

VILLAGE OF HINCKLEY
COMMITTEE OF THE WHOLE MEETING - MINUTES
November 3, 2016

CALL THE MEETING TO ORDER: Meeting was called to order by President Roderick at 7:00 PM.

Present: President Jim Roderick, Trustees Nancy Nelson, Joe Diedrich, Jeff Nier, Dale Clark, and Mike Constant. Quorum Established.

Absent: Trustee Mark Wrzeciona.

Also Present: Village Clerk Elizabeth Losiniecki, Treasurer Cindy Thon, Attorney Casas, Joe Moore, Pete Wallers (EEI), and members of the public.

Comments

None.

President Roderick shared that the Chicago Cubs won the World Series.

ITEMS FOR DISCUSSION:

For discussion: Capital Improvement Plan from EEI

Mr. Pete Wallers reviewed the Capital Improvement Plan, drafted in 2014, and stressed the need for prioritization of the projects. He offered to come back for a smaller committee meeting to try to establish a priority list of projects, help determine funding sources for the projects and establish target dates.

Discussion followed regarding the elevated storage tank, water main replacement and IEPA loans. Trustee Nier inquired regarding the item listed as, "Oak Street storm sewer phase I & II". Mr. Wallers stated that phase I is complete and phase II was for sewers that have already been televised and repaired. He stated that that item could be taken off of the list.

Trustee Constant asked if the elevated storage tank was the top priority. Trustee Nier stated that it's number one or two. He added that the View/Miller Street storm sewers are an issue for a number of residents during a wet year but that the elevated storage tank impacts all residents. Trustee Constant surmised that based on the number of residents potentially affected, the elevated tank must be first priority. Trustee Nier stated that lift station generators also impact a lot of residents in the event of a failure. It was agreed that the top three projects were the elevated storage tank, View/Miller Street storm sewers and the lift station generators.

Further discussion followed regarding steps that would be taken to rehabilitate the elevated storage tank, including well 4. Mr. Wallers stated that the elevated storage tank could probably wait another 2-3 years and that he would look at well 4 rehab and report back with estimates. After further discussion, Mr. Wallers stated that he would send the elevated tower report to all of the Trustees. There was additional discussion regarding the sanitary sewer smoke testing results and Joe Moore indicated that almost all of the list had been corrected.

For discussion: Treasurer Reports/Spreadsheet for Utility

President Roderick and Treasurer Thon stated that they were trying to work out a solution to the debt service being underfunded. They stated that the current debt service percentage is not enough; that the percentage had been reached in error via an incorrect calculation in the original figures. Discussion followed. Treasurer Thon stated that the Water Treatment Plant loan needed to be paid out of capital improvement funds rather than debt service. President Roderick suggested a 1% sales tax; with ½ going to the general fund and the other ½ going to the debt service payment. President Roderick also stated that the Village did not implement the full debt service when it was approved in 2009.

Further discussion culminated with Treasurer Thon again stating that the Water Treatment Plant needs to be paid out of Capital Improvement funds. It was agreed that it would be on the next Regular Board Meeting agenda.

Additional discussion regarding funding and the need to communicate with residents about the situation and make a decision that put the least burden on the residents.

For Discussion: Video Camera purchase

Village Clerk Losiniecki requested that she and Daniel Roop be given the opportunity to investigate the best solution rather than impulsively making a purchase that may not as easily supported in the future. President Roderick requested that Attorney Casas review the legal concerns regarding videotaping the meetings.

For Discussion: 1% Sales Tax

President Roderick stated that it is too late for the proposed 1% Sales Tax to be put on the fall ballot and that it would have to wait for the April ballot. Discussion followed regarding communicating with residents in a way that would be most informative. Trustee Clark asked if the proposed sales tax could have a time limit associated with it and Attorney Casas stated that she would look into it and advise the Board and the next meeting. Treasurer Thon stated that the Village is ten years in the hole for debt service.

For Discussion: Purchasing Policy

There was discussion regarding the current purchasing policy stated in the human resources manual. President Roderick stated that the auditors want the purchasing policy codified. Treasurer Thon stated that she would get a copy of a sample purchasing policy from the auditors.

Trustee Clark moved to enter Executive Session pursuant to Sect.2(c)(5 ILCS 120/2(c)(1) meetings to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Trustee Nelson seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Absent, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

At 8:37pm Trustee Clark moved to reconvene the Regular Board Meeting and Trustee Nier Seconded. Roll Call Vote: Nelson-Aye, Wrzeciona-Absent, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. President Roderick indicated that no action had been taken during Executive Session.

OPEN DISCUSSION

President Roderick reviewed agenda items for the Regular Board Meeting scheduled for November 7, 2016. Items to include are the capital expense transfer and the Code Red finance and contract approval.

ADJOURNMENT

Motion: Trustee Diedrich moved to adjourn the meeting at 9:32 PM. Trustee Clark seconded the motion. Voice Vote: All members voted yes. Motion carried.

James K. Roderick, Village President

Elizabeth Losiniecki, Village Clerk