

**VILLAGE OF HINCKLEY  
PLANNING COMMISSION MEETING MINUTES  
December 4, 2017**

**CALL TO ORDER:** The meeting was called to order by Chairman Kula at 7:03 PM.

**Present:** Chairman Russ Kula, members Joan Umano, Gerald Bahl (arrived at 7:20pm), Danielle Marion, and Jason DeBernardi. Quorum Established.

**Absent:** Joe Edmeier and Missi Lewis.

**Also Present:** Village Clerk Elizabeth Losiniecki

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**COMMENTS FROM PERSONS PRESENT:**

None.

Chairman Kula asked members to please let him, or the Village Clerk, know if they are going to miss a meeting.

**AGENDA ITEM: Previous Meeting Minutes Presentation and Vote**

Joan Umano moved to approve the previous meeting minutes from November 6, 2017 and Danielle Marion seconded the motion. Roll Call Vote: Umano-Aye, Kula-Aye, Marion-Aye, DeBernardi-Aye. Motion carried.

**OLD BUSINESS**

° **Agenda item for discussion:** Welcome to Hinckley signs

Joan Umano stated that she had attended the November 13, 2017 Regular Board Meeting and presented the updated sign information to the Trustees. She reviewed current cost estimates from Step One for the signs and estimated the cost for painting the signs. Total cost estimate for two signs (without painting) is \$2300.00. When the quote for painting the signs comes in, Ms. Umano will present the information to the Trustees.

° **Agenda item for discussion:** DeKalb County Community Foundation (DCCF) Grant

Danielle Marion stated that there was no new information regarding the grant application.

° **Agenda item for discussion:** Review Zoning Ordinance - Fences

After discussion regarding the Village code of ordinances, Chairman Kula suggested tabling the conversation until the attorneys have completed their review of the entire code of ordinances. All agreed not to spend time amending ordinances one at a time if the potential exists to for a complete change out of all. There was a brief discussion regarding code enforcement and Chairman Kula provided a handout from Big Rock regarding their code enforcement officer.

° **Agenda item for discussion:** Ordinance Violation Fee Structure

All members agreed to table this discussion until more information is available.

° **Agenda item for discussion:** New Code of Ordinances – Zoning

All members agreed to table this discussion until a decision has been made by the attorneys and Trustees regarding best approach to correcting/amending all ordinances.

**NEW BUSINESS**

° **Agenda item for discussion:** Tree City USA

Joan Umano stated that she felt that Tree City USA certification was out of our reach and that this requires too much commitment from the Village for resources and budget. Chairman Kula disagreed; stating that costs for leaf pick up and damage clean up well exceeds the budget requirements for Tree City USA. Jason DeBernardi voiced agreement with Chairman Kula. Ms. Umano suggested having Shabbona come out and present to the Planning Commission about how they were able to get certification. Chairman Kula stated that that would not be necessary as all of the information is already provided and easily understood. A majority of the members were in agreement to pursue Tree City USA certification.

**PLANNING COMMISSIONER COMMENTS, PROJECT UPDATES AND OTHER INFORMATION**

Village Clerk Losiniecki provided an overview to members regarding the upcoming County wide E911 dispatch upgrade requirements and the related address verification project. Gerald Bahl agreed to take the lead on the address verification project.

**ADJOURMENT**

Motion: Russell Kula moved to adjourn the meeting at 8:46 PM. Joan Umano seconded the motion.  
Voice Vote: All members voted yes. Motion carried. The next Planning Commission meeting will be on January 2, 2018.

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Russ Kula, Chairman

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Elizabeth Losiniecki, Village Clerk