

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
NOVEMBER 28, 2022
7:00 PM

CALL BOARD MEETING TO ORDER: Meeting was called to order by Attorney Tait Lundgren at 7:00 PM. Roll call was taken showing the following:

Present: Walter Rainford, Steve Gayhart, Russell Kula, Sarah Quirk, and Mike Constant. Quorum Established.

Absent: Michele Greene-Larsen and Mike Constant

Trustee Quirk moved to appoint Trustee Rainford as President Pro Tem and Trustee Gayhart seconded the motion. Roll call vote: Kula-Aye, Gayhart-Aye, Quirk-Aye. Motion carried.

Also Present: Village Clerk Elizabeth Losiniecki, Deputy Clerk Kathy Michaels, Attorney Tait Lundgren, Police Chief Ken Gettemy, Treasurer Dave Maroo, Ceneca Wagner, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

GENERAL BUSINESS

• **Agenda item for discussion/approval:** November 14, 2022, Regular Board Meeting Minutes
Trustee Kula moved to approve the minutes from November 14, 2022, and Trustee Gayhart seconded the motion. Roll call vote: Quirk-Aye, Gayhart-Aye, Kula-Aye, Rainford-Aye. Motion carried.

• **Agenda item for discussion/approval:** Payment of Invoices Due
Trustee Quirk moved to approve the invoices as presented and Trustee Rainford seconded the motion. Roll call vote: Gayhart-Aye, Kula-Aye, Rainford-Aye, Quirk-Aye. Motion carried.

PRESIDENT'S REPORT

No Report.

ATTORNEY'S REPORT

Attorney Lundgren stated that he and Chief Gettemy will be meeting with the Sandwich Police Department regarding the Administrative Hearing program tomorrow.

CLERK'S REPORT

Village Clerk Losiniecki stated that she had spoken with (former) Deputy Clerk Rita Barnett regarding her willingness to do the year end tax processing. Barnett is not interested in taking on the project.

• **Agenda item for discussion/approval:** End of Year Tax Form Processing Service NTE \$2000.00
Trustee Quirk move to approve the End of Year Tax Form Processing Service NTE \$2000.00, and Trustee Kula seconded the motion. Roll call vote: Rainford-Aye, Quirk-Aye, Gayhart-Aye, and Kula-Aye. Motion carried.

ENGINEER'S REPORT

No Report.

TREASURER REPORT

Treasurer Maroo gave out the Monthly Fund Balance Report and stated that the General Fund minus the Covid money is at \$683,525.71. We also have \$100,000 grant from DeKalb County to spend toward the Lift Stations. Once we spend the money, they will reimburse us. The Water/Sewer fund is in the positive, which is a good trend.

COMMITTEE REPORTS

Personnel

No Report.

Finance and Economic Development

For Discussion/Approval: Liability Insurance Selection IML RMA – NTE \$59,581 (including one “prior acts” coverage)

Trustee Quirk moved to approve the Liability Insurance Selection IML RMA – NTE \$59,581 (including one “prior acts” coverage) and Trustee Gayhart seconded the motion. Roll call vote: Kula-Aye, Rainford-Aye, Quirk-Aye, and Gayhart-Aye. Motion carried.

Public Safety

Chief Gettemy stated that a full-time police officer has taken a full-time job at Indian Valley Vocational Center. The Police Department has a part-time police officer that is willing to take the full-time position. This item will be on the next Regular Board Meeting agenda for approval.

Streets & Alleys

No Report.

Buildings, Grounds & Parks

No Report.

Water & Sewer

Dale Youngers stated that, of the 66 Water Service Line letters that were sent out, 5 have been returned. Dale asked Attorney Lundgren if there was anything we legally could do to get people to respond to us. Village Clerk Losiniecki suggested waiting until spring/summer and have Public Works (Ed) attempt to make contact with specified residents while he's out reading meters. She also stated that the ordinance provisions that allow the Village to obtain access to properties to examine our equipment. Trustee Gayhart offered to help going door to door, if needed.

PUBLIC COMMENT

Bob Pritchard stated the Solar Lease/Contract will be presented at the next meeting.

Village Clerk Losiniecki stated she will email the solar documents for Trustees to review prior to the meeting.

OPEN DISCUSSION

None.

ADJOURNMENT

Trustee Gayhart moved to adjourn the meeting at 7:19 pm and Trustee Quirk seconded the motion. Voice vote: All in favor. Motion carried. The next Regular Board Meeting will be held on December 12, 2022.

Walter Rainford, Village President Pro Tem

Kathy Michaels, Deputy Clerk