

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**NOVEMBER 13, 2023**  
**7:00 PM**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Interim Village President Quirk at 7:02 PM.

Roll call was taken showing the following:

**Present:** Sarah Quirk, Jennifer Klambauer, Alyssa Prickett, Russell Kula, Steve Gayhart, and Mike Constant. Quorum Established.

**Absent:** None.

**Also Present:** Deputy Clerk Kathy Michaels, Village Clerk Elizabeth Losiniecki, Ceneca Wagner, Brandon Kramer, Dale Youngers, Village Attorney Tait Lundgren, and Members of the Public.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

None.

**GENERAL BUSINESS**

• **Agenda item for discussion/approval:** October 23, 2023, Regular Board Meeting Minutes  
Trustee Klambauer moved to approve the minutes from October 23, 2023, and Trustee Kula seconded the motion. Roll call vote: Quirk-Aye, Klambauer- Aye, Prickett-Aye, Kula-Aye, Gayhart-Aye, and Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** Payment of Invoices Due  
Trustee Prickett moved to approve the invoices as presented and Trustee Klambauer seconded the motion. Roll call vote: Klambauer- Aye, Prickett-Aye, Kula-Aye, Gayhart-Aye, Constant-Aye, and Quirk-Aye. Motion carried.

**PRESIDENT'S REPORT**

**For Discussion/Approval:** Appointment of Tim Sellers to fill open Planning Commission seat  
Trustee Constant moved to approve the Appointment of Tim Sellers to fill an open Planning Commission seat for a 3-year term and Trustee Klambauer seconded the motion. Roll call vote: Prickett-Aye, Kula-Aye, Gayhart-Aye, Constant-Aye, Quirk-Aye, and Klambauer-Aye. Motion carried.

**For Discussion/Approval:** December 26<sup>th</sup> Board Meeting

There was a short discussion to see if they wanted to cancel the board meetings scheduled for December 26<sup>th</sup>. They were all in agreement to have the meeting as scheduled.

**For Discussion/Approval:** New Roof at Village Hall

Martin Ramirez and Daniel Martinez from C & N Construction, INC. were present for any questions regarding roof replacement at Village Hall. They worked side by side with our insurance adjustor. The value that was received for a roof replacement, gutters and downspouts was \$42,000.00. A deductible of \$500.00 would also be covered by C & N Construction. It would not cost the Village any money. Trustee Kula was concerned that we did not get any other bids. Attorney Lundgren stated since it is covered by insurance that is not necessary. Martin Ramirez also advised the board that if other companies come in with a lower bid you must return any difference in the money. Trustee

Prickett asked how soon it would be done. Martin advised that they are about 5 to 6 weeks out and it would take a day and a half to two days to complete the job. Trustee Kula was also concerned about the temperature for shingles to adhere. Martin advised they have heating tents for the roof. He also stated that you could wait until spring or summer if you prefer. You have up to two years to complete. Trustee Kula stated again he wants more bids. Trustee Constant stated that everything is covered. There is no need for further bids. The board decided that they would hold off and present this at the next meeting and get more information and quotes.

#### **ATTORNEY'S REPORT**

No Report.

#### **CLERK'S REPORT**

Village Clerk Losiniecki stated that the Code Enforcement Module is in the process of getting the GIS data fed into system. MSI will begin migrating the data soon. They are cleaning it up so information that we don't transfer information we don't need. Attorney Lundgren said to keep him updated and when we were close, he would contact the attorney to start lining stuff up.

#### **ENGINEER'S REPORT**

Trustee Constant was concerned if there was a finish date on Donald Street regarding mailboxes and sidewalks. Brandon Kramer stated that he did not have a date. Trustee Kula stated James Houghton sent out an email on Friday stating that a final punch list would be available soon. He asked Brandon if he knew when we would receive the list. Brandon did not know. Trustee Constant stated that he would like the construction trailer moved for the street cleaning on Tuesday. Brandon said he will make a phone call to have it moved.

#### **TREASURER REPORT**

No Report.

#### **COMMITTEE REPORTS**

##### **Public Safety**

No Report.

##### **Finance and Economic Development**

No Report.

##### **Streets & Alleys**

Trustee Kula reminded everyone that street cleaning will take place tomorrow, November 14<sup>th</sup> starting at 7:00 am.

##### **Buildings, Grounds & Parks**

**For Discussion/Approval:** Pioneer Park remove 2 Maple trees and stumps

There was a discussion whether to have the trees removed by Stephens Tree Service or have Public Works take down the trees and rent a stump grinder for a lot less money. Trustee Klambauer asked if we had the equipment to do this job. Ceneca Wagner stated we have a chain saw and we would have to rent a stump grinder. He would have to call around to get quotes on rentals. Trustee Klambauer moved to approve the removal of 2 Maple trees and stumps at Pioneer Park and storm damaged Maple and stump at Garfield Park NTE \$2610.00 and Trustee Prickett seconded the motion. Roll call vote: Quirk-Nay, Klambauer-Aye, Prickett-Aye, Kula-Nay, Gayhart-Nay, and Constant-Aye. Motion

failed.

**For Discussion/Approval:** 207 West Oak Knoll remove Willow tree and stump

Trustee Gayhart stated that himself and Village Clerk Losiniecki have been investigating whose tree is at 207 West Oak Knoll. All the information and maps show that the tree is on the property of 207 West Oak Knoll as far as they can tell. The property owner should have a plat of survey that would show this information. The only other way is to have the property surveyed and that would cost about the same if not more than taking the tree down. Ceneca Wagner stated he has spoken with the homeowner, and he found a tree service company out of Waterman that was approximately \$1200.00. Trustee Klambauer stated if we were not sure 100 percent, we could always go 50/50 on the cost. Ceneca stated he will talk to the homeowner and advise him to get in writing an estimate to have the tree removed.

**For Discussion/Approval:** Technology Upgrade for Meeting Room

Trustee Klambauer stated we received the quote from Future Link, and they stated we can just purchase online through Amazon. Total is \$1847.67 for the 5 items. There are no warranties. All departments will be available to use these items. Once everything is set up, we will have to run a speed test to see if any upgrade is needed. Trustee Klambauer moved to approve the Technology Upgrade for Meeting Room NTE \$2000.00 and Trustee Prickett seconded the motion. Roll call vote: Klambauer- Aye, Prickett-Aye, Kula-Aye, Gayhart-Aye, Constant-Aye, and Quirk-Aye. Motion carried.

**Water & Sewer**

No Report.

**Personnel**

No Report.

**PUBLIC COMMENT**

None.

**OPEN DISCUSSION**

None.

**ADJOURNMENT**

Trustee Klambauer moved to adjourn the meeting at 7:57 pm and Trustee Prickett seconded the motion. Voice vote: All in favor. Motion carried. The next Regular Board Meeting will be held on November 27, 2023.

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Sarah Quirk, Interim Village President

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Kathy Michaels, Deputy Clerk