

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**August 15, 2016**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by President Roderick at 7:01 PM.

**Present:** President Jim Roderick, Trustees Nancy Nelson, Mark Wrzeciona, Jeff Nier, Dale Clark and Mike Constant. Quorum Established.

**Absent:** Trustee Joe Diedrich

**Also Present:** Village Clerk Elizabeth Losiniecki, Attorney Laura Julien, Office Manager Cheryl Weiler, Police Chief Everhart, Joe Moore, Dale Youngers, Steve Dennison (EEI), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**Comments from Persons Present:**

Resident Wanda Urban commented regarding a 911 call over the weekend that was responded to by Waterman and DeKalb County because there was no Hinckley officer on duty. She feels that the lack of coverage supports the need for a third full time officer.

Resident John Morsch commented regarding an injury his wife sustained due to a sidewalk in need of repair. Joe Moore stated that the repairs would be initiated immediately. President Roderick apologized for the injury and stated that the Village Attorney had been apprised of the situation. Cheryl Weiler provided a copy of the sidewalk repair list, per Trustee Clark's request.

Resident Larry Menz commented regarding the hiring of a third full time police officer. He suggested that the Trustees form a committee to review the candidate selections.

Tom Meyers, local business owner, voiced his support for the selection of Officer Meissner for the full time police officer position.

Resident Rob Zimmerman commented regarding the qualifications for the full time police officer position.

Ray Calhoun, Hinckley Fire Department, stated his support for the selection of Officer Meissner for the full time police officer position.

Resident Jay Kugler suggested that qualifications for the full time police officer position need to meet the published requirements.

Resident Lauren Olsen stated her support for the selection of Officer Meissner for the full time police officer position.

President Roderick thanked all those present for their comments.

Trustees Nelson and Wrzeciona had questions regarding the payment of bills. Cheryl Weiler stated that she had been on vacation and did not know what bills had been paid but would check into it and let them know.

**CONSENT AGENDA**

| # | Item Description         | Action | Details                             |
|---|--------------------------|--------|-------------------------------------|
| 1 | Previous Meeting Minutes | Vote   | July 18, 2016 Regular Board Meeting |
| 2 | Payment of Bills         | Vote   | Invoices Due                        |

Trustee Nelson requested to have the bills removed from the consent agenda. Trustee Clark moved to approve the minutes and Trustee Wrzeciona seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

Trustee Nier questioned a bill from Napa and Joe Moore stated that he would look into it and advise. Trustee Wrzeciona questioned a bill from EEI for snow removal and President Roderick stated that it was for MFT preparation. Trustee Nelson questioned bills for police officer uniforms and Chief Everhart stated that those costs are covered from the itemized uniform allowance. Trustee Nelson questioned the bill for generator repair and Dale Youngers stated that it was for the generators at the lift stations. Trustee Nelson questioned a bill for network upgrade and Chief Everhart stated that it was for police department data storage. Trustee Nelson inquired regarding the Royal Estates escrow account and President Roderick stated that Lake County Grading (LCG) would be sending another check this week. Trustee Nier requested a print out of the escrow account activity. Trustee Constant requested notification when the check arrives from LCG. Trustee Nelson moved to approve the bills and Trustee Wrzeciona seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

#### **Treasurer**

President Roderick stated that Treasurer Thon was not present and asked Village Clerk Losiniecki to present the Treasurer's report. Village Clerk Losiniecki complied. Trustee Nelson asked why the July Treasurer's Report was a draft version. President Roderick stated that no interest had been entered into the report. Trustee Nelson requested that the final July report be made available at the next meeting.

#### **Attorney**

No report but available for questions.

#### **Engineer**

Steve Dennison, EEI, gave an update on the culvert replacement project and the sludge storage building quotes. There was a brief discussion regarding waiving the bid requirement.

#### **Committee Reports**

##### **Administration**

Trustee Clark moved to waive the bid requirement and approve the contractor. Trustee Constant seconded. Roll Call Vote: Nelson-Nay, Wrzeciona-Aye, Nier-Abstain, Clark-Aye, Constant-Aye. Super majority required to pass the motion; not achieved. Motion denied.

##### **Public Safety**

President Roderick requested a motion to approve Officer Meissner for the full time police officer position. Trustee Constant indicated a need to address some of the comments from people present. Brief discussion followed with Chief Everhart explaining the gaps in the shift coverage due to part-time officer availability. Trustee Nelson suggested a need to move to Executive Session. At 7:55pm Trustee Clark moved to enter into Executive Session and Trustee Nelson seconded. Roll Call Vote:

Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion Carried.

At 8:23pm Trustee Clark moved to reconvene the Regular Board Meeting. Trustee Wrzeciona seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Constant-Aye. Motion carried. President Roderick indicated that no decision had been made and no action would be taken at this time.

Golf Cart ordinance:

Chief Everhart suggested that the Village enact an ordinance allowing residents to register a golf cart to be driven on the streets. Driving the cart on Rt. 30 would be limited. The cart would have to be inspected by the police department prior to being issued the registration. The cart and driver would be subject to all Illinois Department of Motor Vehicle laws for operating a motor vehicle. A brief discussion followed and it was agreed that the draft ordinance would be submitted to the attorneys for review.

### **Public Works**

SSI Aqua Seal Kit for sealing manholes: Joe Moore indicated that the work would be done by Village employees to fix infiltration and should cover three leaks. Trustee Clark moved to approve the purchase, not to exceed \$680.00. Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

### **Department Head Reports**

Joe Moore and President Roderick had a brief discussion regarding sidewalk repair.

Cheryl Weiler Bonnie was learning quickly and that all of the water bills went out on time. Cheryl and Bonnie will be taking a day on September 19, 2016 to attend an Excel class at Waubensee Community College.

Dale Youngers stated that quotes for the lift station repair needed to be on the next meeting agenda. He also stated that the pump motor replacement does not need to be on the next agenda. The anticipated repair turned out to be a rock in the motor. The ILEPA water report will be on the next agenda.

### **Committee Reports**

#### **Administration**

Trustee Constant stated that he would be having a meeting with Arthur Gallagher on Friday to begin the liability insurance review process.

#### **Public Safety**

No report.

#### **Public Works**

No additional report.

### **PRESIDENT'S REPORT**

Ordinance for Surplus Property to sell MSI Bar Code scanner

President Roderick supplied a template ordinance to the Trustees. The scanner will be sold for approximately \$100.00-\$150.00. Trustee Clark moved to approve the ordinance and Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

President Roderick stated that he would like to appoint Autumn Pelligrini to the Planning Commission and that it would be on the agenda for approval at the next meeting.

President Roderick indicated that employee raises needed to be addressed as it has been some time since Joe and Ceneca have received a raise. He proposed a 3% increase. Trustee Clark suggested that he would like to see the final Treasurer's Report prior to voting on the issue.

### **Open Discussion**

Trustee Nier stated that leaf pick up plans were due to be addressed. Joe Moore stated that he would get the information together for the next meeting

President Roderick indicated that the Village had purchased two refurbished AED devices for the Village Hall and the Police Department. Some employees may need training.

Trustee Constant stated that the shed that was the subject of the June 6, 2016 Planning Commission meeting was still in place, in violation of the zoning ordinance, and that it needed to be moved. President Roderick stated that he would talk to the homeowner.

### **ADJOURMENT**

**Motion:** Trustee Wrzeciona moved to adjourn the meeting at 8:45 PM. Trustee Clark seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for September 6, 2016.

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James K. Roderick, Village President

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Elizabeth Losiniecki, Village Clerk