

**VILLAGE OF HINCKLEY**  
**REGULAR BOARD MEETING - MINUTES**  
**February 11, 2019**

**CALL BOARD MEETING TO ORDER:** Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

**Present:** Trustees Mike Constant, Jeff Nier, Lou Manivong, Chuck Riforgiate. Quorum Established.

**Absent:** Trustee Tim Sellers.

**Also Present:** Deputy Clerk Rita Barnett, Chris Ott (EEI), and Members of the Public.

**PLEDGE OF ALLEGIANCE:** The pledge to the flag was recited.

**PUBLIC COMMENT on Agenda Items Scheduled for Action Only**

Larry Menz commented that the streets are icy, and asked about the agenda item regarding Sewer and Water rates. Mr. Menz was told that the item will be discussed in detail later in the meeting.

**GENERAL BUSINESS**

- **Agenda item for discussion/approval:** *01/28/19 Regular Board Meeting Minutes*  
Trustee Constant moved to approve the 01/28/19 Regular Board Meeting minutes and Trustee Manivong seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Nier-Aye, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** *Payment of Invoices Due*  
Trustee Riforgiate noted that the invoice for Ford Motor Credit showed a past due payment. Deputy Clerk Barnett explained that the payment had been approved at the 01/14/19 board meeting, and has been paid. Trustee Manivong moved to approve the invoices as presented, and Trustee Nier seconded the motion. **Roll Call Vote:** Manivong-Aye, Nier-Aye, Constant-Aye, Riforgiate-Aye. Motion carried.

**PRESIDENT'S REPORT**

- **Agenda item for discussion/approval:** *National Engineers Week – Proclamation*  
President Nelson read the Village of Hinckley Proclamation dated February 11, 2019, proclaiming the week of February 17-25, 2019 to be National Engineers Week.
- **Agenda item for discussion/approval:** *Planning Commission recommendations regarding Zoning Text Amendments – Add Mobile Food Vendor definition & Add Mobile Food Vendor as allowable use in Commercial and Industrial zoning districts.*  
President Nelson recommended that the board look over the recommendations. Trustee Constant noted that the word “Vendor” should be spelled consistently throughout the document. Mr. Constant also noted that the use of a Mobile Food Vendor is not listed in our Zoning Code and suggested there should be an amendment to the Zoning Code first to allow mobile vendors, and then amend the Ordinance. The topic is to be added to the agenda for the next board meeting.
- **Agenda item for discussion/approval:** *Royal Estates Street Name Change.*  
President Nelson requested the board discuss names for two of the streets in the Royal Estates Subdivision as listed in the Draft Ordinance: “An Ordinance of the Village of Hinckley, Illinois Assigning a Thoroughfare Name to Certain Streets, Royal Estates Subdivision”. Trustee Constant led the discussion. Trustee Constant moved to replace the proposed name: “Sheri” with “Rustic Way”

and replace the proposed name: “John Easterbrook Street” (or spelled Estabrook) with “Harvest Avenue”. Trustee Nier seconded the motion. **Roll Call Vote:** Constant-Aye, Riforgiate –Aye, Manivong-Aye, Nier-Aye. Motion carried.

## COMMITTEE REPORTS

### • Personnel

President Nelson reported that Joe Moore & Ceneca Wagner are working a lot of hours due to the severe weather conditions, and they are working tonight. They will take care of the main streets first. Trustee Nier reported that we did get 2 loads of salt, but that our allotment for salt has been met. Mr. Nier noted that per Mr. Moore, we should consider a larger allotment.

### • Finance & Economic Development

#### ◦ **Agenda item for discussion:** *Water/Sewer/Debt Service*

Trustee Nier referred to the Debt Service Income document provided to the Trustees by Treasurer Maroo. The document shows Annual Income Combined Debt & Cap Imp., Historical Water & Sewer Operations with 4 year average, and Water & Sewer Operations with 2019 Projections. Mr. Nier reported that he had a meeting to come up with a proposed solution, and that the message is: we are not generating enough to cover two treatment plants, operation, maintenance, and potential catastrophic events. We don't have enough additional funds to cover our debts. He related that Trustee Sellers felt frustrated and concerned about the impact of increases on users. What is needed is to address it right now. The procedure would be for the Attorney to amend the Ordinance to include an increase. Trustee Constant would like the Ordinance to be ready for the next board meeting and for the rate increase to be in place by the April 2019 billing. There was a discussion on a prior increase of 2 ¼%. Mr. Nier noted that 2 ¼% is not enough because every year the Village falls behind. There was a discussion regarding TEST and Public Works. Mr. Nier spoke of a privatization potential of locking in lower rates for a period of time and not having these expenditures. Other Attorneys and Committees he spoke with all felt that they were glad they privatized. It's not an easy decision, and they have reviewed every possible scenario. We cannot go without taking care of our system. We are not raising the rates to have extra funds, but to take care of our system and provide safe service. The IEPA says if you can't pay your loan, then raise your rate. There was further discussion on base cost, water rate, debit, cash value. The Village has already cut \$20,000.00 with TEST and our Maintenance Department is watching their spending. Mr. Nier reported that a 3% rate increase is the proposal going forward, and every 2 years re-evaluate the rate. The rates have not changed since 2011. We are a year out for a privatization to even take place, but we still have to take care of our system. There was a discussion on a Request for Proposal (RFP) to lock rates for a period of time. Mr. Constant suggested bringing in a professional consultant to do this, down the road. Mr. Nier suggested that it state in the Ordinance that every April 1<sup>st</sup> there be a rate increase or to re-evaluate the rate at that time. There was a discussion on the percent of the increase to be 3 ½% or 3%. The consensus of the board was to go with 3%. President Nelson stated that the percent can be reviewed in a year. Mr. Constant reiterated that we need an Ordinance by the Attorney for the next board meeting, and that the Attorney should script the wording for the Agenda item.

### • Public Safety

#### ◦ **Agenda item for discussion/approval:** *List 2009 Crown Victoria as Police Vehicle (not civilian) & Starting bid price.*

There was a discussion regarding the listing and expected selling price of the Police Department's Crown Victoria. President Nelson asked Daniel Roop (Village Employee) who was in attendance at

the meeting, for his input. Mr. Roop noted that the vehicle will be posted on the Government Surplus Auctions website: govdeals.com. There was a discussion. Trustee Nier moved to approve the Ordinance to sell the Crown Victoria and to list the Crown Victoria vehicle online with a starting price of \$800.00 and a reserve price of \$2,200.00. Trustee Riforgiate seconded the motion. **Roll Call Vote:** Riforgiate-Aye, Manivong-Aye, Nier-Aye, Constant-Aye. Motion carried.

- **Streets & Alleys**

- **Agenda item for discussion/approval:** Route 30 Improvements

Chris Ott reported that when the plans are finished, someone will need to sign-off. It was determined that President Nelson should sign-off when the agreement is finished. Mr. Ott needs the FEIN # for the Village. Plans won't be final until the middle of March. School Signs are covered. Trustee Constant noted that flashing lights in the downtown area should be considered. Flashing lights are \$7,500.00 each. There will be one facing East and one facing West, on Lincoln Highway, approaching Sycamore St., for a total cost of \$15,000.00. Mr. Ott stated that concrete sidewalk work from Maple St. to the Community Building will be 100% funded by the Village at a cost of \$12,000.00-\$15,000.00 and hopefully less, added to the \$25,000.00 of the Village portion of sidewalks, paving and parking lots. Approximately \$65,000.00 will be the total portion of the Village. There was a discussion to eliminate patching. Mr. Ott wanted to know where the 1% Sales Tax funds were going. The board responded that it can be used for these improvements. There was a discussion, and paving should be off of Sycamore Street to the driveways. Trustee Manivong asked if the water main issues will affect this project. There was a discussion. It was noted that the main runs on the west side of the road. Mr. Ott reported that there will be a small added expense on the sidewalk. He will look into that with IDOT. Mr. Constant asked if there should be snow removal times added to the street sign posts. President Nelson stated that the signs have already been taken care of. Mr. Ott said that all they are waiting for is a certified payroll, and that he and Village Clerk Losiniecki are working on a zoning issue.

- **Agenda item for discussion/approval:** 1000 hour Loader maintenance – NTE \$2200.00

There was a discussion regarding the Proposal from Altorfer|Cat that states 2,000 service hours of maintenance. Since Mr. Moore could not be at this meeting, the board agreed to table this item until the next board meeting.

- **Buildings, Grounds & Parks**

President Nelson reported that Kari Schaddelee is doing a great job according to the responses received from the residents. She is pro-active. Trustee Manivong reported that Parks & Rec. participation has improved, and that Ms. Schaddelee is business oriented and treats her coordinator position like a business.

- **Water & Sewer**

Trustee Nier reported the he will continue to move forward his research into privatizing. He has a meeting with an Attorney and President Nelson and with an expert on RFP's for this type of utility sale. Trustee Constant will continue to make contacts with experienced Consultants in this field.

## **PUBLIC COMMENT**

- John Dassis commented that he owns the property at 116 E. Lincoln. He has an issue with the snow removal in front of the businesses at the location and in front of the businesses across the street. The café opens at 5:30 AM and other businesses close at 9 or 10 PM. Customers park in the parking spots, pack down the snow, and then the plows have trouble getting it cleared. Can the Village figure

out a solution? President Nelson noted that we are aware of the problem. The State of IL plows the highway; the Village plows the parking spaces. After the State plows, then the Village tries to come in after them, but we don't know when the State is coming through. She will ask the Maintenance Department to try to get the parking spaces before 5:30 AM. Ms. Nelson also stated that she has an issue with the sidewalks not being cleared by the businesses. Trustee Nier stated that the sidewalks are being cleared into the curb/parking spaces. Ms. Nelson will have the snow removal ordinance sent to businesses and landlords in the downtown area. There was a discussion.

- Nate Lamaster of Slater St. commented that his 5 yr. old wants chickens for her birthday. He would like to know how many he can have. There was a discussion. Daniel Roop was asked to look it up and post it on Facebook.

- Mr. Lamaster asked what the process is to register a business in the Village, County & State. President Nelson stated that we would like all businesses to be registered so we can verify the information with the State of IL when they send verification letters.

- Mr. Lamaster reported that there is a dead pine tree in the parkway in front of his property and would like it removed before it falls.

### **OPEN DISCUSSION**

None.

### **ADJOURNMENT**

**Motion:** Trustee Constant moved to adjourn the meeting at 9:03 PM. Trustee Nier seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for February 25, 2019.

---

Nancy Nelson, Village President

---

Rita Barnett, Deputy Clerk