meeting at 8:39 pm. Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Roop-Aye, Rainford-Aye, Constant-Aye. Motion carried. The next Regular Board Meeting will be held on August 10, 2020.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk