

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**August 21, 2017**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by President Nelson at 7:00 PM.

**Present:** Trustees Mike Constant, Tim Sellers, Jeff Nier, Joe Diedrich, Chuck Riforgiate, and Christine Clark. Quorum Established.

**Absent:** None.

**Also Present:** Village Clerk Elizabeth Losiniecki, Attorney Kirsten Casas, Treasurer Dave Maroo, Chief Everhart, Joe Moore, Dale Youngers, Pete Wallers (EEI), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

Resident Larry Menz questioned why the leaf vacuum repair item on the agenda was higher than what was on the previous meeting agenda. President Nelson explained that the previous quote was to repair the engine and this quote is for rebuilding the engine.

**Agenda item for discussion/approval:** 07/17/17 Public Hearing Meeting Minutes

Trustee Constant moved to approve the 07/17/17 Public Hearing meeting minutes and Trustee Clark seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Abstain, Nier-Abstain, Sellers-Aye, Constant-Aye. Motion carried.

**Agenda item for discussion/approval:** 08/07/17 Regular Board Meeting Minutes

Trustee Nier moved to approve the 08/07/17 Regular Board Meeting minutes and Trustee Sellers seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Abstain, Diedrich-Abstain, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**Agenda item for discussion/approval:** Payment of Invoices Due

Trustee Constant questioned an invoice from Waste Management with a late charge. Trustees Constant and Nier both felt that the late fee should not be paid. President Nelson requested that the bill be held for further investigation. Trustee Nier moved to approve all other invoices presented for payment and Trustee Clark seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

• **President's Report**

° **Agenda item for discussion/approval:** DCEDC Membership Dues

Trustee Constant stated that he spoke to Mr. Kevin McArtor regarding this item. Mr. McArtor stated that the DeKalb County Community Foundation (DCCF) is associated with the DeKalb County Economic Development Corporation and that the membership is worthwhile. Trustee Constant stated that, in light of the grant funding available from the DCCF and access to other members such as banks and real estate agencies, the Village should contribute \$500.00, as was done the previous year. Trustee Constant moved to approve a \$500.00 membership contribution to the DCEDC and Trustee Diedrich seconded. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Nay, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** Christmas Decorations

President Nelson stated that there would be an additional \$975.00 charge to decorate the large evergreen tree at the community building. Trustee Sellers stated that he had talked to Molly Ferguson about the additional charge and that they both agreed to find another way to decorate the tree. Trustee Nier moved to approve the \$2360.00, 3 year contract with HAP Industries for Christmas decorations for 19 light poles along Route 30 through town. Trustee Sellers seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion:** MSI Training

President Nelson stated that MSI training would be taking place on August 23 and 28, 2017 for Bonnie Hall and Treasurer Maroo.

President Nelson informed the Board and members of the audience that there would be a blood drive at the high school on August 30, 2017 from 9:00 – 2:00. She stated that walk-ins are welcome but appointments are preferred. All donors will receive a Target gift card. The blood drive helps fund scholarships for graduating seniors.

• **Report of Officers, Trustees and Department Heads and Action Items**

**Treasurer**

Treasurer Maroo apologized for the delay in getting the reports done. He thanked the Trustees for their patience. He also offered thanks to Bonnie Hall for all of her help and to the Trustees for

authorizing the MSI training. He stated that at this point July is not balanced due to insurance premiums that didn't get posted for May, June and July. This should be done by the end of the month. Mr. Maroo provided reports and walked Trustees through an explanation of funds accounting. He stated that the current outlook indicates a \$360,000.00 deficit for FY2017. He also indicated that he'd be happy to meet individually with anyone that has additional questions. He asked that Trustees use caution when approving any expenses for the next few months.

President Nelson thanked Mr. Maroo on behalf of the Board of Trustees for all of the hours he has put into sorting out the financial reports and accounts.

**Attorney**

Attorney Casas stated that she had no report but is available for questions.

**Engineer's Report – EEI**

Pete Wallers stated that he had no items for action. He stated that the sludge storage building was close to completion and that Steve Dennison would be out in the next couple of days to inspect the work. Trustee Sellers asked when we could start using the facility and Mr. Wallers indicated probably within a week. After Mr. Dennison inspects the building Mr. Wallers will provide an update to the Trustees.

**Chief of Police - Chief Everhart:**

Chief Everhart provided a copy of her monthly report to Trustees. She stated that she is working with the National Child Safety Council and will deliver a letter to all business for donations to supply safety educational materials. Sample items are available in her office for viewing.

