

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
December 11, 2017

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Nelson at 7:00 PM.

Present: Trustees Tim Sellers, Jeff Nier, Chuck Riforgiate, and Christine Clark. Quorum Established.

Absent: Trustees Constant and Diedrich.

Also Present: Village Clerk Elizabeth Losiniecki, Attorney Kristine Gibbons, Treasurer Maroo, Dale Youngers Chief Everhart, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

General Business

Agenda item for discussion/approval: 11/27/17 Regular Board Meeting Minutes

Trustee Nier moved to approve the 11/27/17 Regular Board Meeting minutes and Trustee Clark seconded the motion. Roll Call Vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Agenda item for discussion/approval: Payment of Invoices Due

After a brief discussion regarding the invoice from Greenfield for the sludge storage building, Trustee Clark moved to approve the invoices as presented and Trustee Sellers seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

• **Attorney's Report**

Attorney Gibbons stated that she would cover Sales Tax Levy and Utility Bill ordinance during the course of the meeting, as scheduled on the agenda.

• **President's Report**

° **Agenda item for discussion/approval:** Trustee Riforgiate Four Year Term

President Nelson stated that this agenda item will be deferred to a future meeting as there were some last minute questions from the legal team. All Trustees agreed to table the discussion until a future meeting.

° **Agenda item for discussion/approval:** Ordinance No. 2017-12 Adopting a Policy Prohibiting Sexual Harassment

President Nelson stated that, per new Illinois law, a policy prohibit sexual harassment must be passed. Trustee Sellers moved to approve Ordinance No. 2017-12 Adopting a Policy Prohibiting Sexual Harassment and Trustee Clark seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Agenda item for discussion/approval:** Illinois Bicentennial Resolution No. 2017-09

President Nelson stated that the State of Illinois is celebrating a yearlong anniversary and has requested that municipalities pass a resolution recognizing the bicentennial. The State, in cooperation with the Illinois Municipal League, provided a bicentennial flag to raise and fly throughout the year. There was a brief flag raising ceremony at the Village Hall on December 4, 2017 in recognition of the bicentennial. Trustee Nier moved to approve resolution number 2017-09 recognizing the Illinois bicentennial and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Agenda item for discussion/approval:** DeKalb County Economic Development Corporation Annual Dues - \$500.00

President Nelson stated that these are not annual dues, rather a contribution. She stated that in years past, the contribution amount has varied. Trustee Clark asked what benefit Hinckley gets from the contribution and Trustee Sellers suggested tabling the discussion until Trustee Constant is present and can answer questions. All Trustees agreed to table the discussion.

° **Agenda item for discussion/approval:** Use of 2017 IPRF Grant Award \$936.00 to Purchase Traffic and Crowd Control Barricades

After a brief discussion, Trustee Nier moved to approve spending the \$936.00 IPRF grant money on Traffic and Crowd Control Barricades. Trustee Sellers seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Agenda item for discussion/approval:** Village Hall Front Door Repair – Not to Exceed \$2190.00

Village Clerk Losiniecki gave a brief description of the repair estimate and explained what the repair technician suggested as alternatives. Trustee Riforgiate stated that other options needed to be researched and that this item should be tabled until more information is available. All Trustees agreed to table the discussion.

Committee Reports

° Personnel

At 7:25 pm Trustee Clark moved to enter into **EXECUTIVE SESSION** - pursuant to (5 ILCS 120/2(c)(1) (Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body). Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

At 8:15 pm Trustee Clark moved to reconvene the Regular Board Meeting and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Agenda item for discussion/approval:** Hiring of Part Time Officer Anthony Pero to fill open Full Time Police Officer Position

Trustee Clark moved to approve the hiring of Anthony Pero at \$21.75 per hour, with review in six months, to fill the open full time police officer position and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Agenda item for discussion/approval:** 2017 Step Increase for Officer Gary Michaels

Trustee Clark moved to approve the \$1.00 per hour step increase for Officer Gary Michaels, retroactive to December 5, 2017. Trustee Sellers seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried. Trustee Nier stated that Officer Michaels had made a safety presentation to the cub scouts at the end of October, for Halloween safety, and that it was well received and that Officer Michaels had done a fine job with the scouts.

° Finance & Economic Development

Agenda item for discussion/approval: Resolution No. 2017-10 Authorizing the Village to Engage the services of Speer Financial regarding Water Tower Remediation Financing

President Nelson stated that Trustee Constant is not present and that Treasurer Maroo would be available for finance questions. Treasurer Maroo stated that the Finance Committee is recommending going with Speer Financial for the water tower repair financing. Speer is an independent advisor, not a broker. Trustee Nier moved to approve Resolution 2017-10 and Trustee Clark seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Agenda item for discussion/approval: Ordinance No. 2017-13 Approving the Tax Levy for Fiscal Year

Commencing May 1, 2017 and Ending April 30, 2018

Trustee Nier moved to approve Ordinance No. 2017-13 and Trustee Riforgiate seconded the motion.

Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Agenda item for discussion/approval: Ordinance No. 2017-14 Authorizing Sales Tax Referendum Question

Treasurer Maroo stated that he was concerned with the language regarding public infrastructure improvement vs. maintenance and repairs. Attorney Gibbons stated that she would make the necessary corrections. Mr. Maroo suggested that the first paragraph of page two should be the language used on the ballot and Trustee Riforgiate moved to approve Ordinance 2017-14 with the stated amendments. Trustee Clark seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Public Safety**

No report.

° **Streets & Alleys**

No report.

For discussion/approval: IDOT Compliance Review #56 covering the receipt and disbursement of Motor Fuel Tax funds from January 1, 2016 through December 31, 2016

Trustee Nier stated that this agenda item is a required correction as a result of the recently completed IDOT audit. Trustee Nier moved to approve the IDOT audit correction and Trustee Riforgiate seconded the motion. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

° **Buildings, Grounds & Parks**

Trustee Seller stated that he will look into the front door repair requirements and report back at a future meeting.

° **Water & Sewer**

For discussion/approval: Ordinance No. 2017-15 Providing Amendments to Utility Billing Ordinance
Trustee Nier moved to approve the amended Ordinance No. 2017-15 and Trustee Riforgiate seconded the motion. Attorney Gibbons stated that the fines still needed to be determined. After a brief discussion, Trustee Nier suggested \$125.00 fine for disconnect, \$125.00 fee for re-connect and a \$20.00 fee for the door hanger. All Trustees concurred with the recommendation. Roll call vote: Clark-Aye, Riforgiate-Aye, Nier-Aye, Sellers-Aye. Motion carried.

Trustee Nier stated that he has not heard back from EEI regarding the Water Tower remediation plan but that he expects to hear something in early January. Dale Youngers stated that the first sludge shipment went out today. Trustee Nier stated that the TRI-R panel control for the WWTF will be on the December 26, 2017 agenda. Dale Youngers asked that the old door closer mechanism be saved from the Village Hall front door (if it gets replaced). He also stated that electrical engineers from EEI will be out on Thursday to inspect the tower. Dale Youngers stated that he would like to discuss MSI utility billing at the next water sewer committee meeting. He stated that there are discrepancies between MSI total gallons billed and the total gallons pulled from the ground reports from the WTP. Trustee Nier stated that he would schedule the next committee meeting at the Regular Board Meeting on December 26, 2017.

Public Comment:

None.

Open Discussion:

President Nelson stated that traffic control signs will be placed on Rees Street to try to deter the students and residents from speeding. Additional traffic control signs may be put up in other parts of

town.

President Nelson wished all Happy Holidays.

ADJOURMENT

Motion: Trustee Nier moved to adjourn the meeting at 9:02 PM. Trustee Clark seconded the motion.

Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for December 26, 2017.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk