

**VILLAGE OF HINCKLEY
PLANNING COMMISSION MEETING MINUTES
November 6, 2017**

CALL TO ORDER: The meeting was called to order by Chairman Kula at 7:00 PM.

Present: Chairman Russ Kula, members Joan Umano, Missi Lewis, Gerald Bahl, Danielle Marion, and Jason DeBernardi. Quorum Established.

Absent: Joe Edmeier

Also Present: Village Clerk Elizabeth Losiniecki

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

COMMENTS FROM PERSONS PRESENT:

None.

AGENDA ITEM: Previous Meeting Minutes Presentation and Vote

Missi Lewis moved to approve the previous meeting minutes from October 9, 2017 and Joan Umano seconded the motion. Roll Call Vote: Lewis-Aye, Bahl-Aye, Umano-Aye, Kula-Aye, Marion-Aye, DeBernardi-Aye. Motion carried.

OLD BUSINESS

° **Agenda item for discussion:** Welcome to Hinckley signs

Joan Umano provided an email handout from the Village of Shabbona regarding the process they went through to get their sign and the associated costs. It took Shabbona almost two years and approximately \$13,000 per sign. Chairman Kula stated that he had taken a look (and photos – provided) at the Shabbona sign and that it is more like a photograph; it's not routed out. Jason DeBernardi asked if we had a budget for the signs and Ms. Umano stated that we did not. She indicated that Todd at Step One is going to give us updated drawings and a price estimate. Russ Kula stated that he thought that Village President Nelson was estimating \$2500 per sign. Ms. Umano stated that grant money cannot be promised at this point as the first phase of the grant award is for planning, only. Further discussion regarding the grant process followed.

° **Agenda item for discussion:** DeKalb County Community Foundation (DCCF) Grant

Danielle Marion asked if the community would have final say on the focus of phase two for the grant and Ms. Umano stated that there would be 15-20 community members who will be on a committee led by NIU staff. The group will be tasked with establishing the focus of phase two (business development, recreational, adult/youth programs, elder care, etc.). Umano stated that NIU will help identify donor/investors for projects. Kula suggested that a request for community volunteers be put in the update to try to get a wide range of community members involved in the process.

A brief discussion followed regarding other grant funding opportunities and it was determined that more research would be required and possibly attempt to tie together with DCCF grant project.

NEW BUSINESS

° **Agenda item for discussion:** Review Zoning Ordinance - Fences

Chairman Kula gave an overview of the current fence ordinance and conflicting/missing parameters,

specifically: opacity statement, front yard definition and setbacks. Discussion followed and it was agreed that the street address should define the front yard. The front yard is determined by where the front door is. Chairman Kula asked members to research and be prepared to discuss at the next meeting (ZBA). It was determined that Umano, DeBernardi and Bahl needed copies of the previous meeting packet. Village Clerk will provide requested materials.

° **Agenda item for discussion:** Ordinance Violation Fee Structure

Chairman Kula asked members to review the information provided previously and be prepared to discuss at the next meeting (ZBA).

PLANNING COMMISSIONER COMMENTS, PROJECT UPDATES AND OTHER INFORMATION

Village Clerk Losiniecki provided copies of a request for signs and lighting to be installed at the used car lot on the corner of Rees and Route 30. No permit has been filed as yet, but a request has been received. Brief discussion followed regarding setbacks, light pole height, parking, and permits.

Gerald Bahl requested that the Village look into some type of traffic control device for the intersection of Route 30 and Sycamore Street. Joan Umano suggested a cross walk sign, at the least, for the intersection.

ADJOURMENT

Motion: Jason DeBernardi moved to adjourn the meeting at 8:55 PM. Russell Kula seconded the motion. Voice Vote: All members voted yes. Motion carried.

Russ Kula, Chairman

Elizabeth Losiniecki, Village Clerk