**Parks & Recreation – Molly Ferguson**

Molly Ferguson was not present. Trustee Sellers delivered the Parks & Recreation report, highlighting outdoor movie night, Morton Arboretum meeting, ice cream social, tennis courts, and Garfield park playground equipment.

Treasurer Maroo clarified that the Lion's Club is not currently engaged in the tennis court discussion but that the Tennis Association will make a presentation to the Lion's Club.

President Nelson expressed concerns regarding the low turnout for the outdoor movie nights and the expense to the Village. She stated that next year the Board may consider just one movie night. All Trustees concurred. Trustee Constant suggested that there be a separate line item for Parks Program spending so that revenue could be tracked. Treasurer Maroo stated that the Park Program was introduced in the mid-1980s and was supposed to be self-funded with the Village contributing \$5000.00 annually. He suggested that the program may need to be redefined again. Trustee Constant requested a year to date financial view of the parks program and Trustee Sellers stated that Molly Ferguson was already over 500 hours worked for the year.

**Water & Sewer – Dale Youngers**

Mr. Youngers stated that there was one roll off dumpster left to be picked up by Waste Management. He asked if the letter had been sent yet to cancel the sludge hauling contract. Trustee Nier stated that it had and that Bonnie Hall had done the leg work to get it cancelled.

**Public Works – Joe Moore**

Joe provided the July monthly report. He stated that street sweeping would begin tomorrow morning at 4:00 am.

**Committee Reports**

° **Personnel**

Trustee Clark stated that she would be scheduling a Personnel committee meeting next week to discuss job descriptions.

° **Finance & Economic Development:**

Trustee Constant stated that there will be a Planning Commission meeting on August 28, 2017 at 7:00 pm. The DCCF grant will be discussed. He also stated that Circle Systems is relocating to Georgia and that he had contacted the real estate agent to convey the Village's interest in helping to get the building filled.

° **Public Safety**

No report.

° **Streets & Alleys**

Trustee Diedrich stated that he would be scheduling a committee meeting next week.

° **Buildings, Grounds & Parks**

**Agenda item for discussion/approval:** Leaf pick-up/vacuum repair – not to exceed \$13,000.00

Trustee Sellers stated that the leaf pick-up vacuum needed to be repaired. At the last meeting a repair quote for \$7500.00 was presented and the Board thought it was high and asked for a quote to replace the engine. The engine replacement quote came in at \$13,000.00. Mr. Sellers stated that leaf pick-up is a huge expense for the Village and that in tough economic times the Village should only be provided essential services. Discussion followed regarding the pros and cons of offering leaf pick-up,

at no charge, to the residents. Various options were discussed, including ending the leaf pick-up program or passing an ordinance to begin charging residents for the service. Additional discussion followed regarding options and costs. Treasurer Maroo reminded Trustees that this is capital expense that could carry the Village beyond this leaf season. Trustee Constant moved to approve the repairs, not to exceed \$8,000.00, for the leaf pick-up vacuum. Trustee Sellers seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**Agenda item for discussion/approval:** Sealcoating – Not to exceed \$1000.00

Trustee Sellers stated that parking lots at the Village Hall, Water Treatment Facility and Wastewater Treatment Plant would be seal coated and that the Public Works department would do the work. Joe Moore stated that this would cost a third of what an outside company would charge. Trustee Constant suggested increasing the amount for approval to \$1100.00 in order to cover the cost of the paint for striping the lots. Trustee Sellers moved to approve the sealcoating and striping of the Village Hall, WTF and WWTP, not to exceed \$1100.00. Trustee Riforgiate seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye.

**° Water & Sewer**

Trustee Nier set the next committee meeting for 09/06/17 at 7:00 pm.

**Public Comment:**

President Nelson stated that the Executive Session would be moved to the end of the agenda, after Public Comments, so that Department heads and audience members could leave, if they so choose.

Resident Larry Menz inquired regarding the permit for the driveway on Rees Street. President Nelson stated that the resident was told (by Village employee and building inspector) that they did not need a permit. Therefore, the driveway went in without a permit. President Nelson stated that staff was working on the ordinances in order to correct such confusion.

**Open Discussion:**

None.

**Agenda item:** At 8:40 pm Trustee Diedrich moved to enter into Executive Session pursuant to (5 ILCS 120/2(c) (11) (Meetings held to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent...)) Trustee Nier seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 9:22 pm Trustee Diedrich move to reconvene the Regular Board Meeting and Trustee Nier seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Trustee Diedrich stated that there would be a Streets & Alleys committee meeting on August 29, 2017 at 6:30 pm.

**ADJOURNMENT**

**Motion:** Trustee Diedrich moved to adjourn the meeting at 9:25 PM. Trustee Clark seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for September 5, 2017.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk