

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**October 08, 2018**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by President Nelson at 7:00 PM.

**Present:** Trustees Mike Constant, Tim Sellers, Jeff Nier, Louis Manivong, Chuck Riforgiate, and Jeff Gordon. Quorum Established.

**Absent:** None.

**Also Present:** Village Clerk Elizabeth Losiniecki, Attorney Kristine Gibbons, Joe Moore, Chris Ott (EEI), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

Resident Rob Zimmerman inquired regarding no leaf pick-up 10/20/18 through 10/28/18. Village President Nelson stated that it would be discussed later during the meeting.

**General Business**

**Agenda item for discussion/approval:** 09/24/18 Regular Board Meeting Minutes

Trustee Constant moved to approve the 09/24/18 regular board meeting minutes and Trustee Riforgiate seconded the motion. Roll Call Vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**Agenda item for discussion/approval:** Payment of Invoices Due

Trustee Constant moved to approve the invoices as presented and Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**• President's Report**

° **Agenda item for discussion/approval:** Halloween Trick-or-Treat Hours

President Nelson stated that she would like the trick-or-treat hours to be from 4:00 pm to 7:00 pm. After a brief discussion regarding the hours last year, Trustee Manivong moved to approve the trick-or-treat hours from 4:00 pm to 7:00 pm and Trustee Riforgiate seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** Building Permit Inspection Company

Village President Nelson stated that she has received some complaints from residents regarding the new permit inspection company, ICCI. She stated that the Village currently receives no administrative fee for permits and that the contract was approved without attorney review. She listed a variety of issues regarding the current process, including that ICCI is working directly with residents, there is no log of permits issued available in the Village Hall, ICCI is removing documents from the Village Hall without being logged or tracked, and ICCI has no set time to come to the Village Hall. Additional discussion followed regarding Royal Estates development permits, availability of the permit application on the Village website and the possibility of re-negotiating the contract. President Nelson stated that Trustee Riforgiate works for a building inspection company and perhaps the contract should be awarded to them. Trustee Sellers asked if there was a potential for conflict of interest and President Nelson stated that there was not. Further discussion occurred regarding whether to cancel the contract or attach a rider. All Trustees agreed that Attorney Gibbons would work on a rider and present a draft in the future.

° **Agenda item for discussion/approval:** Creekside Composting Proposal

President Nelson stated that she had received a proposal from Creekside Composting for leaf

disposal. She stated that they do have an EPA permit and that several area municipalities already use Creekside for leaf disposal. Discussion followed regarding the cost for Village employees to haul leaves vs. having Creekside pick-up, hidden expenses and estimated cubic yards of leaves. Trustee Manivong moved to approve the proposal from Creekside Compositing for leaf disposal and pursue a multi-year contract with them. Trustee Gordon seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Agenda item for discussion/approval:** Leaf Pick-up 10/20/18 – 10/28/18

President Nelson stated that there would be no leaf pick-up 10/20/18 through 10/28/18 due to Joe Moore being on vacation. President Nelson stated that leaf pick-up would likely be extended into November this year.

° **Agenda item for discussion/approval:** Weed Spray Licensing

Joe Moore stated that he had looked into classes for certification to spray herbicides and that he found one in Springfield 11/27 & 11/28. The cost for the certification is approximately \$200.00. Dale Youngers stated that the sludge needed to be sprayed sooner rather than later because it cannot be hauled if it has vegetation growing. He stated that he has attempted to get local farm chemical providers to spray the sludge but has not gotten any responses. Trustee Nier suggested a one-time use of Chemwise for the spraying of the sludge and President Nelson agreed

° **Agenda item for discussion/approval:** Black Squad Car listing on Govbid

President Nelson stated that the office is working on getting the car listed for auction on govbid.com. Village Clerk Losiniecki stated that Trustees needed to agree on a starting bid before the listing could be finalized. Trustee Sellers suggested a \$1.00 starting bid.

President Nelson stated that Chief Everhart picked up the new squad car and that there was already a recall/factory defect notice regarding the battery.

## **Committee Reports**

° **Personnel**

No report.

° **Finance & Economic Development**

Trustee Constant stated that the Harvesting Our Future family support group is conducting a survey regarding child care needs in the Village. He stated that the survey link is posted on the Village website and encouraged all interested residents to take a few minutes to complete the survey.

Trustee Constant also stated that the Finance committee would be having a meeting on October 10, 2018 at 7:00 pm at the Village Hall. He stated that the 2018 Tax Levy is one of the agenda items.

° **Public Safety**

° **Agenda item for discussion/approval:** Adopt New Building Code

Trustee Riforgiate stated that building regulations were discussed at a meeting some months prior and that the discussion ended on the topic of residential sprinkler requirements. He stated that he had made amendments to the original building code document presented and that Attorney Gibbons has reviewed the proposed changes. He also stated that permitting fees are addressed in the document and would cover the costs incurred by the Village for permit processing. He stated that there is a not to exceed cost of approximately \$1000.00 to amend and file the updated code and move forward with the new building code. Attorney Gibbons stated that page 4, violation/penalties, would be amended to remove the portion of the sentence regarding imprisonment. Trustee Riforgiate moved to approve the 2015 building code as presented, with amendments discussed and Trustee Nier seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

° **Streets & Alleys**

Joe Moore stated that street work started last week and that patching would start this week. He stated that the end date may need to be extended by one week. Chris Ott, EEI, stated that the resurfacing is done and patching on Donald and Prairie would be done next week. Consensus was reached among the Trustees to extend the end date by one week. Chris Ott stated that he would send an email to the contractor to confirm the one week extension. Joe Moore stated that next week forecast was for overnight freezing temperatures and that he may have to shut down Pioneer Park facilities early.

° **Buildings, Grounds & Parks**

° **Agenda item for discussion/approval:** Brush Drop-off

President Nelson stated that she wanted to remind residents that the last day for brush drop-off will be October 20, 2018. President Nelson stated that the brush drop-off service will be re-evaluated, by committee, during the winter months. Trustee Sellers stated that the electronic/hazardous waste recycling event will be on October 27, 2018 from 8:00 – 12:00. Trustee Sellers and Trustee Gordon will be on hand to assist Lakeshore Recycling with resident verification.

° **Water & Sewer**

Trustee Nier stated that the TEST contract has been under review and apologized to TEST, Inc. for the delay in getting the contract up for approval. He stated that TEST had amended their pricing and that the monthly maintenance cost has been lowered to the original contract price from 2014. President Nelson stated that TEST has also offered to waive the fees for the monthly sample analysis. Trustee Constant stated that this will save the Village approximately \$100,000 over five years. Trustee Nier moved to approve the TEST contract as presented and Trustee Manivong seconded the motion. Roll call vote: Gordon-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Sellers-Aye, Constant-Aye. Motion carried.

**Public Comment:**

Resident Rob Zimmerman asked Trustee Constant if the Village was funding the child care survey and Trustee Constant stated that it is part of the Harvesting Our Future project and that there is no funding commitment from the Village. Mr. Zimmerman also mentioned that the flood lights at Pioneer Park have been on during the day.

Resident Larry Menz suggested that Trustees also needed to determine the duration for the black squad car auction listing. Consensus agreement among Trustees was reached and agreed to list for 30 days. Mr. Menz also stated that electricity had been run to the coffee truck at the Brown Pub and asked if a permit was required.

**Open Discussion:**

Trustee Nier stated that Squaw Grove Township would have electric aggregation on the ballot. After a brief discussion, it was determined that this item would only be on ballots for those residents in Squaw Grove Township, not the ballot for residents of the Village of Hinckley.

**ADJOURMENT**

**Motion:** Trustee Nier moved to adjourn the meeting at 8:13 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for October 22, 2018.

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Nancy Nelson, Village President

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Elizabeth Losiniecki, Village Clerk