

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
October 14, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village Clerk Losiniecki at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Christine Clark, Chuck Riforgiate, Lou Manivong, Jeff Nier, Rob Zimmermann, and Mike Constant. Quorum Established.

Absent: Village President Nelson.

Also Present: Village Clerk Elizabeth Losiniecki, Attorneys Josef Kurlinkus and Aaron Szeto, Chris Ott (EEI), Daniel Roop, and Members of the Public.

Trustee Nier moved to approve Trustee Constant to chair the meeting and Trustee Manivong seconded the motion. Voice vote: all in favor. Motion carried.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

Resident Rebecca Galles, Garfield Street, thanked the Board of Trustees (BoT) for removing the port-o-potty at Garfield Park. She stated that the port-o-potty was just off the property line, very near her front door. She stated that, based on her observations, the port-o-potty is used primarily by construction workers and teenagers (smoking and trying to tip it over). She requested that, if the BoT decides to return the port-o-potty to the park, that it be located further away from her front door.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** *09/23/19 Regular Board Meeting Minutes*
Trustee Zimmermann asked to have, "per month" added to the Streets & Alleys section of the minutes under the F450 repair section. Trustee Manivong moved to approve the 08/26/19 Regular Board Meeting minutes and Trustee Manivong seconded the motion. **Roll Call Vote:** Clark-Aye, Riforgiate-Abstain, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Payment of Invoices Due*
Trustee Manivong stated that he is looking into the invoice for the port-o-let that was removed from Garfield Park. Lakeshore Recycling is still showing the port-o-potty on the bill. He also questioned the invoice from Thorp's Lawn Care for the mowing at 511 E. McKinley Avenue. Clerk Losiniecki stated that the amount for mowing would be added to the lien that has been filed. Trustee Nier moved to approve the invoices and Trustee Clark seconded the motion. **Roll Call Vote:** Clark-Aye, Riforgiate-Abstain, Manivong-Aye, Nier-Aye, Constant-Aye, Zimmermann-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** *DC Trash Letter of Support*
Trustee Constant stated that DC Trash had sent an email to Village President Nelson asking for a letter of support for a transfer station. Trustee Manivong stated that he supports the request. Clerk Losiniecki asked for clarification regarding the request and existing local facilities. Trustee Riforgiate clarified that the request is to support the expansion of a transfer facility, not a dump. Trustee Constant voiced his opposition to the request. Trustee Nier moved to approve the letter of support and Trustee Zimmermann seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye,

Manivong-Aye, Nier-Aye, Constant-Nay, Zimmermann-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Appointment of Daniel Roop as Deputy Clerk*
Trustee Manivong moved to approve the appointment of Daniel Roop as a Deputy Clerk and Trustee Clark seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

Trustee Constant swore in Daniel Roop as Deputy Clerk.

- **Agenda item for discussion/approval:** *Purchase of Computer Equipment for the Village Hall & Police Department – Not to Exceed \$5500.00*

Daniel Roop provided a brief overview of the equipment being purchased and Officer Gary Michaels provided a brief statement of need as it relates to the police department. Trustee Manivong stated that the expense had been included in the appropriations ordinance. Trustee Riforgiate moved to approve the purchase of computer equipment for the Village Hall and Police Department, not to exceed \$5500.00 and Trustee Manivong seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Halloween Trick-or-Treat Hours*

Trustee Nier suggested that next year the Village consider moving trick-or-treating to the Saturday before Halloween. Trustee Constant suggested that this year, the motion for trick-or-treat hours should be made as a permanent decision so that the BoT does not have to vote every year on the hours. Trustee Zimmermann moved to hold trick-or-treat hours from 4:00 pm to 8:00 pm, annually. Trustee Manivong seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Nay, Zimmermann-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Installation of Lights on Tree for Tree Lighting Ceremony – NTE \$300.00*

Trustee Manivong stated that Kari Schaddelee has found a company that will install the lights for \$300.00. This is a good price. Clerk Losiniecki will seek a donation from Squaw Grove Township to help cover the installation/removal costs. Trustee Manivong moved to approve \$300.00 (NTE) for installation and removal of the lights on the tree at the Community Building and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Determination of Penalty for Tampering with Municipal Water Utility Components*

Attorney Kurlinkus stated that the code of ordinances provides for a fine between \$50.00 - \$750.00 for general ordinance violations. It will be up to the BoT to determine the specific fine for tampering. This could be prosecuted by the State's Attorney's Office as criminal damage or criminal tampering. Trustee Zimmermann questioned the imposition of a high fine on a resident that has been shut off for non-payment. Trustee Nier suggested imposing a \$750.00 fine. Daniel Roop clarified that late notices are sent to the tenant and the property owner. Property owner Bob Gregg suggested that the Village invest in a b-box lock. Trustee Manivong moved to approve a \$750.00 fine for tampering with municipal water utility components and Trustee Nier seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Nay, Constant-Aye. Motion carried. Attorney Kurlinkus stated that he will have the revised ordinance available for the next meeting.

COMMITTEE REPORTS

- **Personnel**

- **Agenda item for discussion/approval:** Hiring of Seasonal Part Time Public Works Employee

Trustee Clark stated that she had not been involved in the interviewing process. Trustee

Zimmermann stated that the applicant was, "a nice guy." Trustee Nier asked if the applicant has a

class B CDL and Trustee Constant asked if the applicant has a valid driver's license. Trustee Zimmermann stated that he did not know. Trustee Riforgiate asked if this was the only applicant and Clerk Losiniecki stated that there were numerous applications received but this was the only candidate that was interviewed. Trustee Clark stated that she had not been given the opportunity to review any of the applications. Trustee Constant reiterated that the Personnel Committee Chairperson had not reviewed the applications and Trustee Clark stated that she had asked multiple times but had not been included in the process. Trustee Zimmermann moved to approve the hiring of Wesley Beyer at \$17.00/hour for the seasonal part time public works position and Trustee Manivong seconded the motion. The start date will be 10/21/19. Roll call vote: Clark-Abstain, Riforgiate-Nay, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried. Trustee Clark asked if the full time public works position was still being advertised and Clerk Losiniecki stated that the ad will run until October 20, 2019. Trustee Clark asked Clerk Losiniecki to forward to her all resumes that have been received for the position.

- **Finance & Economic Development**

No report.

- **Public Safety**

- **Agenda item for discussion/approval:** *Ordinance No. 2019-19 Amending Article IV of the Village of Hinckley Code of Ordinances, authorizing the Chief of Police to establish temporary parking restrictions*

Attorney Kurlinkus stated that Chief Gettemy this amendment in order to implement temporary no-parking zones for leaf pick-up. Chief Gettemy requested the removal of section B implementing time restrictions. Trustee Riforgiate moved to approve Ordinance 2019-19, with the removal of section B, and Trustee Clark seconded the motion. Roll Call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** *IDOT Resolution for Crosswalk Signs at Intersection of Rt. 30 & Sycamore Street*

Chris Ott stated that this resolution is for the crosswalk signs. Trustee Riforgiate moved to approve the IDOT resolution for crosswalk signs and Trustee Nier seconded the motion. Roll Call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Additional Funding for Crosswalk Signs at Sycamore & Route 30 - \$300.00 additional expense*

Chris Ott stated that the price for the crosswalk signs came in slightly higher than the quote. The signs will take 8-12 to deliver. The Village needs to decide who will install the signs. If the contractor doing the Rt. 30 road work installs the signs, a permit bond will be required. Trustee Nier suggested holding off on the purchase of the signs until a new Public Works Supervisor has been hired. Chris Ott stated that the price may go up again if the Village delays the order. Chris Ott will help the office staff place the order for the signs. Trustee Constant moved to approve the additional \$300.00 for the crosswalk signs and Trustee Riforgiate seconded the motion. Roll Call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Ordinance No. 2019-18 to Declare Village's 2004 Red Ford F450 Surplus Property*

Trustee Zimmermann moved to approve Ordinance No. 2019-18 and Trustee Nier seconded the motion. Roll Call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Street Striping*

Trustee Zimmermann stated that he had spoken to the contractor doing the street striping for the Rt. 30 roadwork (Dan at D2K) and requested a quote for striping the parking spaces on Sycamore and Maple streets.

- **Buildings, Grounds & Parks**

- **Agenda item for discussion/approval:** *Resumption of Port-o-Potty service at Garfield Park*

Trustee Manivong stated that there had been a request to return the port-o-potty to Garfield Park. He stated that if the BoT agrees to return the port-o-potty to the park, it would have to be put in a different location. There was a brief discussion in which the Trustees decided to reconsider the resumption of service in the spring of 2020.

Trustee Zimmermann questioned why the lights are on all day at Pioneer Park. There was a brief discussion and Officer Michaels stated that some of the lights should be left on at night because the police officers frequently find people lurking in the shadows. Trustee Nier stated that the lights need to be off during the day and on at night and that there must be a problem with the photo eye. He will look into it and be sure it gets resolved.

- **Water & Sewer**

Trustee Nier stated that he is waiting for the Village Attorney to draft an ordinance that would require that all utility bills go directly to the property owner. Attorney Kurlinkus stated that he would have the ordinance ready for the next meeting. There was discussion about the need to get this ordinance passed so that advanced notice can be given to property owners so that they can make the necessary changes to their leases.

PUBLIC COMMENT

None.

At 8:32 pm Trustee Nier moved to enter into executive session pursuant to **CLOSED SESSION (to the extent permitted by 5 ILCS 120/2a of the Illinois Open Meetings Act.) Closed pursuant to §5 ILCS 120/2(c)(6).**[The setting of a price for sale or lease of property owned by the public body.] **Closed pursuant to §5 ILCS 120/2(c)(1).** [Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body]**Closed pursuant to §5 ILCS 120/2(c)(3).** [Discussion of the selection of a person to fill a public office... or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.]. Trustee Manivong seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Manivong-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

At 9:17pm the open session was reconvened. Trustee Constant stated that the vacation of the alley west of 149 N. May Street, the Parks Advisory Board and Baxter & Woodman would be agenda items for discussion/approval at the next meeting.

OPEN DISCUSSION

None.

ADJOURMENT

Motion: Trustee Nier moved to adjourn the meeting at 9:17pm. Trustee Constant seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for October 28th, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk