

**VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
AUGUST 27, 2018**

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nelson at 7:20 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Jeff Nier, Louis Manivong and Chuck Riforgiate. Quorum Established.

Absent: None.

Also Present: Village Clerk Elizabeth Losiniecki, Treasurer Maroo, Attorneys Aaron Szeto and Kristine Gibbons, Chief Everhart, Dale Youngers, Sabrina Geroulis, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

General Business

Agenda item for discussion/approval: 07/23/18 Regular Board Meeting Minutes

Trustee Manivong moved to approve the minutes as presented and Trustee Nier seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Seller-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

Trustee Sellers questioned the lease payment due to BNSF and Village President Nelson asked Clerk Losiniecki to find the lease agreement and provide a copy to Trustee Sellers. He also pointed out that the annual invoice from the DeKalb County Sherriff's office for dispatch is in for approval. Trustee Manivong asked why the Public Works phone bill was so high and Trustee Sellers stated that it's because there is no Mediacom service at that location. Trustee Nier moved to approve the invoices as presented and Trustee Manivong seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Guest Presentation – Lauterbach & Amen

Trustee Constant introduced Jamie Wilke from Lauterbach and Amen who presented the annual audit report for the Village of Hinckley. Ms. Wilke thanked the Village Clerk and Village Treasurer for their assistance in compiling the necessary documents for the field work portion of the audit. Ms. Wilke stated that the Village earned a clean audit opinion, the highest available. They found no internal control related issues. This was a very clean first year audit report.

• President's Report

Agenda item for discussion/approval: Appointment of New Trustee

Village President Nelson stated that she is seeking a motion for the approval of the appointment of Jeffrey Gordon to take the open Trustee position vacated by Christine Clark. This appointment will be to serve out the term and will expire on April 30, 2019. Trustee Manivong moved to approve the appointment of Jeffrey Gordon as Village Trustee with a term that expires on April 30, 2019. Trustee Sellers seconded the motion. Roll call vote: Riforgiate-Aye, Manivong-Aye, Nier-Nay, Sellers-Aye, Constant-Aye. Motion carried.

Trustee Nier expressed his concern regarding the appointment and stated that the appointment should not have been made. President Nelson swore in Jeffrey Gordon and he joined the Trustees at the meeting table.

Agenda item for discussion/approval: Parks Advisory Board Members & Terms

Trustee Sellers moved to approve the appointment of the Parks Advisory Board Members as per the handout provided, with the terms listed in the handout: (Jacob Austin 2016-2019, Jill Cotton 2018-2021, Cary Gawel 2017-2020, Rachel Lang 2017-2020, Judy Thorp 2017-2020, Kari Shaddelee 2018-2021). Trustee Constant seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Suicide Awareness Month Proclamation

President Nelson stated that September is Suicide Awareness Month and, as such, she would like to declare September as Suicide Awareness Month in Hinckley. Village President Nelson read the Proclamation. Trustee Constant moved to declare September as Suicide Awareness Month in Hinckley and Trustee Sellers seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion: Discontinuance of Leaf Pick-up Service

Trustee Manivong moved to continue the leaf pick-up service and Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Nay, Sellers-Aye, Constant-Aye. Motion carried.

Report of Officers, Trustees and Department Heads

• Treasurer's Report

Treasurer Maroo provided the monthly Treasurer's report and reminded everyone to continue to be cautious with spending. Mr. Maroo advised the Board of Trustees to identify basic core services and make provisions to fund those services. Mr. Maroo also advised the Board that the final IEPA loan closing agreements for L171421 & L173036 were signed.

• Attorney's Report

No report.

• Engineer's Report

No report, not present.

• Chief of Police

Chief Everhart provided her monthly summary report. Trustee Sellers inquired regarding the status of the black squad car and Chief Everhart stated that it had been moved to the Public Works facility. Discussion followed regarding whether or not the squad car was supposed to be traded in as part of the new vehicle lease and/or the need to declare it surplus property. Attorney Szeto stated that the Village could use a sealed bid process, public auction or direct sale to get rid of the car. Trustee Sellers asked that this item be put on the next agenda.

• Parks & Recreation

Sabrina Geroulis stated that the full Parks Advisory Board would meet this week or next week. She stated that the Royal Warrior Challenge and Trunk-or-Treat were upcoming events and that the ice cream social went well. There are ten registrations for tumbling/dance.

• Water & Sewer

Dale Youngers stated that he is re-evaluating chemical suppliers in an effort to save the Village some money. He also stated that there is a leak in the aero-mod treatment tank that will need to be repaired. He is working with EEL to assess the requirements for repair. Whitaker will perform the necessary excavation and repair at no expense to the Village. Mr. Youngers suggested that the Village put a message in the next utility bill reminding residents that the Village supplies soft water to the faucet so there is no need for individual water softeners at each residence. This will save residents

money on their water bill and on the cost of salt for the softener. Mr. Youngers asked Trustee Nier about the requirement for a spraying license for Round-up. Trustee Nier stated that a license (from the Department of Agriculture) is required for the commercial use of Round-up. This will need to be looked into. Mr. Youngers stated that he was performing flushing in the “south loop” on South Oak, Sycamore and Slater and that a number of metallic chips flushed out. The iron chips are indicative of internal pipe corrosion that will have to be addressed, at some point.

- **Public Works**

No report.

- **Committee Reports**

- **Personnel**

No report.

President Nelson reminded Trustees to let her know if any of them want to change committee assignments.

- **Finance & Economic Development**

- **Agenda item for discussion/approval:** FY2018 Audit Report

Mr. Constant thanked Lauterbach & Amen for all of their hard work and moved to accept the FY2018 Audit Report as presented by Lauterbach & Amen. Trustee Nier seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** FY2019 Budget

Mr. Constant stated that the FY2019 budget has been taken as far as it can go right now and that there is no action needed at this time.

- **Agenda item for discussion/approval:** Harvesting Our Future Update

Trustee Constant stated that the third meeting is being held tonight at the high school. Nine residents expressed interest in joining the team. Going forward, there will be a monthly update provided to the Board of Trustees.

- **Public Safety**

No report.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** Alley behind 612 E. Lincoln Avenue

Village President Nelson stated that the barricade blockade has not been put in the alley, yet. Attorney Gibbons stated that Joe Moore had been given the “go ahead” to put the barricade in the alley. Trustee Sellers sought clarification that the alley would be closed, but not vacated and President Nelson confirmed.

- **Buildings, Grounds & Parks**

Trustee Sellers stated that Lakeshore Recycling had an opening for Monday trash pick-up rather than Thursday as stated in the contract. Trustee Sellers moved to approve the contract amendment to reflect Monday trash pick-up rather than Thursday. Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried. Trustees Sellers and Constant offered compliments to Daniel Roop for all of the information on the website.

- **Water & Sewer**

- **Agenda item for discussion/approval:** Replacement Batteries for portable generators – not to exceed \$750.00

Trustee Nier stated that the emergency generator is in need of battery replacements. He stated that this is a necessary expense. Trustee Manivong asked if there is bulging and Dale Youngers stated that there is not. Mr. Youngers indicated that this purchase falls under preventative maintenance. Trustee Nier moved to approve the purchase of (4) replacement batteries, not to exceed \$750.00 and Trustee

Sellers seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Nay, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Purchase of Safety Pressure Switch for WWTP – not to exceed \$800.00

Trustee Nier stated that the safety pressure switch at the WWTP had failed and needed to be replaced. Trustee Nier moved to approve the purchase of a Belt press safety switch not to exceed \$800.00. Trustee Sellers seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Trustee Nier stated that the Village would need to pay \$317.16 for paint for the fire hydrants. President Nelson indicated that she would approve the purchase for the Eagle Scout project.

President Nelson read a notice from Mediacom regarding a rate increase. The rate increase notification was posted on the website.

Public Comment:

Debra Moore-Appleby stated that a mixture of dish soap, vinegar and water can be used in lieu of Round-up, with better results.

Open Discussion:

None.

At 8:29 pm, Trustee Constant move to enter into **EXECUTIVE SESSION** - pursuant to (5 ILCS 120/2(c)(1) (Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body) and **5 ILCS 120/ 2 (c) (2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

At 11:13 pm Trustee Riforgiate moved to reconvene the Regular Board Meeting and Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Resolution to Approve Nepotism Policy

Trustee Sellers moved to approve the Nepotism Policy and Trustee Manivong seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Nay, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Nay. Motion carried.

President Nelson stated that she is considering shortening the Village Hall office hours. Attorney Szeto stated that this item will be on the next meeting agenda.

ADJOURNMENT

Motion: Trustee Constant moved to adjourn the meeting at 11:15 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for September 10, 2018.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk