

**VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
September 19, 2016**

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Roderick at 7:15 PM.

Present: President Jim Roderick, Trustees Nancy Nelson, Mark Wrzeciona, Dale Clark and Mike Constant. Quorum Established.

Absent: Trustees Joe Diedrich and Jeff Nier.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Laura Julien, Office Manager Cheryl Weiler, Treasurer Cindy Thon, Joe Moore, Dale Youngers, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

Comments from Persons Present:

Resident Larry Menz commented regarding the new trucks for the Public Works Department and the Police Department. He stated that the old vehicles should be adequate and that at least three quotes should be gotten for each. He also inquired regarding the Water Treatment Facility and Attorney Julien stated that she could not discuss that in open session.

President Roderick swore in Russell Kula as Chairman of the Planning Commission.

CONSENT AGENDA

#	Item Description	Action	Details
1	Previous Meeting Minutes	Vote	September 6, 2016 Regular Board Meeting September 6, 2016 COTW Meeting
2	Payment of Bills	Vote	Invoices Due

Trustees Nelson and Constant requested to have the minutes removed from the consent agenda for corrections. Trustee Clark moved to approve the bills and Trustee Wrzeciona seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Trustee Nelson stated that the minutes did not accurately reflect her vote on the waiving of the bid for the sludge storage building and that she wanted the minutes amended to reflect her "No" vote. Trustee Constant stated that he had handed out a schedule of liability insurance dates and that he wanted the dates in the minutes. Trustee Clark moved to approve the minutes with corrections and Trustee Nelson seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Treasurer

Treasurer Thon presented the final July Revenue Report and the final August Revenue Report. She stated that the reports would be posted on the website. (Left at 7:35pm).

EEl

Not present. President Roderick stated that EEl is waiting on the Railroad permit and that the attorneys had reviewed the documents. The Railroad "boilerplate" permit needed to be adjusted to

be more compatible with a municipality.

Attorney

Not on agenda but present and available for questions.

Committee Reports

Administration

Agenda item for discussion/approval: Employee Raises

Trustee Constant moved to give Cheryl Weiler a 1.5% pay increase effective 12/14/16 with the next review on 12/14/17. Trustee Clark seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Trustee Constant moved to give Joe Moore a 5% pay increase retroactive to May 1, 2016 with the next review on May 1, 2017. Trustee Clark seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion Carried.

Trustee Constant moved to give Ceneca Wagner a 6% pay increase retroactive to May 1, 2016 with the next review on May 1, 2017. Trustee Clark seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion Carried.

Trustee Constant moved to give Chief Everhart a 1.5% pay increase retroactive to August 3, 2016 with the next review on August 3, 2017. Trustee Nelson seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Per the personnel manual, Trustee Constant moved to give Officer Gary Michaels a \$1.00/hr step increase retroactive to December 1, 2015 with the next \$1.00/hr step increase to occur on December 1, 2016. Trustee Nelson seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Treasurer Thon asked if the retroactive pay would impact the prior year's taxes and Trustee Nelson indicated that if it's paid this year then it's taxed this year. Trustee Nelson also stated that the grandfathering of anniversary dates should be noted in the personnel manual.

Public Safety

No report.

Public Works

No report.

Department Head Reports

Dale Youngers

Agenda item for discussion/approval: Lift Station repairs

Mr. Youngers stated that Trustee Constant had come out to inspect the repairs needed at the lift station. A photo showing the rust erosion was passed around for Trustees to view. He stated that both lift stations are located near water and high water tables and that everything will rust out completely, eventually, if nothing is done. He continued that it is not an emergency now but that the Village should not delay too long. He has, thus far, only found one vendor that has a product/solution

suitable to the situation. He provided a quote from Spectrum Contracting Corporation, with two different options quoted. After discussion regarding details of the quoted options, Trustee Constant stated that a capital expense list needed to be generated and President Roderick stated that it already exists. Trustee Constant stated that he wanted a copy and Trustee Clark requested that copies be made available to all Trustees and that this be put on the agenda for the next meeting. Trustee Clark moved to approve the first option from Spectrum Contracting Corporation for \$12,700.00. Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Agenda item for discussion: IEPA Report

Mr. Youngers presented the findings from the EPA Inspection of Public Water Supply report. The inspection date was July 18, 2016 and the report was dated July 27, 2016. Page 2 of the report shows reminders and recommendations, which includes stand by generators for the Water Treatment Plant. A discussion followed regarding the need for generators at the lift stations. President Roderick stated that the next quarterly water test would be in October.

President Roderick suggested the need for a Committee of the Whole meeting next month to review the asset management plan spreadsheet.

Joe Moore

Mr. Moore stated that MFT work should be complete this week, weather permitting.

Agenda item for discussion/approval: Sidewalk Repair, not to exceed \$16,000.00

Joe provided quotes for sidewalk repair from Schmitt's Concrete and Hartman Concrete. Discussion followed. Trustee Clark moved to approve the quote from Schmitt's Concrete, not to exceed \$16,000.00. Trustee Nelson seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Agenda item for discussion/approval: Lease for new truck for Public Works department

Mr. Moore presented a quote from Ford Credit for a new truck lease for the public works department to replace the 2001 Dodge Ram. Discussion followed regarding options, costs, funding, and budget allocations. Trustee Clark moved to approve option B as shown in the quote provided. Trustee Constant seconded. Roll Call Vote: Nelson-Nay, Wrzeciona-Nay, Clark-Aye, Constant-Aye. Tie vote. Roderick-Aye. Motion carried.

Trustee Nelson stated that she wanted a list of capital improvement projects listed by priority. Trustee Constant agreed.

President Roderick stated that the discussion regarding a new vehicle for the Police Department would be tabled as there was no information available and Chief Everhart was not present.

Joe Moore stated that tree trimming would begin within the next week and that a tree replacement program would need to be discussed again.

PRESIDENT'S REPORT

Agenda item for discussion/approval: Leaf Disposal at Royal Estates, not to exceed \$3500.00

President Roderick stated that Lake Country Grading was willing to have leaves dumped there if the leaves are spread out more than last year. The cost to the Village will be \$3500.00. Joe Moore stated

that other leaf disposal options were quoted in the range of \$10,000-\$12,000. He also said that this will probably be the last year that we can dump leaves at Royal Estates and the Village would need to budget more for leaf disposal next year. Trustee Clark moved to approve leaf disposal at Royal Estates, not to exceed \$3500.00. Trustee Wrzeczona seconded. Roll Call Vote: Nelson-Aye, Wrzeczona-Aye, Clark-Aye, Constant-Aye. Motion carried.

President Roderick stated that footprints had been found in the drying beds at the WWTF. He stated that the footprints were not those of Village employees or contractors. There had also been some “unauthorized borrowing” of tools from the Public Works department. Therefore, for security reasons, the gate will now be locked. Brush drop off will have to occur during normal business hours. A sign with rules for brush drop off will be posted.

Agenda item for discussion/approval: Judy Thorp for Parks Board

President Roderick stated that there was an opening on the Parks Board and recommended Judy Thorp for the position. Trustee Nelson moved to approve Judy Thorp for the open Parks Board position and Trustee Wrzeczona seconded. Roll Call Vote: Nelson-Aye, Wrzeczona-Aye, Clark-Aye, Constant-Aye. Motion carried.

Open Discussion

None.

ADJOURNMENT

Motion: Trustee Nelson moved to adjourn the meeting at 8:45 PM. Trustee Wrzeczona seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for October 3, 2016.

James K. Roderick, Village President

Elizabeth Losiniecki, Village Clerk