

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
August 12, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village Clerk Elizabeth Losiniecki at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Chuck Riforgiate, Lou Manivong, Jeff Nier, Rob Zimmermann, and Mike Constant. Quorum Established.

Absent: Trustee Christine Clark and Village President Nancy Nelson.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Kristine Gibbons, Police Chief Ken Gettemy, Chris Ott (EEI), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

Trustee Riforgiate moved to approve Trustee Constant as President pro tem and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

No Comments.

GENERAL BUSINESS

• **Agenda item for discussion/approval:** *07/29/19 Regular Board Meeting Minutes*

Trustee Constant stated that there were a lot of corrections to the minutes sent out by Deputy Clerk Barnett and that the most recent revisions were emailed earlier today. Mr. Constant asked to have Attorney Aaron Szeto added as in attendance at the Regular Board Meeting. Trustee Manivong asked to have the Public Hearing minutes separated from the Regular Board Meeting minutes. Trustee Nier moved to approve the 07/29/19 Regular Board Meeting minutes, with the above mentioned corrections, and Trustee Manivong seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Payment of Invoices Due*

Trustee Nier stated that he would like to remove the invoice for (3) ball valves from USA Blue Book to straighten out the shipping costs. Trustee Riforgiate moved to approve the invoices, minus the USA Blue Book invoice, and Trustee Nier seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Nier-Aye, Constant-Aye, Zimmermann-Aye. Motion carried.

GUEST PRESENTATION – Shawn Ajazi – Progressive Energy

Mr. Ajazi provided information to the Trustees regarding current pricing for electric aggregation. He discussed municipal pooling that enables low rates. There was discussion regarding the contract term, opt out options, decision making timeframe, and rates.

GUEST PRESENTATION – Diane Elkins – Buy Commercial Energy

Ms. Elkins provided an overview of consortium vs. non-consortium pricing. She stated that the Village has enough kilowatt usage that they do not need to be in a consortium for best pricing. There was discussion regarding opt out options, decision making timeframes, rates, and enrollment process.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** *Electric Aggregation Company Selection*

Trustee Manivong stated that he'd like more time to review the information before voting on this item. Mr. Ajazi stated that the lower rate will not be available if Trustees do not decide to approve tonight. Trustee Nier stated that he feels pressured and would like more time so as not to make a last minute decision. Mr. Manivong asked when the rates were known and made available. Mr. Ajazi stated that he sent the information to the Village Clerk and Village President on July 30, 2019 for inclusion in the August 12, 2019 meeting packet. Trustee Manivong moved to table the vote until the next board meeting and Trustee Zimmermann seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Constant-Aye, Zimmermann-Aye. Motion carried.

Trustee Nier asked that all additional information regarding electric aggregation be forwarded to Trustees promptly, prior to the next meeting.

- **Agenda item for discussion/approval:** *Municode Codification additional expense*

Village Clerk Losiniecki stated that she had misinterpreted the quote from Municode for the codification of the past two year's ordinances and that additional funding would be necessary to bring the codified ordinances current. She apologized for the oversight. Trustee Nier moved to approve the additional funding, not to exceed \$2500.00 for ordinance codification. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

COMMITTEE REPORTS

- **Personnel**

No report.

- **Finance & Economic Development**

Trustee Constant stated that he had attended the Planning Commission meeting on August 5, 2019. The Planning Commission is in the process of reviewing the comprehensive plan and will begin reviewing TPI's proposed updates to Ordinance 2009-03 at the next meeting.

- **Harvesting our Future**

- **Agenda item for discussion/approval:** *Harvesting Our Future Sign Project Intergovernmental Agreement*

Mr. Constant reviewed a letter from Hinckley-Big Rock School District Superintendent Travis McGuire regarding a proposal for shared funding of new digital sign that would be located at the high school. This project will not be funded via the DeKalb County Economic Development Corporation grant money the Village received. Mr. Constant stated that the existing sign at the elementary school needs to be moved for the Route 30 improvements and a new sign will be installed at the high school. The proposal is for an Intergovernmental Agreement (IGA) between the Village and the School District (HBR 429) which would allow for the sharing of the sign. HBR 429 has pledged \$16,000.00 toward the total purchase price of \$38,000.00. HBR 429 will maintain the sign and pay the electric costs. Repair expenses will be shared. Mr. Constant is looking for consensus to pursue the IGA and discuss how much the Village could contribute. Discussion followed regarding the terms of use, the benefits the Village would realize for publicizing Village sponsored events and other possible participating entities. Mr. Constant suggested \$15,000.00 contribution from the Village. Additional discussion followed regarding appropriations and funding of other Village related projects. Trustees Nier, Manivong and Riforgiate indicated that more time is needed to consider the request. Consensus agreement was reached for the IGA. Trustee Constant moved to table the contribution amount and Trustee Nier seconded. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye,

Constant-Aye. Motion carried.

- **Public Safety**

- **Agenda item for discussion/approval:** *Use of White Crown Victoria Squad Car as Fleet Vehicle*
Chief Gettemy reported that the White Crown Victoria squad car auction did not reach the minimum bid. He is requesting that the Village make the necessary repairs to the vehicle and put it to use as a “fleet vehicle” to be used by authorized Village employees for a variety of travel related needs such as trips to the county and business meetings. The vehicle could also be used as a spare police vehicle when necessary. The police department currently pays approximately \$2000.00 per year in mileage reimbursement for trips to the county. The estimated repairs are \$1800.00. Chief Gettemy is going to pursue getting the vehicle repaired via Indian Valley Vocational Center or Waubensee Community College. This item will be on the next agenda for discussion/approval.

- **Agenda item for discussion/approval:** *Increase New Part Time Police Officer starting rate of pay to \$20.00 per hour*

Chief Gettemy stated that the current part time police officer rate of pay is \$18.27 and this is among the lowest rate of pay in the area. He is not looking for an increase in the appropriations for police salaries, rather a reallocation of the existing appropriations. The increase in the rate of pay will allow the Chief to attract more part time officers which would help increase coverage. Trustee Manivong moved to approve the part time police officer hourly rate of pay to \$20.00 and Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Ordinance No. 2019-12 Amending Chapter 34 Article II Nuisances Tall grass weeds and plants imposing \$150.00 Administrative Fee*

Chief Gettemy stated that this amendment would allow for the imposition of a \$150.00 administrative fee to cover Village expenses when overgrown properties have to be mowed by the Village. Trustee Nier asked if this is in addition to the existing fine and Chief Gettemy said that it is an additional fee. Trustee Manivong moved to approve Ordinance No. 2019-12 and Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Constant-Aye, Zimmermann-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Ordinance No. 2019-13 Amending Chapter 14 Sect 14-1 Animals at Large to include Cats*

Trustee Zimmermann asked how the police department intends to enforce this ordinance and Chief Gettemy stated that the cats will not be picked-up; tickets will be issued. Trustee Manivong moved to approve Ordinance No. 2019-13 and Trustee Zimmermann seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Zimmermann-Aye, Nier-Aye. Motion carried.

- **Streets & Alleys**

Chris Ott (EEI) stated that there will be a pre-construction meeting for the Route 30 improvements at the IDOT facility in Ottawa on August 21, 2019. Joe Moore will attend. Mr. Ott also stated that he will be resubmitting the pedestrian crossing permit application to the State.

- **Buildings, Grounds & Parks**

- **Agenda item for discussion/approval:** *Metropolitan Industries Contract for SCADA Device at Royal Estates Lift Station – Resolution 2019-09*

Trustee Manivong stated that there was a meeting with Dale Youngers and Steve Phillips regarding the monitoring device. There will be some minor contract changes. Trustee Manivong moved to approve Resolution 2019-09 subject to the contract modifications being sent by Lake County Grading to the Village. Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Zimmermann-Aye, Nier-Aye. Motion carried.

Trustee Manivong thanked Public Works for their efforts to clean up the park for the ice cream social.

- **Water & Sewer**

- **Agenda item for discussion/approval:** *Replacement Refrigeration Skid & Temperature Sensor – NTE \$2500.00*

Trustee Nier stated that the sampler must maintain a certain temperature otherwise unwanted bacteria may begin to grow and cause an EPA violation. The refrigeration unit was replaced as an emergency replacement. This is to formally approve the expenditure. Trustee Nier moved to approve the replacement of the refrigeration skid, not to exceed \$1500.00. He stated that the temperature sensor was not needed. Trustee Riforgiate seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

Trustee Nier stated that there will be a committee meeting on August 20, 2019 at 6:30pm at the Village Hall. Chris Ott asked what is going on with the water tower and Trustee Nier stated that it will be discussed at the next meeting. Mr. Ott stated that this project needs to go out to bid ASAP in order to get the most competitive pricing.

PUBLIC COMMENT

None.

OPEN DISCUSSION

None.

ADJOURMENT

Motion: Trustee Nier moved to adjourn the meeting at 8:33 PM. Trustee Constant seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for August 26, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk