

**VILLAGE OF HINCKLEY
COMMITTEE OF THE WHOLE MEETING - MINUTES
DECEMBER 27, 2022
IMMEDIATELY FOLLOWING REGULAR BOARD MEETING**

CALL BOARD MEETING TO ORDER: Meeting was called to order by President Pro Tem Quirk at 7:13 PM. Roll call was taken showing the following:

Present: Trustees Russell Kula, Steve Gayhart, Sarah Quirk, Mike Constant, and Walter Rainford. Quorum Established.

Absent: Michele Greene-Larsen.

Also Present: Village Clerk Elizabeth Losiniecki, Deputy Clerk Kathy Michaels, Attorney Tim Conklin, Ceneca Wagner, Brandon Kramer, and Members of the Public.

PUBLIC COMMENT

None.

GENERAL BUSINESS

Approval of Committee of the Whole meeting minutes from 12/12/22

Trustee Kula moved to approve the minutes from December 12, 2022, and Trustee Gayhart seconded the motion. Roll call vote: Quirk-Aye, Gayhart-Aye, Kula-Aye, Rainford-Aye, and Constant-Aye. Motion carried.

PRESIDENT'S REPORT

No Report.

ATTORNEY'S REPORT

No Report.

CLERK'S REPORT

No Report.

ENGINEER'S REPORT

No report.

COMMITTEE REPORTS

Personnel

No report.

Finance & Economic Development

*Discussion and Recommendation: Building Permit Final Inspections

Village Clerk Losiniecki stated there is a ridiculous number of permits that have not called in for final inspections. Jack has called the residents that have not called for the final inspections. There have been previous thoughts about having residents paying a deposit and that will be returned to them after final inspection. Residents pay for the permit and inspections upfront. Trustee Kula added we could charge an extra \$50.00 or \$100.00 that would be refunded when their final inspection is made. Village Clerk Losiniecki stated more discussions and phone calls need to be made before any decisions. Permits are also good for one year. Trustee Constant asked if we ever did any follow ups previously. Village Clerk Losiniecki stated they have not. Trustee Gayhart added we could charge

them an extra fee after the one-year permit had expired. Attorney Conklin suggested we talk to B & F Construction about what other communities do in this situation. Village Clerk Losiniecki stated we must really think through the whole situation. Trustee Quirk stated they have enough warning and then there is a violation. Attorney Conklin stated to fine them if they don't follow through. Village Clerk Losiniecki reminded the board that an ordinance would have to be passed and ordained to be allowed to fine the residents. It cannot just be added to the utility bill. Trustee Constant stated we need to set up some type of system and contact people. He also suggested to gather more info from B & F Construction.

Public Safety

No report.

Streets & Alleys

No report.

Buildings, Grounds & Parks

No report.

Water & Sewer

***Discussion and Recommendation: Stormwater drainage at Sycamore & McKinley**

Trustee Gayhart stated he has been in contact for several months with the property owners of the church and Ceneca has dealt with them previous about their issues with flooding in their basement. There is a map showing a manhole on Sycamore Street and there is not one. Trustee Gayhart stated that the most water he has ever seen is a ½ inch to 1 inch. The property owners have placed downspouts across the sidewalks for drainage. The property owners originally wanted the Village to dig up the street and reconnect everything for them. Ceneca stated that the property owners need to purchase a sump pump and have it on the west side of the building to elevate the issue. Trustee Gayhart stated he would write up a formal response and present it to the board before sending it to the resident.

***Discussion and Recommendation: "Will Serve" letter for Hurley Stewart for Dollar General future location at PIN 15-14400035 & Designate Single Point of Contact for Village**

Trustee Gayhart stated he is receiving emails and phone calls from Hurley Stewart weekly. Trustee Gayhart stated they are looking for a "Will Serve" letter. Gayhart and Village Clerk Losiniecki do not know what type of letter that is. Village Clerk Losiniecki stated the board needs to designate a single point of contact for the Village. Big projects have a lot of players and then they start duplicating things. We do not want them contacting our attorneys or EEI because they in turn charge us for there service. Village Clerk Losiniecki stated that they need to send an email or letter stating what they are looking for in the "Will Serve" letter and if we need to present it to the attorneys or engineers, we will take care of it. Things get complicated and convoluted the more people that get involved. Trustee Quirk stated she didn't like the single point of contact with the election coming up and then someone not there. Village Clerk Losiniecki stated she received three petitions, and the board is going to look very similar to what it currently is. Trustee Kula stated that we should invite them to a board meeting, and they can ask any questions.

***Discussion and Recommendation: EEI Cost Estimates for Lift Station Generators**

Brandon Kramer stated Keith had put together two quotes together for the board. Trustees Gayhart and Constant couldn't believe the cost for the two generators and electrical. Trustee Constant stated

that the price had doubled since our last quote for the generators. Trustee Gayhart stated that he would like to sit down with Keith and go over everything. They also would like him to attend the next Village Board meeting on January 9, 2023, to be able to answer any questions from the board members.

OPEN DISCUSSION

None.

PUBLIC COMMENT

None.

ADJOURNMENT

Trustee Quirk moved to adjourn the meeting at 8:07 pm and Trustee Constant seconded the motion. Voice vote: all in favor. Motion carried. The next Committee of the Whole Meeting is scheduled for January 9, 2023, immediately following the Regular Board Meeting.

Sarah Quirk, Village President Pro Tem

Kathy Michaels, Deputy Clerk