

VILLAGE OF HINCKLEY
REGULAR BOARD MEETING - MINUTES
December 17, 2018

CALL BOARD MEETING TO ORDER: Meeting was called to order by Village President Nancy Nelson at 7:00 PM. Roll call was taken showing the following:

Present: Trustees Mike Constant, Tim Sellers, Jeff Nier, Chuck Riforgiate. Quorum Established.

Absent: Trustee Lou Manivong.

Also Present: Deputy Clerk Rita Barnett, Attorney Kristine Gibbons, Police Chief Gregg Waitkus, Kari Schaddelee (Parks & Recreation), and Members of the Public.

PLEDGE OF ALLEGIANCE: The pledge to the flag was recited.

PUBLIC COMMENT on Agenda Items Scheduled for Action Only

Nate Lamaster commented regarding the agenda item motion to removal a public official. Mr. Lamaster wanted to know if was in regards to Chief Everhart. He was concerned that the public learned about it via WSPY radio. Attorney Gibbons responded that personnel issues are not discussed with the public. Mr. Lamaster would like to see more patrols. He also commented that in regards to the building code ordinance, he feels that older houses should be grandfathered in and not need escape windows.

GENERAL BUSINESS

- **Agenda item for discussion/approval:** 11/28/18 Regular Board Meeting Minutes
Trustee Constant moved to approve the 11/28/18 Regular Board Meeting minutes and Trustee Nier seconded the motion. **Roll Call Vote:** Riforgiate -Aye, Nier-Aye, Sellers-Abstain, Constant-Aye. Motion carried.
- **Agenda item for discussion/approval:** 12/03/18 Special Board Meeting Minutes
Trustee Constant moved to approve the 12/03/18 Special Board Meeting minutes and Trustee Nier seconded the motion. **Roll Call Vote:** Nier-Aye, Sellers-Aye, Constant-Aye, Riforgiate -Aye. Motion carried.
- **Agenda item for discussion/approval:** Payment of Invoices Due
Trustee Constant noted that the IEPA Loan for the Waste Water Project L17-1421, will need to be short-paid from \$167,925.61 to \$95,577.00 Trustee Constant moved to approve the invoices as presented, with the adjustment to the IEPA loan, and Trustee Riforgiate seconded the motion. **Roll Call Vote:** Sellers-Aye, Constant-Aye, Riforgiate -Aye, Nier-Aye. Motion carried.

PRESIDENT'S REPORT

- **Agenda item for discussion/approval:** Motion to Approve Removal of Public Official
Attorney Gibbons commented that Chief Everhart was never appointed by this president and that that it was considered a hold-over position. This vote will formalize the decision and that it is retroactive to December 3, 2018. Trustee Riforgiate moved for a vote to remove Kim Everhart as the Village of Hinckley Chief of Police effective December 3, 2018, and Trustee Nier seconded the motion. **Roll Call Vote:** Constant-Aye, Riforgiate -Aye, Nier-Aye, Sellers-Abstain. Motion carried.

- **Agenda item for discussion/approval:** Committee Assignments
President Nelson presented the committee assignments to be effective until April 30, 2019 as follows:
Personnel: all trustees as members with Mike Constant as Chairman
Finance: Mike Constant as Chairman, Jeff Nier and Lou Manivong as members
Water/Sewer: Jeff Nier as Chairman, Tim Sellers and Mike Constant as members
Buildings, Grounds, Parks: Lou Manivong as Chairman, Tim Sellers and Chuck Riforgiate as members
Streets/Alleys: Tim Sellers as Chairman, Chuck Riforgiate and Mike Constant as members
Public Safety: Chuck Riforgiate as Chairman, Lou Manivong and Jeff Nier as members
- **Agenda item for discussion/approval:** Employment Offer Letter for Gregg Waitkus
This item was tabled, to be for discussion/approval at the next regular board meeting, to allow Trustees time to review the documents.

REPORTS OF OFFICERS, TRUSTEES AND DEPARTMENT HEADS AND ACTION ITEMS

- **Treasurer's Report**
Treasurer Maroo was not present. Trustee Constant presented year to date revenue and expense information and a summary of funds, from the reports provided by Mr. Maroo. Mr. Constant noted that there is a \$31,000.00 garbage fund balance. President Nelson noted that Royal Estates will be depositing \$10,000.00 into their escrow fund.
- **Attorney's Report**
Attorney Gibbons reported that she is working on ordinances.
- **Engineer's Report**
Chris Ott reported that bids for the water tower repair opened on Friday. There was a base of \$404,111.00 which was estimated at \$500,000.00, and 4 alternates (A,B,C,D). The engineering fees are \$54,825.00 for design and construction. Low bid was \$404,000.00 and high bid was \$590,000.00. Jetco from Wauconda, IL was the low bidder. EEI specs say they can hold bids for 90 days. The latest date to vote on it would be at the board meeting scheduled for February 11, 2019. Trustee Nier suggested it be voted on at the January 14, 2019 board meeting. Mr. Ott also reported that IDOT is scheduled to resurface Hwy 30 in 2019. He will provide the board with the costs as it becomes available. For the ramps, the state would be responsible for 80% of the cost and the Village would be responsible for 20% of the cost. For the resurfacing, the state would be responsible for 50% of the cost and the Village would be responsible for 50% of the cost. The estimated cost for resurfacing is \$22,000.00 and that does not include right of way or easements. There was a discussion. The state pays and then bills the village. Trustee Sellers recommended that the work coordinate with other road projects. The board would like this item to be on the next board meeting agenda for discussion/approval.
- **Chief of Police**
Chief Waitkus reported on the status of the Police Department. The Chief handed out a sample Police Chief job description to the board. He and Officer Michaels have some mandatory training that they need to complete. There are four applications for part-time police officer positions, and there have been some inquiries into the Police Chief position. Chief Waitkus feels that administration is key, and that there are benefits to the Lexipol program for the department as it automatically updates the general orders. He will also be doing a salary study, as the concern of applicants is the salary. Chief Waitkus would like to bring a new Chief on board by March 1, 2019 with a two week transition.

- **Parks & Recreation**

Kari Schaddelee gave a summary of the programs: Community Tree Lighting, Dance/Tumbling Classes, Kendall County Forest Preserve District Programs, other upcoming programs, contacts made, other items in the planning stages. President Nelson commented the Ms. Schaddelee was doing a good job. Trustee Sellers also commented that what she has done is very impressive and that it was a great report that she submitted to the board. President Nelson approved that purchase of volley balls.

- **Water & Sewer**

No report.

- **Public Works**

President Nelson commented that Public Works will try to get the remaining brush and leaves picked up by hand, and that they are checking storm lines for Miller Street.

- **Village Clerk**

President Nelson noted that the Village Clerk has been inundated with FOIA requests.

COMMITTEE REPORTS

- **Personnel**

No report.

- **Harvesting our Future**

Joan Umano reported that the committee is working on a grant application. A committee meeting is scheduled for January 10, 2019.

- **Finance & Economic Development**

- **Agenda item for discussion:** Speer Financial Engagement Agreement NTE \$9000.00

Dave Maroo and Mike Constant met with Speer Financial, a municipal advisor. A Speer Municipal Advisor Relationship Letter was provided to the board. Trustee Constant reported that Speer does not see a problem getting a bond issued for the water tower repairs. There was approximately \$7000.00 in sales tax generated since the last sales tax increase of 1%. Trustee Nier commented that the painting of the water tower has not been completed since it was put up about 30 years ago, and that it will be a big expenditure. Chris Ott noted that the water tower can only be offline for 75 days. Trustee Nier noted that the work needs to be coordinated with TEST on down time. The vote will be tabled for discussion/approval at the next regular board meeting.

- **Public Safety**

- **Agenda item for discussion/approval:** New Building Inspection Company Contract

Trustee Riforgiate reported that the performance of the current building inspection contractor, ICCI, is not meeting village expectations. The Village gave notice to ICCI and has contacted T.P.I. Building Code Consultants, Inc. Attorney Gibbons noted that she looked over the T.P.I. document plan review and inspection services. There was a discussion on what the village share is and that the fees have already voted on. Trustee Nier moved to approve T.P.I. building inspection contract effective January 1, 2019, and Trustee Sellers seconded the motion. **Roll Call Vote:** Nier-Aye, Sellers- Aye, Constant-Aye, Riforgiate -Aye. Motion carried.

- **Agenda item for discussion/approval:** Building Code Ordinance

There was a discussion. Trustee Sellers asked if the section regarding deep well windows for older homes was purposely struck-out and it was.

Trustee Nier moved to approve: An Ordinance Amending The Village of Hinckley Code Of Ordinances Adopting Updated Editions Of Various Building Codes, and Trustee Riforgiate seconded the motion. **Roll Call Vote:** Riforgiate –Aye, Nier-Aye, Sellers- Aye, Constant-Aye.

Motion carried.

- **Streets & Alleys**

No report.

- **Buildings, Grounds & Parks**

No report.

- **Water & Sewer**

Trustee Nier reported that the dissolved oxygen meter's sensors failed at the WWTF. Because it was an emergency, Dale Youngers was told to purchase the new sensors at a cost of under \$500.00. A meeting will be scheduled after January 1, 2019 to discuss the water tower and topics from Dale Youngers.

The board decided to hear Public Comment before the executive session.

PUBLIC COMMENT

- Steven Kreitzer of E. Slater asked when he can see the new ordinance. He was told that he can view the ordinance at the Village Hall anytime during office hours.

- Pam Mackey of Sycamore St. spoke on the Lions Club fund raising project for the water tower repairs. There will be a series of 3 stoneware crocks that can be purchased that will have graphics by local artist Ardith Trumpy, with all proceeds going to the village for the water tower. Order forms should be out by the end of January.

- Steven Kreitzer of E. Slater asked what happened to Kim (Kim Everhart), he noted that amazing things are being done in Hinckley, he would like to see a newsletter in the utility bill to keep residents informed.

- Larry Menz of Miller St., spoke on the pay for Gregg Waitkus, Facebook comments, thanked the Village for what they are doing.

- Joan Umano spoke about her frustrations of what she is reading on social media, on the board for their positive decisions, and that people should volunteer instead of complain.

- Abigail Myers thanked the board for listening to her, and that it has been great dealing with the board and the community. Trustee Sellers thanked her for supporting the Friday night tree lighting with her Brewrista & the Bean coffee.

Agenda item for Discussion/Approval: EXECUTIVE SESSION - pursuant to (5 ILCS 120/2(c)(1)

(Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...)

At 8:22 pm Trustee Constant moved to enter into Executive Session pursuant to (5 ILCS 120/2(c)(1) (Meetings held to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body...) and Trustee Riforgiate seconded the motion. Roll call vote: Nier-Aye, Sellers-Aye, Constant-Aye, Riforgiate-Aye. Motion carried.

At 9:05 pm the Regular Board meeting was reconvened.

OPEN DISCUSSION

None.

ADJOURNMENT

Motion: Trustee Constant moved to adjourn the meeting at 9:06 PM. Trustee Riforgiate seconded the motion. Voice Vote: All members voted yes. Motion carried.

The next Regular Meeting of the Village Board is scheduled for January 14, 2019.

Nancy Nelson, Village President

Rita Barnett, Deputy Clerk