

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
October 2, 2017

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Nelson at 7:00 PM.

Present: President Nancy Nelson, Trustees Tim Sellers, Jeff Nier, Joe Diedrich, Christine Clark and Chuck Riforgiate. Quorum Established.

Absent: Trustee Mike Constant.

Also Present: Village Clerk Elizabeth Losiniecki, Joe Moore and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

Village President Nancy Nelson expressed her condolences for those impacted by the recent events in Las Vegas, Nevada.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only:

None.

GENERAL BUSINESS

Agenda item for discussion/approval: 09/18/17 Regular Board Meeting Minutes

Trustee Diedrich moved to approve the 09/18/17 Regular Board Meeting minutes Trustee Clark seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

Trustee Diedrich moved to approve the invoices presented for payment and Trustee Riforgiate seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

ATTORNEY REPORT

No attorney present.

PRESIDENT'S REPORT

President Nelson stated that there are currently 27 residents scheduled for water shut-off and that numerous requests had been made for payment plans. Joe Moore stated that residents have five business days after notification to pay their bill before the water will be shut off.

President Nelson informed the Trustees that there is a zoning and ordinance workshop sponsored by MetroWest on October 11, 2017 at 6:30pm at the Sugar Grove municipal center. The cost for the workshop is \$15.00 for non-members.

Agenda item for discussion/approval: IT Expenditures not to exceed \$5000.00

Village Clerk Losiniecki gave a brief overview of the IT equipment proposal included in the meeting packet. Trustee Sellers stated that he had spent some time reviewing/researching the proposal and thought that the three year basic WatchGuard package would be a good solution. After a brief discussion regarding the different levels of coverage, Trustee Sellers moved to approve the purchase of the Watchguard M200 with three years basic security suite, plus the WD Red Pro NAS Hard Drive equipment, not to exceed \$3000.00. Trustee Riforgiate seconded the motion. Roll Call Vote: Clark-

Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Agenda item for discussion/approval: Ratify 09/18/17 \$1500.00 DCCF Grant application fee vote
Trustee Clark moved to ratify the \$1500.00 DCCF grant application fee vote from the previous meeting and Trustee Diedrich seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

President Nelson stated the Village was having issues with the current building inspection company and would be looking for a new one.

COMMITTEE REPORTS

° Finance & Economic Development

Agenda item for discussion: Distribution of FY2017 Audit Report 10/12/17

President Nelson stated that the audit report will be distributed to Trustees on October 12, 2017 after the Finance & Economic Development committee meets to review it on 10/11/17 at 7:00pm.

Acceptance/approval of the audit will be on the 10/16/17 Regular Board meeting agenda.

° Personnel

Trustee Clark stated that she was still working on the job description for the administrative assistant position. She stated that the job descriptions for the public works employees will stay the same. She stated that no committee meeting date has been set. President Nelson indicated that there is an opening for a full time police officer and Trustee Clark stated that she would discuss the need with Chief Everhart.

Trustee Nelson stated that the Homecoming parade was a big success and expressed thanks to Chief Everhart and her dog, Diesel, Officer Pero, Shelby Everhart, Bonnie Hall, Beth & Lillian Losiniecki for their participation. She stated that she would like more representation from the Village employees for the parade next year, including the Public Works department and vehicles.

° Public Safety

Trustee Riforgiate stated that the Public Safety committee will meet October 5, 2017 at 6:30pm to review the Village code of ordinances and to discuss replacement of the building inspection company.

° Streets & Alleys

Agenda item for discussion/approval: 2017 Utility patching proposal NTE \$18,000.00

Trustee Diedrich stated that Joe Moore had provided a packet of information regarding 2017 utility patching and that Royer Asphalt was the low bidder. Joe Moore stated that he had confirmed with Royer that their quote was in compliance with current prevailing wage requirements. Trustee Diedrich moved to approve Royer Asphalt for the 2017 Utility patching work, not to exceed \$8680.04 and Nier seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried. Trustee Diedrich stated that he had spoken to DeKalb County regarding the sidewalk in need of repair in front of the senior housing and that it was agreed to schedule that work for the spring.

Trustee Diedrich also stated that residents are raking their leaves into the gutter and that they need to leave them in the parkway. He stated that there is an ordinance regarding leaves in the gutter and that residents need to be reminded. Mr. Diedrich suggested putting a notice on the website, in the water bills and in the Hinckley Update.

Agenda item for discussion/approval: Loader repair not to exceed \$2143.65

Joe Moore stated that he was able to save \$600.00 in travel expenses on the CAT loader repair by

having a local certified mechanic perform the work. Trustee Diedrich moved to approve the loader repair, NTE \$2143.65 and Trustee Clark seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Buildings, Grounds & Parks**

No report.

° **Water & Sewer**

Trustee Nier stated that the Water & Sewer Committee met to review the water tower report from Dixon Engineering. Mr. Nier provided a condensed summary report for the Trustees to review, including a cost estimate summary. Critical findings include: the water tower repairs must be performed within the next 1-2 years, pressure tanks will be needed to during the repair and will cost an estimated \$40-50 thousand dollars, EEI estimates over \$500,000.00 for all of the necessary work, interior wet portion of repair is most critical, 12 week estimated time to complete repair, need to secure financing. Discussion followed regarding how to best approach the project, including dividing into phases. Trustee Nier stated that 18" of "material" was removed from the bottom of the tank and that it could be sediment from well 4. He stated that well 4 would also have to be fixed as part of this project. Questions ensued regarding how long these repairs have been left unattended and that the work should have been done in 2012 after the previous inspection was performed and report issued.

President Nelson stated that there would be a Committee of the Whole meeting on October 16, 2017 at 6:00pm to further discuss the necessary repair and financing options. Dave Maroo, Pete Wallers and Dale Youngers will be asked to attend.

Agenda item for discussion/approval: WWTF Valve stem replacement not to exceed \$1500.00

Trustee Nier stated that the valves on the aeration tanks for the new plant would need to be replaced as they are half-way gone due to the acidity of the sludge. Dale Youngers will install the valves.

Trustee Diedrich moved to approve the \$1500.00 valve stem replacement and Trustee Nier seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Public Comment

Joan Umamo suggested that the Village contact the County regarding who they use for building inspections.

Open Discussion

Discussion regarding permit fees and ordinance violations and concurrence that the Village needs to enforce penalties.

At 8:05 pm Trustee Diedrich moved to enter into Executive Session pursuant to (5 ILCS 120/2(c)(11) (Meetings held to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent...). Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

At 8:26 pm Trustee Diedrich moved to reconvene the open meeting with no action taken from the closed session, and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Diedrich-Aye, Nier-Aye, Sellers-Aye. Motion carried.

ADJOURNMENT

Motion: Trustee Diedrich moved to adjourn the meeting at 8:28 PM. Trustee Nier seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for October 16, 2017.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk