

**VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES**

December 14, 2020

7:00 PM

Please join using this link:

<https://v.ringcentral.com/join/349446835>

Meeting ID: 349446835

Or dial:

+1 (267) 930-4000

Access Code / Meeting ID: 349446835

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Lou Manivong, Walter Rainford, and Mike Constant (all remote). Quorum Established.

Absent: Daniel Roop.

Also Present: Village Clerk Elizabeth Losiniecki. Remote: Chief Gettemy, Ceneca Wagner, Chris Ott (EEI), Attorney Tait Lundgren, and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

None.

GENERAL BUSINESS

• **Agenda item for discussion/approval:** Regular Board Meeting Minutes from November 23, 2020
Trustee Constant moved to approve the Regular Board Meeting minutes from November 23, 2020 and Trustee Manivong seconded the motion. Roll call vote: Manivong-Aye, Constant-Aye, Rainford-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Payment of Invoices Due*

Trustee Manivong moved to approve the invoices as presented and Trustee Rainford seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

PRESIDENT'S REPORT

• **Agenda item for discussion/approval:** *Pay Increase for Ceneca Wagner*

Village President asked for a motion to approve a pay increase for Ceneca Wagner from \$24.72/hour to \$25.00/hour, for an annual salary of \$52,000.00. Trustee Constant moved to approve the pay increase, effective December 16, 2020 and Trustee Manivong seconded the motion. Roll call vote: Manivong-Aye, Constant-Aye, Rainford-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Pay Increase for Nina Jennings*

Village President Nelson stated that Nina was hired on June 8, 2020 with the assurance of a six-month review. Nelson asked for a motion to approve a 1.5% pay increase, retroactive to December 8, 2020, from \$17.00 per hour to \$17.26 per hour. Trustee Manivong moved to approve the pay increase retroactive to December 8, 2020 and Trustee Rainford seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Royal Estates Letter of Credit Reduction*

Chris Ott stated that EEI recommends approval of the letter of credit reduction for Lake County Grading based on the work completed. Trustee Constant moved to approve the letter of credit

reduction and Trustee Manivong seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Ordinance No. 2020-xx regarding CURES Funding*
Trustee Constant moved to approve Ordinance No. 2020-xx regarding CURES funding and Trustee Manivong seconded the motion. Roll call vote: Manivong-Aye, Rainford-Aye, Constant-Aye. Motion carried.

Village President Nelson stated that she had sent an email to the Board of Trustees regarding cancelling the December 28, 2020 meetings due to the holidays. Because there were no objections, the meeting will be cancelled.

Nelson stated that Dale Youngers had ordered parts from Metropolitan Pump, totaling 1304.00, to repair a leak at the south lift station. Nelson approved the expense as well as an \$800.00 annual cleaning of the wet well.

Nelson informed the Board that the tree lighting was a success and there were approximately 200 kids in attendance to see Santa.

ATTORNEY REPORT

None.

TREASURER REPORT

None.

COMMITTEE REPORTS

Personnel

Nelson reported that annual employee reviews are underway. There will be another pay increase request for the next board meeting agenda.

Finance and Economic Development

• **Agenda item for discussion/approval:** *Liability Insurance Renewal*

Trustee Constant introduced Mr. Ryan Doyle from Arthur J. Gallagher & Co., who provided an overview of the insurance renewal proposal. He stated that the 4% increase was one of the lowest he's seen this year and that it speaks to the mindset/culture of the Village. Mr. Doyle also thanked Trustee Constant and Clerk Losiniecki for their work on completing the renewal documents. Trustee Constant moved to approval the insurance renewal proposal as presented and Trustee Rainford second the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Close out Fifth/Third Bank Accounts*

Trustee Constant moved to authorize Treasurer Maroo to close the account(s) at 5/3 Bank and Trustee Manivong seconded the motion. Roll call vote: Manivong-Aye, Rainford-Aye, Constant-Aye. Motion carried.

• **Agenda item for discussion/approval:** *Open Deposit Account at Resource Bank for Funds Moved from Fifth/Third*

Trustee Constant moved to authorize Treasurer Maroo to open account(s) at Resource Bank to replace those closed at Fifth/Third and Trustee Manivong seconded the motion. Roll call vote: Constant-Aye, Manivong-Aye, Rainford-Aye. Motion carried.

Public Safety

• **Agenda item for discussion/approval:** *South Garfield Fire Hydrant replacement – to be used as dedicated fill site for fire department*

Ceneca Wagner stated that he had received three bids, all within \$75.00 of each other. HD (Core &

Main) was the lowest at \$3135.00 for parts only. Wagner stated that the hydrant needs to be moved and he will get a firm quote for the work. Trustee Constant asked about quotes for the other hydrants in town that are in need of repair/replacement and Wagner stated that the cost would be approximately \$11,000.00 for four hydrants. Constant suggested the other hydrants be repaired/replaced at the same time. President Nelson stated that that work was not included in the agenda item up for approval. Attorney Lundgren stated that the additional hydrants would need to be on the next agenda for action. Nelson asked Wagner for clarification on the additional hydrants and the work needed and Wagner confirmed that three need to be replaced and one needs to be rebuilt. Trustee Constant moved to approve the South Garfield fire hydrant replacement work to be done by Core & Main and Trustee Rainford seconded the motion. Roll call vote: Rainford-Aye, Constant-Aye, Manivong-Aye. Motion carried.

Streets & Alleys

• **Agenda item for discussion/approval:** *Resolution No. 2020-xx for the Expenditure of MFT Funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/20 to 04/30/21.*

Chris Ott stated that this is a routine approval for snow removal labor and salt. He stated that the sooner the resolution is approved, the sooner MFT money can be spent on salt and labor for snow removal. Trustee Manivong moved to approve the Resolution No. 2020-xx for the Expenditure of MFT Funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from 05/01/20 to 04/30/21 and Trustee Rainford seconded the motion. Roll call vote: Constant-Aye, Rainford-Aye, Manivong-Aye. Motion carried.

Buildings, Grounds & Parks

No report.

Water & Sewer

No report.

PUBLIC COMMENT

None.

OPEN DISCUSSION

Trustee Rainford stated that a resident had asked about a dog that lives near the library and is frequently seen running loose. Chief Gettemy stated that the police are aware of the situation and the owner has been cited for, "dog running at large."

ADJOURMENT

Motion: Trustee Manivong moved to adjourn the meeting at 7:34pm. Trustee Rainford seconded the motion. Roll call vote: Rainford-Aye, Manivong-Aye, Constant-Aye. Motion carried.

The next Regular Board Meeting will be held on January 11, 2021.

Nancy Nelson, Village President

Elizabeth Losiniecki, Village Clerk