

VILLAGE OF HINCKLEY
PLANNING COMMISSION MEETING MINUTES
August 28, 2017

CALL TO ORDER: The meeting was called to order by Chairman Kula at 7:00 PM.

Present: Chairman Russ Kula, members Joan Umano, Missi Lewis, Gerald Bahl, Jason DeBernardi. Quorum Established.

Absent: Danielle Marion and Joe Edmeier

Also Present: Village Clerk Elizabeth Losiniecki, Village Attorney Kirsten Casas and Trustee Mike Constant.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

COMMENTS FROM PERSONS PRESENT:

None.

AGENDA ITEM: Previous Meeting Minutes Presentation and Vote

Member Lewis moved to approve the previous meeting minutes from July 10, 2017 and Member Umano seconded the motion. Roll Call Vote: Lewis-Aye, Bahl-Aye, Umano-Aye, Kula-Aye, DeBernardi-Aye. Motion carried.

NEW BUSINESS

° Agenda **item for discussion:** DeKalb County Community Foundation (DCCF) Grant
Discussion regarding the grant opportunity with the DCCF. Chairman Kula asked Joan Umano to contact Amy Carey for ideas for writing the grant request. Ms. Umano stated that she had looked at the DCCF website and that there is a lot of good information to help with the application process. She also stated that the grant application requires a statement of purpose for the grant. Commission members discussed what the focus of the grant would be including what draws families to a town. Trustee Constant suggested that we take advantage of the services that NIU offers to examine economic development options for the Village. Further discussion occurred regarding whether the application can be filled out without a stated purpose. Member Lewis stated that the application requires identification of the purpose. Continued discussion regarding which steps come first in the grant application process and how best to proceed. Chairman Kula asked Ms. Umano to reach out to Waterman and DCCF for guidance and asked all members to generate ideas for the “three word phrase” that would define the grant purpose (i.e. visit30.com for Waterman). All members voiced their support for moving forward with the grant application process.

° Agenda **item for discussion:** Welcome to Hinckley signs

Commissioner Kula stated that he had been unable to reach Squaw Grove Township road commissioner, Perry Jungles, but that he had talked to a Mr. Davey from DeKalb County. Mr. Davey stated that right of ways would have to be maintained and that the County would need to review a sketch of the desired sign. Discussion followed regarding what type of sign (size and composition) and budget for signs. Further discussion took place regarding new signs in Waterman and Shabbona. Chairman Kula stated that he would talk to President Nelson to verify what she wants for each sign. Trustee Constant suggested finding out cost ranges for the various types of signs available.

° Agenda **item for discussion:** Maintaining a clear area around fire hydrants

Village Clerk Losiniecki stated that Trustee Riforgiate is reviewing and recompiling the zoning

ordinances and that this item will most likely be addressed during that process. Trustee Constant suggested that Chairman Kula contact Mr. Riforgiate to determine the status of the effort. Trustee Constant stated that there will be a Streets & Alleys committee meeting on August 29, 2017.

Ms. Umano asked what to do if resident questions zoning ordinance violations and Clerk Losiniecki suggested that the resident should contact Village President Nancy Nelson as she is the zoning official.

OLD BUSINESS

° Agenda **item for discussion:** Open Meetings Act training

Village Clerk Losiniecki stated that she had sent the link for the OMA training to Mr. Edmeier.

° Agenda **item for discussion:** Village of Hinckley Zoning irregularities

Village Clerk Losiniecki stated that Rick Nickel, building inspector, was scheduled to attend the next meeting. Discussion followed regarding whether or not that would be necessary as Trustee Riforgiate was recompiling the zoning ordinances. Village Clerk Losiniecki will check with Village President Nelson regarding this item.

PLANNING COMMISSIONER COMMENTS, PROJECT UPDATES AND OTHER INFORMATION

Trustee Constant stated that Circle Systems is for sale and that he had contacted the real estate agent to let them know that the Village is interested in helping get the space filled.

Chairman Kula stated that the next DeKalb County Regional Planning Commission meeting is scheduled for September 28, 2017.

Member Jerry Bahl asked if Hinckley has a raffle ordinance and member Umano stated that no fundraiser should use the term raffle unless they have a gaming license as the State considers raffles to be gambling. All such activities should be called drawings or fundraisers.

The next Planning Commission meeting is scheduled for September 11, 2017 at 7:00 pm.

ADJOURMENT

Motion: Commissioner Umano moved to adjourn the meeting at 8:15 PM. Member DeBernardi seconded the motion. Voice Vote: All members voted yes. Motion carried.

Russ Kula, Chairman

Elizabeth Losiniecki, Village Clerk