

Committee Meeting Minutes

Committee: Parks and Recreation Advisory Board

Date: March 6, 2019

Time: 6:30pm

Present: Kari Schaddelee, Trustee Jeff Nier, Cary Allen, Judy Thorp, Jacob Austin, Rachel Lang, Jill Cotton

Absent: N/A

Purpose of Meeting: To discuss completed programs and to brainstorm/plan upcoming events in 2019.

Summary:

1. Review of completed 2019 programs.
Animals in Winter Program had 28 participants; Reptiles vs. Amphibians had 12 participants; Free Valentine Crafts (paired with Library) had 14 participants.
2. Discussion of Registration process.
Ideas to make registration more streamlined and efficient. The idea of using software has been brought up in the past but at this point in time would be too expensive. EPayment does help make things easier, however participants still have to sign a separate registration/waiver form. People can also use a program on their phone like "Cam Scanner," or even take a good quality photo of it and email it to Parks & Recreation.
3. Discussion of Upcoming and current programs.
Briefed over programs including Softball Clinic, Elder Care Services, Family Open Gym, Co-Ed Volleyball Clinic, Adult Open Gym, Spring has Sprung, Child and Babysitting Class, Dance/Tumbling (Jan had 44 registrations, Feb had 46 registrations), Yoga/Zumba, and Tennis Camps. Judy Thorp mentioned it could be good to get opportunities outside of Elder Care Services, such as something with the Social Security Office. It was thought overall that they may not be as accommodating as the board would like.

Yoga numbers have been down, so spoke about ideas to help improve. Jill Cotton made note that the current yoga class times miss a large group since classes are at 8:30am and 5:00pm. After the meeting, the coordinator spoke with the yoga instructor. There was no schedule flexibility for her to change class times but had some ideas to try.

Year to date, at least 175 participants (not double counting Feb Dance/Tumbling) have utilized Parks & Recreation. This did not include January Zumba/Yoga, or Adult open gyms.

4. Discussion of 2019 plans/new ideas.
Kari met with Suzanne (Sugar Grove Park District), Dr. McGuire, and Jen Gavin. Working with the school district to encourage ongoing communication and work closely together.
Discussed printing pamphlets ourselves for now to save on printing costs. We could potentially put brochures in with the water bills to save on postage in the future. Cross-checked dates for Safety Village 2019 to avoid major schedule conflict with VBS at local church as well as Crossroads Camps. Tentative dates are June 11-13.

We would like to gain momentum and start being known for a few larger events. Although everyone

enjoyed the outdoor movie nights, it cost a lot, and alternative ideas would be welcomed. This year there is a schedule conflict for the Hinckley Hustle (5k run/walk). There was discussion in still doing a run/walk event, but moving it towards fall and doing a "Sunset Run" or "Glow Run." There is a possibility that we could combine this with live music in the park, and/or a fest with local alcohol sponsors and concessions. Judy Thorp will look into the details of Dram shop insurance. Trustee Nier offered to look into if Parks & Recreation would be covered under the village. Dates mention included August 24th, September 21st, or September 28th.

Other ideas brought up included an Adult Kickball League, Music lessons, an ongoing cheer camp, cooking classes, date night for parents, wet and wild day, etc. Kari met with Pastor Sejoon, who offered Parks & Recreation the ability to use their space for programs and activities.

The board discussed the idea of before/after school care. Kari will be meeting with Sugar Grove Park District, who have a successful program running. Research needs to be done regarding DHS requirements, an agreement with the school, surveying the public to assess need, etc.

5. Discussed budgeting for events/fundraising ideas.
In the past, donation letters were sent out that gave local businesses opportunities to sponsor some of our larger events. Since no specific events are currently planned, we cannot send out letters blindly asking for money. Kari mentioned the idea of seeing if Dairy Joy would partner to do some fundraising at some point but need to figure out specifically what we are looking for.
6. Statement from Parks Committee Trustee
Trustee Nier made a statement to encourage all members of the Parks & Recreation Advisory Board to maintain communication and work together.

Adjournment: 8:22pm