

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
December 5, 2016

CALL BOARD MEETING TO ORDER: The meeting was called to order by President Roderick at 7:00 PM.

Present: Trustees Nancy Nelson, Joe Diedrich, Jeff Nier (arrived at 7:10pm), Dale Clark, and Mike Constant. Quorum Established.

Absent: Trustee Wrzeciona.

Also Present: Village Clerk Elizabeth Losiniecki, Pete Wallers (EEI), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

Comments from Persons Present:

Resident Larry Menz commented regarding the Royal Estates Development Agreement agenda item. He questioned whether or not Sycamore Street (width) would be addressed. Discussion followed regarding the history of the agreement. Mr. Menz also mentioned that he had FOIA'd the escrow account records for Royal Estates and that there was no balance. He also questioned the disposition of the leaf fund money and stated that, per the Attorney, the leaf money was not supposed to go into escrow. Trustee Constant inquired as to the date on the report Mr. Menz was referencing and Mr. Menz indicated 11/22/16. Trustee Constant stated that at a previous meeting the statement had been made that \$10,000 had been deposited and Trustee Clark concurred. Mr. Menz stated that no deposit in the amount of \$10,000 was on the report. He stated that the Treasurer reports were on line for May, June, and July, only.

CONSENT AGENDA

#	Item Description	Action	Details
1	Previous Meeting Minutes	Vote	10/17/16 Regular Board Meeting
2	Payment of Bills	Vote	Invoices Due

Trustee Constant requested that the sentence, "Mr. Youngers recommended that the Board select Stewart Spreading" be stricken from the minutes. (Quote in minutes inaccurately attributed to Mr. Youngers, when it was Trustee Wrzeciona that offered his preference.) Trustee Diedrich moved to approve the Consent Agenda with the noted change to the minutes and Trustee Clark seconded. Roll Call Vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

Treasurer

Agenda item for discussion: FY 2016 Tax Levy

President Roderick stated that the vote on the tax levy would be held at the meeting on 12/19/16 and that it needed to be filed with the County by 12/27/16. He stated that he had forwarded the information to Trustees via email and had also sent (via email) information regarding the Expense and Travel Policy. Trustee Constant recommended getting the tax levy information out sooner next year.

Engineer

Agenda item for discussion/approval: Sludge Storage Building Concrete Blocks quote review/selection

Pete Wallers stated that no bids had been received for the bid opening for the concrete blocks for the sludge storage building. He stated that both companies had subsequently submitted proposals and that the Trustees could re-bid the project or accept the bids received. He recommended accepting the low-bidder, AC Readymix. After discussion regarding delivery charges, timeframes, and staging of delivery, Trustee Nier moved to award the contract to AC Readymix. Trustee Clark seconded. Roll call vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

Discussion continued regarding the asphalt pad and drainage. Trustee Diedrich voiced concern regarding the lack of drains in the pad. Mr. Wallers stated that a drain could always be put in later, if necessary.

Committee Reports

Administration

Agenda item for discussion/approval: Village Liability Insurance

Trustee Constant moved to select Arthur Gallagher's quote for APR Property and Casualty Insurance package, including Cyber liability, for \$45,992.00 and Trustee Nelson seconded. Roll call vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

Public Safety

No report.

Public Works

Trustee Nier presented a review of the COTW discussion regarding the re-evaluation of the Dixon Engineering water tower study. He stated the EEI would lead the effort to get another inspection so a determination could be made regarding the order of importance for the work to be done. Mr. Wallers stated that he would recommend using Dixon Engineering again since they are already familiar with the tower. Trustee Nier stated the inspection would be held off until end of winter to avoid extra burden on the pressure release valves.

PRESIDENT'S REPORT

Agenda item for discussion/approval: Expense and Travel Policy

President Roderick stated that the policy needed to be passed by the end of the year in order to be in compliance. Trustee Constant moved to approve the Expense and Travel Policy draft presented by Attorney Casas and Trustee Clark seconded. Roll Call Vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried. Trustee Constant asked if the policy could be changed in the future and Attorney Casas indicated that it could be amended via resolution.

Agenda item for discussion: Royal Estates Development Agreement

Attorney Casas provided the most recent version of the development agreement and stated that Lake County Grading had not yet responded to the changes. President Roderick stated that he had spoken to Steve Phillips (Lake County Grading) who indicated that he was fine with the changes. President Roderick stated that Mr. Phillips could come to a meeting in January to discuss the agreement. Trustee Nier suggested waiting until the second meeting in January to have Mr. Phillips address the Board so that the Trustees could have time to review the document. Trustee Nier inquired regarding the status of the punch list and Mr. Wallers stated that all work had been completed. Mr. Wallers also stated that the binder could not be used as is and that it would have to be addressed. Trustee

Constant asked about Sycamore Street and stated that his recollection was that there were no provisions for Sycamore Street in the agreement. President Roderick stated that that was correct; Sycamore Street is not on the table. Further discussion followed regarding street lights, sidewalks and widening of Sycamore Street. It was agreed by all present to have a COTW meeting on 01/11/17 to discuss the development agreement.

Agenda item for discussion/approval: Village Clerk Salary

At 7:55pm President Roderick asked for a motion to enter into Executive Session. Trustee Nelson moved to enter into Executive Session, pursuant to: Sect.2(c)(5) ILCS 120/2(c)(1) Meetings to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Trustee Clark seconded. Roll call vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

At 8:35pm President Roderick asked for a motion to re-convene the Regular Board Meeting. Trustee Clark motioned and Trustee Nelson seconded. Roll call vote: Nelson-Aye, Diedrich-Aye, Nier-Aye, Clark-Aye, Constant-Aye. Motion carried.

President Roderick stated that there was no decision.

Open Discussion

Trustee Nelson asked what happened to the office hours on the front door of the Village Hall, specifically for Monday. She indicated that the Board had voted to have Village Hall open until 6:00pm on Mondays and that the time on the front door had been scratched off. She indicated that she wanted it back on the door and wanted to know who had taken it off. Trustee Clark agreed.

President Roderick stated that Chief Everhart was working on getting a quote for cameras in the offices and the parking lot.

Attorney Casas stated that their offices had moved and are now located in Sugar Grove across from the library.

ADJOURMENT

Motion: Trustee Clark moved to adjourn the meeting at 8:40 PM. Trustee Nelson seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for December 19, 2016.

James Roderick, President

Elizabeth Losiniecki, Village Clerk