

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
November 11, 2019

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Christine Clark, Jeff Nier, Rob Zimmermann, and Mike Constant. Quorum Established.

Absent: Trustee Lou Manivong.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Josef Kurlinkus, Chris Ott (EEI), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** *10/28/19 Regular Board Meeting Minutes*
Trustee Constant moved to approve the 10/28/19 Regular Board Meeting minutes and Trustee Nier seconded the motion. **Roll Call Vote:** Clark-Aye, Constant-Aye, Nier-Aye, Zimmermann-Aye. Motion carried.
- **Agenda item for discussion/approval:** *10/14/19 Committee of the Whole Meeting Minutes*
Trustee Nier moved to approve the 10/14/19 Committee of the Whole meeting minutes and Trustee Clark seconded the motion. **Roll Call Vote:** Clark-Aye, Constant-Abstain, Nier-Aye, Zimmermann-Aye, Nelson-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Payment of Invoices Due*
Trustee Nier asked why the \$150.52 invoice from Cardinal Office Supply was stricken from the invoice list and Clerk Losiniecki explained that it was a mistake. Trustee Constant moved approve the invoices as presented and Trustee Clark seconded the motion. **Roll Call Vote:** Clark-Aye, Nier-Aye, Constant-Aye, Zimmermann-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** *Tree Board Meeting*
Village President Nelson stated that she would be scheduling a Tree Board meeting before the end of the year and that a new member will need to be added to replace Joe Moore.
- **Agenda item for discussion/approval:** *Metropolitan Pump Company Cloud SCADA Field Activation – NTE \$1560.00 one-time charge & \$45.00/month*
Trustee Nier stated that this is something that Steve Phillips, Lake County Grading (LCG), was supposed to take care of. Attorney Kurlinkus stated that a meeting is scheduled for 11/13/19 with LCG to discuss this. Trustee Nier stated that TEST, Inc. should not be doing anything with the lift station until this is resolved. He also stated that there are still problems with the wet well that need to be resolved prior to acceptance. Consensus agreement to take no action at this time.

Village President Nelson stated that the public works department had been busy with snow removal and that leaf pick-up would resume later this week.

COMMITTEE REPORTS

- **Personnel**

- **Agenda item for discussion/approval:** *Full Time Public Works Employee*

Trustee Clark stated that she had gone through all of the applications and given 10-12 to Trustees Zimmermann and Manivong for review. Trustees Clark and Manivong will meet to discuss candidates that they'd like to schedule for interviews.

- **Finance & Economic Development**

Trustee Constant stated that he had attended the Planning Commission meeting last Monday. They are reviewing two zoning issues. 1. The owner of 335 W. Lincoln Avenue is questioning the zoning of the property. The owners have been advised, previously, but the Board of Trustees and Village Attorney regarding the required next steps to pursue a zoning change. The Planning Commission will take no further action until a formal request is received. 2. A variance application has been received for 220 S. Oak Street for a garage. There will be a public hearing in December regarding this request.

The Finance & Economic Development Committee will meet tomorrow night.

- **Public Safety**

None.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** *IDOT Resolution for Maintenance Under the Illinois Highway Code & Estimate of Maintenance Costs*

Chris Ott stated that this resolution is for the annual MFT expenditures allotment. He also stated that the Village can "sub-out" snow removal but the estimate would have to be revised, resubmitted and reapproved by IDOT. Trustee Nier moved to approve the IDOT resolution for Maintenance and Trustee Zimmermann seconded the motion. Roll Call vote: Clark-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

- **Agenda item for discussion/approval:** *Street Striping*

Chris Ott stated that IDOT will add the street striping cost into the Route 30 roadwork contract. The estimated additional expense is \$500.00. There was a discussion regarding when the roadwork will be finished. Trustee Constant asked how much additional funding should be added to the estimate to be sure that the expense is covered and President Nelson stated that she had already approved the expense as it was within her approval limits. Mr. Ott stated that the fire hydrant cleaning had been added to the punch list.

- **Agenda item for discussion/approval:** *Vacation of Alley west of 149 N. May Street*

Trustee Zimmermann referenced the alley division drawing that was a part of the meeting packet and stated that all property owners were in agreement with the split. President Nelson asked if any of the property owners were present (currently in the audience) and Zimmermann stated that none were currently present. He stated that they had all signed off on the proposed alley split and that the next step is to get the alley surveyed. Once the survey has been done the Village Attorney will draft an alley vacation ordinance for Board approval. President Nelson stated that the garage(s) in the alley will still be illegal and that the owners with garages in the alley will have to apply for variances. There was a discussion regarding whether or not the structures are "grandfathered" into the zoning code. Attorney Kurlinkus stated that all structures must comply with Village of Hinckley codes and ordinances. President Nelson asked who would be paying for the survey and Trustee Zimmermann stated that Cody Leffelman (owner of 149 N. May Street) had offered to pay. Chris Ott stated that Mr. Leffelman's offer was contingent on the cost of the survey. Mr. Ott also stated that a survey would be required for each affected lot. EEI had estimated \$1500.00 to complete the signed and stamped survey(s). There was a discussion regarding which properties would require a variance and the Zoning Board of Appeals process.

Attorney Kurlinkus stated that there would be on Public Hearing with each variance request listed and discussed separately. Kurlinkus also stated that concurrence from the property owners would be required regarding payment to the Village for reimbursement of the survey costs. Trustee Zimmermann asked if the property owners could have the survey completed by someone other than the Village Engineers. Attorney Kurlinkus advised that it would be best to use the Village Engineers. Chris Ott stated that he would have a quote ready for the next meeting. Village President Nelson stated that she would like to speak to all of the affected owners and instructed Chris Ott to send the survey proposal to her.

• **Agenda item for discussion/approval:** *F450 Reserve Price for Auction*

Trustee Zimmermann stated that the F450 is not running and that if it was, it would be worth about \$6500.00. However, the Village will have to spend money to get the truck running. After a brief discussion, Trustee Zimmermann moved to set the reserve price on the auction for the F450 at \$3500.00 and Trustee Nier seconded the motion. Roll call vote: Clark-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

• **Buildings, Grounds & Parks**

• **Agenda item for discussion/approval:** *Ordinance for Dissolution of Parks Advisory Board*

Village President Nelson stated that this item had already been discussed and that this is a formality. Trustee Constant stated that the last word of the first sentence needed to be removed. Trustee Nier moved to approve the ordinance for dissolution of the parks advisory board, with corrections, and Trustee Zimmermann seconded the motion. Roll call vote: Clark-Aye, Nier-Aye, Zimmermann-Aye, Constant-Aye. Motion carried.

• **Water & Sewer**

Trustee Nier stated that he had received a letter from the USEPA regarding a national study on nutrient removal and that he will instruct Dale Youngers to respond to the survey.

PUBLIC COMMENT

None.

OPEN DISCUSSION

Trustee Clark inquired regarding the leaf burning ban and stated that people in her neighborhood are burning leaves.

Trustee Nier announced his intention to resign his position effective November 13, 2019. He handed his letter of resignation to Village President Nelson and gave his keys to Clerk Losiniecki.

ADJOURMENT

Motion: Trustee Constant moved to adjourn the meeting at 7:47pm. Trustee Clark seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for November 25, 2019.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk