

**VILLAGE OF HINCKLEY  
REGULAR BOARD MEETING - MINUTES  
October 3, 2016**

**CALL BOARD MEETING TO ORDER:** The meeting was called to order by President Roderick at 7:00 PM.

**Present:** President Jim Roderick, Trustees Nancy Nelson, Jeff Nier, and Mike Constant. Quorum Established.

**Absent:** Trustees Mark Wrzeciona, Joe Diedrich and Dale Clark.

**Also Present:** Village Clerk Elizabeth Losiniecki, Police Chief Everhart, Pete Wallers (EEI), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**Comments from Persons Present:**

Resident Wanda Urban offered positive feedback on the new website and inquired regarding a place on the website for “conversations”.

Resident Rob Zimmerman commented regarding agenda items: sludge storage building, asphalt pad and new police vehicle.

President Roderick performed a (ceremonial) swearing in of Officer Meisner.

**CONSENT AGENDA**

#	Item Description	Action	Details
1	Previous Meeting Minutes	Vote	September 19, 2016 Regular Board Meeting September 19, 2016 Committee of the Whole
2	Payment of Bills	Vote	Invoices Due

Trustee Nelson requested to have the bills removed from the consent agenda. She also indicated that she had changes for the September 19, 2016 Regular Board Meeting minutes. Trustee Nelson moved to approve the September 19, 2016 Committee of the Whole minutes and Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Nier-Abstain, Constant-Aye. Motion carried.

Trustee Nelson indicated that the Regular Board Meeting minutes should be changed to reflect the addition of grandfathered anniversary dates in the Human Resources Manual for Joe Moore and Ceneca Wagner. Trustee Nelson moved to approve the September 19, 2016 Regular Board Meeting minutes with the noted changes. Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Nier-Abstain, Constant-Aye. Motion carried.

Trustee Nelson questioned a variety of bills, including repairs to the Hummer. She stated that Chief Everhart did not have the authority to spend that amount of money without Board approval. Discussion followed regarding the repair costs for the Hummer and the possibility of sending it back. Trustee Nelson moved to approve the bills and Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Nier-Aye, Constant-Aye. Motion carried.

**Treasurer**

President Roderick stated that Treasurer Thon was not present and therefore there would be no report. Trustee Constant (again) requested a detailed fiscal year revenue and expense report, including budgeted amounts. Trustee Nelson requested a copy of the general ledger report. President Roderick stated that all of the information is contained within the Budget/Appropriations DRAFT dated May 9, 2016. Trustee Nelson stated that she wants to see a detailed revenue/expense report on a monthly basis, not quarterly. Additional discussion followed and President Roderick stated that he would have Treasurer Thon produce the requested reports.

Trustee Nelson requested to address items from the confidential Annual Auditor’s Report. President Roderick asked her if it was marked confidential. She answered that it was from the Auditor’s Communication to the Board of Trustees, and not confidential. She read from the Significant Findings section and concluded with a request for a formal purchasing policy. President Roderick stated that he had asked Village Clerk Losiniecki to increase her hours in the office so she could begin learning

and providing oversight.

### **Engineer**

Agenda item for discussion/approval: Sludge Storage Building pad bid

Pete Wallers, EEI, gave an overview of the bids for the sludge storage building pad quotes. He recommended low bidder, Builders Paving, at \$29, 943.00. Trustee Constant asked why the price had increased 33% since the estimates had been discussed in the spring. Mr. Wallers stated that the end of season prices are always higher and that he could not go back in time to quote this in May or June. Had the Board moved more quickly the costs would have been closer to the estimate. There was additional discussion regarding the schedule for the work and bidding the additional phases. Trustee Nelson moved to approve Builders Paving for the sludge storage building pad and Trustee Constant seconded. Roll Call Vote: Nelson-Aye, Nier-Aye, Constant-Aye. Motion carried.

### **Committee Reports**

#### **Administration**

No report.

#### **Public Safety**

Agenda item for discussion/approval: Police Vehicle lease

Chief Everhart provided a handout from the State bidding system dated April, 2016, with leasing information for a new police vehicle. President Roderick stated that there was one year left on the lease for the police truck. Trustee Constant asked the age of the three vehicles in service. Chief Everhart stated that the truck is a 2013 with 50,000 miles, the white car is a 2009 with 100,000 miles and the black car is a 2007 with 158,000 miles. The truck is leased and the two cars are owned. Trustee Nelson asked why a new vehicle was needed and Chief Everhart stated that there have been lots of repairs and the costs were escalating. President Roderick stated that both cars were out of service for some time and that the black car is not safe; that he will not ride in it. He stated that the police need to have safe, working vehicles so that they can respond to residents without breaking down en route. Discussion followed regarding financing and budget. It was agreed to table the discussion until the first meeting in November so Trustees could review budget reports and lease costs.

Trustee Nelson inquired regarding the Code Red emergency alert system and the decision not to renew the contract. A discussion followed regarding training, number of residents signed up for the service, other service options and the possibility of reinstating the Code Red service. Trustees Nelson and Constant noted that the service had been cancelled with no other service in place and that the public had not been notified of the cessation of service. Chief Everhart agreed to provide information regarding resuming Code Red service at the next Regular Board Meeting. Resident Pam Mackey stated that she appreciates any type of system and that neighbors will call each other and check on each other during emergencies.

#### **Public Works**

No report.

### **PRESIDENT'S REPORT**

President Roderick stated that a quote had been received for new infant swings for the parks but that it was not available at the time of the meeting. He stated that the information would be provided at the next meeting for discussion and approval.

It was agreed by all Trustees present that Halloween trick-or-treat hours would be from 4-8pm on October 31, 2016.

President Roderick stated that the next Committee of the Whole meeting would be on October 26, 2016 with the following agenda items for discussion: capital improvement list, treasurer revenue/expense report, loans spreadsheet, 1% sales tax for April ballot, debt service for water tower repair, purchasing policy, and Village Clerk job description.

### **Open Discussion**

Additional discussion followed regarding debt service and capital improvement costs as it relates to water bills, WWTF, well water quality, etc. Trustee Nelson asked if Dollar General had approached Hinckley prior to opening in Waterman and President Roderick said yes. When asked why Dollar General didn't select Hinckley, President Roderick stated that the property owner would not sell for a fair price and that a number of prospective businesses had found the same.

**ADJOURNMENT**

**Motion:** Trustee Nelson moved to adjourn the meeting at 8:45 PM. Trustee Nier seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for October 17, 2016.

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James K. Roderick, Village President

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Elizabeth Losiniecki, Village Clerk